WHAT DOES A TRANSITION TEAM DO?

Initial Meeting: General Presbyter and COM Liaison meet with the Session.

Focus:

1. What kind of Interim do you need?
    a. "Place Holder"
    b. Intentional Interim/Transitional Pastor
    c. A "bridge interim/temporary supply" while you seek a. or b.

2. Clarify responsibilities of Session and Transition Team

    a. Session Responsibilities:
    1. Congregational Care Plan
    2. Preaching and Worship Leadership (Pulpit Supply)
    3. Role of the Clerk of Session coordinating with Presbytery appointed moderator
    4. Communication to congregation
    5. Providing care and clarity for remaining staff
    6. Approve Transition Expenses

    b. Transition Team Responsibilities:
    1. Identify and recommend to Session a candidate for Interim Pastor
    2. Identify Transitional Priorities for Interim start up
    3. Consult staff and elders about needs from Interim Pastor
    4. Write MIF and seek appropriate approvals
    5. Work with Interim during transition as requested by Interim
    6. Communicate to congregation about transitional process

Exit Interview with Pastor: Conducted by COM Liaison and another COM member, report back to COM at its next meeting.

Exit Interview with Session: Once the pastor has left the congregation, this interview is conducted by COM Liaison and another COM member.

Transition Team Training: Once a transition team has been appointed by the session, the COM Liaison and/or General Presbyter will return to the congregation to train the Transition Team, equipping them to complete the Transition Team Responsibilities listed above.