

**PRESBYTERY OF THE PEAKS
STATED MEETING MINUTES
Saturday, May 1, 2021; 9:00 a.m.
via Zoom**

The Moderator, Rev. Steve Willis, called the March 4, 2021 Stated Meeting of the Presbytery of the Peaks to order at 9:02 a.m. The meeting was opened with prayer by the Moderator.

Rev. Carl Utley, our General Presbyter, welcomed the Presbytery, introduced guests, and led the Presbytery in prayer.

The Stated Clerk declared that a quorum was present and submitted the consent agenda for approval.

Consent Agenda

No consent items were removed, and the agenda passed by consent:

From the Report of the Stated Clerk (p. 12)

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)
2. **FOR CONSENT AGENDA:** That the minutes of the March 4, 2021 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.

From the Report of the Committee on Ministry (pp. 33-45)

1. **FOR CONSENT AGENDA:** Recommend the formation of an Administrative Commission with the authority to assume original jurisdiction of Glen Wilton Presbyterian Church, Glen Wilton, VA. The commission will consist of the following:

Jim Corson, RE
Gary Marshall, TE
John Fedison, RE
Walter Jones, RE
Jim Slate, TE
Susie Ennis, TE

From the Report of the Trinity, Ridgeway PC Administrative Commission (p. 14)

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Trinity Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Trinity Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 17, 2020. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of the real and personal property of Trinity Presbyterian Church (156 Harbour Street, Ridgeway, VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed for real property is held in the name of the Board of National Missions of the Presbyterian Church in the United States of America.

From the Report of the Holmes Memorial PC Administrative Commission (pp. 15-16)

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Holmes Memorial Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Holmes Memorial Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 14, 2019. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of real and personal property of Holmes Memorial Presbyterian Church (2350

Chestnut Knob Road, Martinsville VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed (4/6/1915) for the real property is in the name of W.J. Penn and Marshall Napier, Surviving Trustees of The Holmes Memorial Presbyterian Church.

From the Report of the Committee on Administration (pp. 17-26)

1. **CONSENT AGENDA** - Recommend the Presbytery approve the proposed 2021 Final Presbytery Budget. (See pages 18-19).

From the Report of the Nominations Committee (p. 27)

1. **FOR CONSENT AGENDA:** That the presbytery ratify an action taken by the Nominations Committee to elect ordination exam readers for the 2021 class. The deadline for submitting these names to the Office of the General Assembly was March 31st. Given the deadline, nominations from the floor will not be possible.

ORDINATION EXAMINE READERS

Elease Wilson	RE	2021	Holbrook
Kym Wiederholt	RE	2021	First, Collinsville
Sarah Jane Nixon	TE	2021	New Dublin
Susi Ennis	TE	2021	First, Covington

Alternate:

Shirley Larson	TE	2021
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Presbytery Worship

The Presbytery then moved into a time of worship with Revs. George Goodman, Peter and Kelsey Hawisher-Faul leading worship, and Candidate Jennifer Powell preaching.

Commission, Committee and Mission Reports

ORDER OF THE DAY: Committee on Examinations

Bob McLavey

Bob brought Rev. Pete Smith to the Presbytery for examination.

After questioning, Bob moved that presbytery sustain Pete's examination, enroll him as a member of the presbytery and authorize the Committee on Ministry to form an Installation Commission. This motion was approved by a 3/4th vote and Pete was received with joy as a minister member of the Presbytery of the Peaks.

Bob brought Candidate Jennifer Powell to the Presbytery for examination.

After questioning, Bob moved that presbytery sustain Jennifer's examination, enroll her as a member of the presbytery and authorize the Committee on Ministry to form an Ordination Commission. This motion was approved by consensus and Jennifer was received with joy as a minister member of the Presbytery of the Peaks.

Steve then led the Presbytery in prayer for Pete and Jennifer.

Committee on Ministry

Russ Merritt

Russ introduced a minister laboring within our bounds, Amy Fetterman.

Russ then brought the Separation of Ethics Guidelines for a second reading.

Seeing as there were no further significant edits to be made to this policy, Russ moved that the Separation of Ethics Guidelines be officially adopted. Ed Soto moved an amendment to the policy, removing the two attachments. This amendment was seconded, but failed to pass, and the main motion was seconded and passed.

Breakouts

The Presbytery broke into breakouts for discussion and fellowship.

Board of Pensions Update

Olanda Carr Jr. gave the Presbytery an update from the Presbyterian Foundation.

Report of the Stated Clerk

Stated Clerk and Director of Communications

David Baker

Dave gave a brief overview of his written reports and reminded the Presbytery to complete the online evaluation form. He also reported that we had 56 TEs, 6 CPs, 56 REs, and 24 non-voting attendees for a total attendance of 142.

Closing Business

Steve thanked the worship leaders, those sharing their faith before the Presbytery, Olanda Carr Jr, our elected leaders and the Presbytery staff.

Steve closed the meeting with prayer at 12:05 pm and dismissed the Presbytery.

Submitted by,

A handwritten signature in cursive script, appearing to read "Rev David Baker".

Rev. David Baker, Stated Clerk for the Presbytery of the Peaks

ATTENDANCE 5-01-21 PRESBYTERY MEETING

Active Ministers of Word and Sacrament Present

Matthew Aldas	Peter Hawisher-Faul	Christy Mitchell
Kyle Allen	Mark Hinchcliff	Jim Moss
George Anderson	Geoff Hubbard	Sara Jane Nixon
David Baker	Herndon Jeffreys	Cheryl Peebles
Ben Brannan	Kim Jeffreys	Mikel Pugh
Beth Broschart	Keith Leach	Dave Roberts
Jen Brothers	Don Makin	John Salley
Dale Brown	Gary Marshall	Betsy Soto
Janet Chisom	Sarah Martin	Ed Soto
Linda Dickerson	Bob McLavey	Kim Steinhorst
Susi Ennis	Melissa McNair-King	Carl Utley
Isabella Fagiani	Russ Merritt	Morgan Whitfield
Jeff Garrison	Brian Miles	John Wiederholt
Annette Goard	Kristie Miles	Brent Williams
Kelsey Hawisher-Faul	Bea Miller	Steve Willis

Active Ministers of Word and Sacrament Excused

Philip Bouknight	Loren Mitchell	Andrew Whaley
Elizabeth Link	Peter Thompson	

Active Ministers of Word and Sacrament Absent

Paul Brokaw	Michael Hickman	Allison Unroe
Steve Darr	Lisa Marshall	Sarah Wiles
Janice Fraser	William Strong	Rodney Wilson

Honorably Retired Ministers Present

Nancy Dawson	Tupper Garden	Nancy Morris
David Dickerson	Skip Hastings	Jim Slate
George Goodman	W.D. Hasty	George Wilson

Commissioned Pastors Present

Margie Anderson	Dick Boswell	Rich Henderson
Diane Baldwin	Terri Cornwell	Kelvin Perry

Commissioned Pastors Absent

Todd Atkins	Jan McGilliard	Mike Price
Phil Berry	Bill Meneeley	Bill Rountree
Naomi Hodge Muse	Robert Morris	Tony Ward

Ministers At Large/Validated Ministers Present

Emily Rhodes Hunter
Chad McCain

Ministers at Large/Validated Ministers Absent

Ellen Anderson	Andy King	Susan Verbrugge
Todd Hester	Jeff Kisner	Robin Williamson
Paul Johnson	Amy Merrill-Willis	Ellen Woodworth

Ministers At Large/Validated Ministers Excused

Kathy Carpenter	Rachel Shepherd
David Etheridge	

Cabinet and Committee Chairs Attending

Shelda Wills	Richard Claterbaugh
Pam Claterbaugh	Helen Dean
Smith Chaney	John Fedison

Voting Elders for Churches

Altavista	Kevin DeBernard
Bedford	Linda Benton
Briery	Beverly Guill
Buchanan	Peggy Ramsey
Campbell Memorial	Doug Tice
Christiansburg	Dinah Arnott
Christiansburg	Suzanne Dunn
Clarksville	Dan Hooker
College	Ken Perkins
Collinsville, First	Kym Wiederholt
Cool Spring	Marilyn Hubbard
Covenant	Bob Foard
Covenant	Laura Jane Ramsburg

Covington, First
Danville, First
Diamond Hill
Farmville
Fifth Ave.
Fincastle
Floyd
Forest
Forest Hills
High Bridge
Holbrook St
Holbrook St.
Lynchburg, First
Lynchburg, First
Madisonville
Martinsville, First
Martinsville, First
McAllister Memorial
Mizpah
Mizpah
New Concord
Northside
Peace
Pearisburg
Pulaski, First
Quaker Memorial
Raleigh Court
Raleigh Court
Roanoke Valley
Salem
Salem
Second
Second
Second
South Boston, First
St. Andrew
Westminster

Denise Pillow
Joyce Perez
Kay Guthrie
John Arehart
Ray Williams
John Griffith
George Lane
Robin Carter
John Peeples
Betsy Shepherd
Elease Wilson
Rhonda Chandler
Robert Cleland
Gwen Maddox
Billie Sue Dixon
Rob King
Betty Hudson
Augustus Hayslett
Sylvia Kent Goodman
Gail McCullough
John Lewis
Clark Gaylord
Theresa Underwood
Michael Nevergold
Connie McMillan
Gerald Doyle
Bill Haynie
David Ralston
Gina Kaknis
Felecia Parsell
Shanda Johnson
Robert Kulp
Connie Polly
Mary Russell
Mike Freshour
David Anderson
Sharee Evans

Churches Not Represented by a Voting Elder

Amherst	Fellowship	New Store
Appomattox CH	Fork Union	Northminster
Appomattox PE	Gethsemane	Oak Level
Arvon	Glasgow	Oak View
Beale Memorial	Glen Wilton	Old Brick
Belmont	Grace	Old Concord
Belspring	Harmony	Peaks
Berry Hill	Hat Creek	Phenix
Bethlehem	Hermon	Pisgah
Blacksburg	Holmes Memorial	Radford
Bluemont	Jamestown	Roanoke
Brookneal	Kayser Memorial	Rocky Mount
Browns	Kentuck	Rough Creek
Buffalo	Low Moor	Rustburg
Chatham	Mallow	Sinking Spring
Clifton Forge	Mary Horner Walker	Trinity, Arvon
Colonial	Massies Mill	Trinity, Ridgeway
Concord	Mayberry	Trinity, SML
Coolwell	Maysville	Unity
Cumberland	Meherrin	Village
Danube	Memorial	Villamont
Davis Memorial	Mercy Seat	Virginia
Douglas	Montvale	West End
Drakes Branch	Mt. Carmel	Williamson Memorial
Fairlawn	Narrows, First	
Falling Spring	New Dublin	

Visitors

Olanda Carr, Jr., Presbytery Foundation
Denny Casey, First, Martinsville
Ginny Fedison, Covenant
Susan Foard, Covenant
Carol Henderson, Clarksville
Martha Higgs
Howard Jennings, Quaker Memorial
Donna Jones, Covenant
Walter Jones, Covenant
Patricia McMahon, Covenant
Dru Miller, Covenant
Michael Miller, Covenant
David Smith, Farmville
Harriet Snead, Covenant

Rachel Sutphin, Christiansburg
Lorna Whisler, High Bridge
Joe Wilson, First, Covington

Other Teaching Elders Serving in the Peaks

Amy Fetterman, High Bridge
Pete Smith, Farmville

Visiting Minister

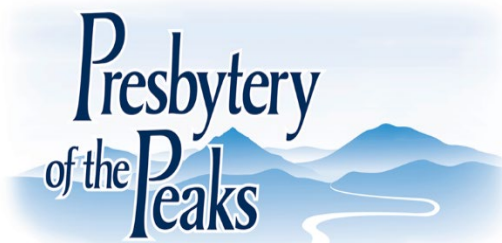
Shawn Hyska
Blair O'Quinn

Candidate

Jennifer Powell

Staff Not Included Elsewhere

Julie Burnett
Robin Padgett
Sam Smith



Welcome to the second stated meeting of the Presbytery of the Peaks for 2021. Once again we will be accommodating ourselves to Covid-19 through the use of technology, thank God for Zoom! We encourage everyone to spend time building relationships prior to the beginning of the meeting, from 8:30 until the technical review.

The meeting will be live streamed on the Presbytery Facebook page, and if you are a Teaching Elder or representing your church as a Ruling Elder Commissioner, you can also register and attend via Zoom from this link:

peakspresbytery.org/events/

At this meeting, we'll again be worshipping together over Zoom. Also, the Examinations Committee will present Dr. Jennifer Powell for examination for ordination and Rev. Peter Smith for examination. Finally, we'll get an entirely new Separation Ethics Policy as a second reading from the Committee on Ministry and an update from the Presbyterian Foundation.

Please review your packet ahead of time to access important information needed before the actual meeting, especially the consent agenda, as you'll miss any opportunity to discuss those motions if you don't speak up before the consent agenda is passed.

For the breakouts this time, we've made a few changes based on your feedback. We're having them a little earlier in the meeting so that there will be fewer conflicts, and we'll be repeating most of the groups from last time, as more than a few of you said there were multiple groups you wanted to attend. Since these groups are meant to help us build relationships, we're also adding a group that's purely relational, "coffee hour," facilitated by our own Carl Utley.

Please don't forget to fill out the evaluation and let us know what you think here:

peakspresbytery.org/eval/

Yours in Christ,

Smith Chaney

First Time Commissioner Orientation Presbytery of the Peaks

If this is your first time as a Commissioner to any Presbytery meeting, please start here. If this is your first time at the Presbytery of the Peaks, but not your first rodeo, you may want to skip the first couple of sections.

Presbytery Meeting Basics

As a Presbyterian, you probably already know the basics of our system of government, so let me share a few tips you may not realize:

- You are a Commissioner, not a Delegate
 - This means that no one, not your session, not your pastor, not your spouse, can tell you how to vote on a particular issue. That's between you and the Holy Spirit.
 - You are responsible to read all of the documentation *before* the meeting and be prepared to speak up if you feel you should.
- You may not know who all these people are and what their jobs are, so here's a cheat sheet.
Cast of Characters:
 - Moderator
 - Rev. Steve Willis, the person with the gavel. The Moderator is responsible to make sure the meeting runs well, and is the non-staff leader of the Presbytery.
 - Vice Moderator
 - Elder Helen Dean is the Vice-Moderator and Moderator in waiting. She'll be taking over from Steve next year.
 - General Presbyter
 - Rev. Carl Utley is our Presbytery's pastor and executive. He's the staff numero uno and has a variety of responsibilities throughout the Presbytery, including acting as pastor to our clergy members.
 - Stated Clerk
 - Rev. Dave Baker is the Presbytery's Stated Clerk and Director of Communications. As Stated Clerk he's responsible to help plan Presbytery meeting, prepare the Presbytery Packet, and keep the meeting running "decently and in order", acting as the Presbytery's parliamentarian.
- Presbyterian meetings are governed by Robert's Rules of Order
 - "No? Really?" you say. But yes, believe it or not, the Book of Order directs (G-3.0105) that Presbyterian councils (such as the Session or Presbytery or General Assembly) are governed by Robert's Rules of Order. That doesn't mean you have to be a parliamentary expert to attend meetings, but you should probably learn the basics below if you want the meeting to make sense once business begins.

Robert's Rules Cheat Sheet

Below is a summary of your rights and responsibilities under Robert's Rules. Generally speaking, these rules are intended to reduce tension, protect the rights and voice of the minority opinion, and of course, keep us doing things "decently and in order" (1 Cor. 14:40, ESV).

- Always address your comments to the Moderator or presenter, never to other commenters
- Generally, don't interrupt another speaker, but wait until you're recognized by the Moderator
 - EXCEPT for these reasons (not exhaustive):
 - You can't hear what's going on or you're so uncomfortable over the room temperature, etc. you can't stay in the meeting (say, "Point of Privilege" then explain the problem)
 - You think something was wrong with what just happened (say, "Point of Order" then state your objection. The chair will then decide if you're right or not.)
 - You want to request information from the speaker (say, "Point of Information" and ask your question. This is NOT an opportunity to give information, but only to request it.)
- Some motions it may be useful to know about:
 - Call the Question, aka, Move the Previous Question
 - A request to vote on whether or not to vote. This motion requires a second, but isn't debatable. It can only be made after the Moderator recognizes you. Typically it's made when someone thinks we've hit the limit of productive discussion, and we're running in circles.
 - When you hear "Call the Question", be aware that the next vote is *not* on whatever it is we're talking about, but on whether or not to continue discussion. An affirmative vote will end discussion, and the next vote is on the main motion.
 - To protect the rights of the minority opinion, this motion requires a 2/3rds majority to pass.
 - Amendments to Main Motions
 - If you want to slightly modify the language of a motion, to add, delete or replace some language, you'll want to say "I move to amend the motion..." when the Moderator recognizes you. This requires a second, and will then be discussed and voted on.
 - Substitute Motions
 - If you want to substantially modify a motion on the floor, changing the intent or most of the language, you need to use a Substitute Motion instead of amending the current motion. When the Moderator recognizes you, you'll say "I move the following substitute motion" and read your alternative suggestion. You'll also want to provide a copy to the Stated Clerk in writing.
 - Division of the House
 - If you think that a voice vote was too close to call, any member of the Presbytery may request a "Division of the House" or vote by raised hands or ballot.

- Order of the Day
 - Not a motion, but something you'll see on the agenda, usually related to lunch. All "Order of the Day" means is that we need to drop whatever it is we're doing when the time for that item arrives and start doing the "Order of the Day".
- Not necessarily in Robert's, but please follow these conventions of our Presbytery regardless:
 - **When you want to speak, please come to the microphone (or unmute yourself), then state your name, status (clergy or elder) and church.**
 - Please read the Presbytery Packet thoroughly *before* the meeting.
 - Especially, read the items on the "Consent Agenda", as those motions will be passed right at the beginning of the meeting unless you speak up at that time.
 - You should also bring a copy of the Presbytery Packet with you, as there won't be any additional printed packets at the meeting.

Zoom Considerations

We'll be meeting again by Zoom. If this is your first time using Zoom for a Presbytery meeting, there are a few things to keep mind. For a detailed training on how to use Zoom for Presbytery, please go to this link:

www.peakspresbytery.org/ZoomTraining

Here are a few highlights to keep in mind:

- Please stay muted unless you're called on by the Moderator to speak.
 - Use the space bar to mute or unmute on the computer
 - Use *6 to mute or unmute on the phone
- Raise your virtual hand (click on the "Raise Hand" icon under the "Reactions" button) to seek the floor, vote, or object to a motion passing via consensus.
 - Use the "Raise Hand" icon in the Reactions menu to raise your virtual hand on the computer
 - Use *9 to raise your virtual hand on the phone

What, if anything, do I need to know about the May 1st, 2021 meeting of Presbytery?

So what interesting tidbits should I be aware of for our upcoming meeting? The Packet is always a lot of reading, so here are the cliff notes, just to make sure you don't miss the more interesting bits:

- The Examinations Committee will examine Dr. Jennifer Powell (ordination) and Rev. Pete Smith.
 - See pages 28 - 32
- The Committee on Ministry will present a second reading of the separation ethics policy
 - See pages 39 - 45
- We'll hear a report from our Synod Commissioners, W.D Hasty and Eleese Wilson
- Olanda Carr, Jr. will give us an update from the Presbyterian Foundation
 - See pages 48 - 49

Presbytery of the Peaks
SPECIAL RULES OF ORDER
For Electronic Meetings Using Zoom Technology

I. Meeting Types

An “Electronic Meeting” as used in these rules means a meeting at which all participants are joined electronically. It is expected that each participant will attend the meeting individually on a computer or device, rather than one being shared by multiple members. Multiple attendees on a single device requires approval of the chair in advance, and may limit members’ rights. Meetings of all boards and committees are authorized to meet electronically at the direction of the chair, provided that all members have access to the necessary equipment.

II. Hardware and Software

Electronic attendance utilizes Zoom technology (www.zoom.us). Participation requires high speed internet access on a computer, device or phone. Audio is provided either through the computer, which requires computer audio capabilities (microphone and speakers –preferably earbuds or a headset), or connection by phone. Video is optional, but encouraged. While tablets and smart phones are acceptable, laptop or desktop computers are preferred, because the screen content can become very small on tablets and phones, and only certain portions of the content can be displayed at a time. Using a phone alone is not recommended. Immediate access to email is also a requirement. Notify the Presbytery office if more than 1 voting member is on a device. A text number will be provided to use if there is a divided vote. Prior to the meeting, participants are asked to test their setting at zoom.us/test.

III. Sign-In Procedures

- A. Prior to meetings, members will receive either a meeting id code or a link to a webpage. Clicking on the link should open a web browser and go directly to the meeting. If it does not do so, or if only the 9-digit meeting id (which is at the end of the link) was distributed, the participant can go to: a www.zoom.us, choose “join meeting,” and enter the id manually.
- B. Join the meeting using your full name and title for the First Name field (eg, Rev. John Smith), and your church or status for the Last Name field (eg, First Pres or Honorably Retired)
- C. Members shall make every effort to sign into the meeting sufficiently in advance of the time of the meeting to enable their connections to be verified and, if necessary, assisted by troubleshooting. The following process shall be followed in entering meetings:
- D. If using a laptop or desktop computer, complete a full “re-boot” just before entering the meeting.
- E. Enter the meeting as described in Section III.A. If prompted, download Zoom software and choose to run or install. If prompted, enter your name and choose to enter the meeting.
- F. Choose the method by which you will connect your audio and follow the prompts on the screen. If connecting by computer, check your speakers and microphone to ensure that you can hear and be heard.
- G. Mute your microphone when you are not speaking (on a computer, click on the

microphone icon to toggle mute. On a tablet or phone, touch the icon), or unmute it only when you are speaking (on a computer, hold the spacebar to temporarily unmute yourself).

- H. On a PC or Mac, click on the “Participants” and “Chat” icons to make those items visible. If a screen share has been initiated and a document is visible in the center of the screen, move the “Participants” and “Chat” windows (by “dragging”) to the side of the screen, so that the document is visible.

IV. Connection Issues

- A. Each attendee is responsible for his or her connection to the internet and the meeting room; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member’s individual connection prevented him or her from participating in the meeting, provided that at least a quorum of members was connected and adequately able to participate.
- B. The chair may cause or direct the temporary disconnection or muting of an attendee’s connection if it is causing undue interference with the electronic meeting. The chair’s decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be recorded in the minutes.
- C. The chair may rule that any meeting be recessed to allow the meeting room to be reset; upon which ruling the meeting shall be ended and a new meeting shall be established – with the new meeting id being sent by email or other electronic means to all participants who shall then enter the new meeting room.

V. Recognition and Assignment of the Floor

- A. To seek recognition by the chair, a member shall activate the “raised hand” icon. Upon recognition of a member, that member and any others with raised hands activated shall lower them, which may also be accomplished by the host if members do not promptly do so. The chat is not a valid means of recognition.
- B. Another member who claims preference in recognition shall thereupon promptly raise (or raise again) his or her hand icon and the chair shall recognize the member for the limited purpose of determining whether that member is entitled to preference in recognition.
- C. Upon being recognized, a member shall unmute his or her microphone. Upon yielding the floor, the member shall mute his or her microphone.

VI. Interrupting Motions

- A. A member who intends to make a motion that under the rules may interrupt a speaker (Point of Order, Appeal from the Ruling of the Chair, etc.) shall activate the member’s “No” icon (red X). The member shall be recognized to determine the purpose for which he or she is seeking recognition.
- B. In the event that a member intends to make an interrupting motion and is unable to use the “No” icon (eg, phone only user), the member may unmute and make the motion orally. A member may also make interrupting motions orally if not immediately recognized by the chair.

VII. Motion Processing

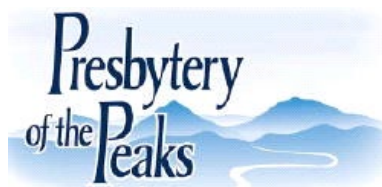
- A. A member intending to make a main motion, offer an amendment, or propose instructions to a committee, shall, immediately after being recognized and assigned the floor, post the motion in writing to the chat window.
- B. The secretary assigned by the Stated Clerk is responsible for the display of meeting materials, including all such motions, in the document that is displayed in the shared screen.
- C. When any motion has been stated by the chair, the secretary shall copy and paste it into the document, and shall be responsible for accurately displaying any proposed amendments under consideration, as well as the final version as adopted or rejected. If a second is necessary, the chair shall request a raised hand to indicate a second.

VIII. Voting

- A. When the chair seeks unanimous consent on a matter, a raised hand shall constitute an *objection* to unanimous consent, and voting shall then proceed by another method.
- B. Voice votes shall be taken by means of the raised hand function. The chair shall ask those for a motion to raise their hands and the chair or a host shall take an approximate count those in favor and lower their hands before the chair proceeds to the against vote, which shall be conducted in like manner. Phone only participants may raise their hands by pressing *9. This vote shall be deemed a Division (not a counted vote). A call for a division shall therefore not be in order following such a vote.
- C. Counted votes, when ordered by the chair or the assembly, shall be taken in the same manner as voice votes above in section VIII. B., but with an exact count of for and against votes. If there are no phone only participants, votes may be counted using the Zoom polling feature instead.
- D. A roll call vote may be ordered by the assembly.
- E. No secret ballot votes are in order if there are phone only participants. If everyone is participating using a computer or device, secret ballot votes may be taken using the Zoom polling feature, provided that the poll is set to be anonymous.

IX. Roles

- A. There shall be three designated roles with specific duties, any or all of which may be accomplished by one individual, at the discretion of the chair: the host/co-host(s), the chair, and the secretary.
- B. The host/co-host(s) shall initiate the meeting, and therefore have control of the various features for meeting management such as the ability to manually mute one or more participants and clear status icons (raised hand, Yes, No, etc.).
- C. The chair shall preside at the meeting. In addition to normal duties, the chair shall direct the host and secretary as necessary related to their duties in these rules.
- D. The secretary shall keep a record of meeting, including a video recording.



**Presbytery of the Peaks
One Hundred Twenty-seventh Stated Meeting
May 1, 2021
Zoom Meeting**

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|-------------------|--|
| 8:30 a.m. | Check In |
| 9:00 a.m. | Call to Order
Steve Willis, Moderator |
| 9:05 a.m. | Welcome
Carl Utley, General Presbyter |
| 9:10 a.m. | Declaration of a Quorum and Approval of Consent Agenda (pp. 9-11)
Dave Baker, Stated Clerk |
| 9:15 a.m. | Worship Service
Jennifer Powell, George Goodman, Peter and Kelsey Hawisher-Faul |
| 9:45 a.m. | Break |
| 9:55 a.m. | Open Mic |
| 10:05 a.m. | ORDER OF THE DAY- Examinations Committee (pp. 28-32)
Bob McLavey, Chair |
| 10:45 a.m. | Committee on Ministry (pp. 33-45)
Russ Merritt, Chair |
| 11:15 a.m. | Breakout Groups (pp. 46-47) |
| 11:45 a.m. | Synod Meeting Report
W.D Hasty and Eleese Wilson |
| 11:55 a.m. | Presbyterian Foundation (pp. 48-49)
Olanda Carr, Jr. |
| 12:05 p.m. | Closing Business
Dave Baker, Stated Clerk |

**PRESBYTERY OF THE PEAKS
CONSENT AGENDA
May 1, 2021**

From the Report of the Stated Clerk (p. 12)

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)
2. **FOR CONSENT AGENDA:** That the minutes of the March 4, 2021 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.

From the Report of the Committee on Ministry (pp. 33-45)

1. **FOR CONSENT AGENDA:** Recommend the formation of an Administrative Commission with the authority to assume original jurisdiction of Glen Wilton Presbyterian Church, Glen Wilton, VA. The commission will consist of the following:

Jim Corson, RE
Gary Marshall, TE
John Fedison, RE
Walter Jones, RE
Jim Slate, TE
Susie Ennis, TE

From the Report of the Trinity, Ridgeway PC Administrative Commission (p. 14)

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Trinity Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Trinity Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 17, 2020. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of the real and personal property of Trinity Presbyterian Church (156 Harbour Street, Ridgeway, VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed for real property is held in the name of the Board of National Missions of the Presbyterian Church in the United States of America.

From the Report of the Holmes Memorial PC Administrative Commission (pp. 15-16)

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Holmes Memorial Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Holmes Memorial Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 14, 2019. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of real and personal property of Holmes Memorial Presbyterian Church (2350 Chestnut Knob Road, Martinsville VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed (4/6/1915) for the real property is in the name of W.J. Penn and Marshall Napier, Surviving Trustees of The Holmes Memorial Presbyterian Church.

From the Report of the Committee on Administration (pp. 17-26)

1. **CONSENT AGENDA** - Recommend the Presbytery approve the proposed 2021 Final Presbytery Budget. (See pages 18-19).

From the Report of the Nominations Committee (p. 27)

1. **FOR CONSENT AGENDA:** That the presbytery ratify an action taken by the Nominations Committee to elect ordination exam readers for the 2021 class. The deadline for submitting these names to the Office of the General Assembly was March 31st. Given the deadline, nominations from the floor will not be possible.

ORDINATION EXAMINE READERS

Elease Wilson	RE	2021	Holbrook
Kym Wiederholt	RE	2021	First, Collinsville
Sarah Jane Nixon	TE	2021	New Dublin
Susi Ennis	TE	2021	First, Covington
Alternate:			
Shirley Larson	TE	2021	

REPORT OF THE STATED CLERK

RECOMMENDATIONS:

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)

2. **FOR CONSENT AGENDA:** That the minutes of the March 4, 2021 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.

2021 Annual Statistics of Churches summary reports is included in on the following page.

2020 Presbytery Statistical Report

013

Presbytery

The Peaks

Address

1022 Floyd St Ste A, Lynchburg, VA 24501

Phone

434-845-1754

Fax

434-847-4650

Email

office@peakspresbytery.org

Web Site

www.peakspresbytery.org**Membership**

Prior Active Members	11342	Adjusted membership	11324
----------------------	-------	---------------------	-------

Gains

Certificate	75
-------------	----

Youth Professions	27
-------------------	----

Professions & Reaffirmations	37
------------------------------	----

Total Gains	139
--------------------	------------

Total Ending Active Members	11039
------------------------------------	--------------

Losses

Certificate	54
-------------	----

Deaths	234
--------	-----

Deleted for any Other Reason	136
------------------------------	-----

Total Losses	424
---------------------	------------

Baptisms

Presented by Others	18
---------------------	----

At Confirmation	10
-----------------	----

All Other	13
-----------	----

Average Weekly Worship Attendance	3355
-----------------------------------	------

Female Members	6353
----------------	------

Friends of the Congregation	1079
-----------------------------	------

Ruling Elders on Session	609
--------------------------	-----

Do you have Deacons? Yes / No	15 / 66
-------------------------------	---------

Age Distribution of Active Members

25 & Under	793
------------	-----

26 - 40	1069
---------	------

41 - 55	1068
---------	------

56 - 70	2213
---------	------

Over 70	2696
---------	------

Total Age Distribution	7839
-------------------------------	-------------

People with Disabilities

Hearing impairment	321
--------------------	-----

Sight impairment	134
------------------	-----

Mobility impairment	354
---------------------	-----

Other impairment	436
------------------	-----

Christian Education

Birth - 3	96
-----------	----

Age 4	45
-------	----

Kindergarten	74
--------------	----

Grade 1	48
---------	----

Grade 2	57
---------	----

Grade 3	70
---------	----

Grade 4	58
---------	----

Grade 5	52
---------	----

Grade 6	61
---------	----

Grade 7	53
---------	----

Grade 8	47
---------	----

Grade 9	62
---------	----

Grade 10	53
----------	----

Grade 11	52
----------	----

Grade 12	57
----------	----

Young Adults	108
--------------	-----

Over 25	1478
---------	------

Teachers/Officers	354
-------------------	-----

Total Christian Education	2825
----------------------------------	-------------

Racial Ethnic

Asian/Pacific Islander/South Asian	22
------------------------------------	----

Black/African American/African	99
--------------------------------	----

Middle Eastern/North African	1
------------------------------	---

Hispanic/Latino-a	17
-------------------	----

Native American/Alaska Native/Indigenous	3
--	---

White	7957
-------	------

Multiracial	17
-------------	----

Total Racial Ethnic	8116
----------------------------	-------------

Financial Data

Annual Income	14,517,453
---------------	------------

Annual Expenses	12,756,094
-----------------	------------

Mission Expenses	1,859,311
------------------	-----------

Personnel Expenses	7,014,812
--------------------	-----------

Facilities Expenses	2,490,480
---------------------	-----------

**Administrative Commission
Trinity Presbyterian Church**

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Trinity Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Trinity Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 17, 2020. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of the real and personal property of Trinity Presbyterian Church (156 Harbour Street, Ridgeway, VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed for real property is held in the name of the Board of National Missions of the Presbyterian Church in the United States of America.

For information: The progression of ownership from the Board of National Missions is:

6/17/1940

The Trinity church property is deeded to the Board of National Missions, an agency of the Presbyterian Church in the United States of America from the Board of Missions for Freedmen, an agency of the Presbyterian Church in the United States of America. The Board of National Missions is the successor agency to the Board of Missions for Freedmen (reorganized in 1923).

1958

Merger of The Presbyterian Church in the United States of America and The United Presbyterian Church in the United States to form the United Presbyterian Church in the United States of America.

1983

The reunion (merger) of The United Presbyterian Church in the United States of America and The Presbyterian Church in the United States occurs creating the Presbyterian Church (U.S.A.). The Articles of Agreement for the reunion state: *“Each and every trustee and corporate structure of the congregations, judicatories, boards, agencies and institutions of the Presbyterian Church in the United States and of The United Presbyterian Church in the United States of America, together with all property, real and personal, held by them shall be the trustees and corporate structures of the congregations, governing bodies, boards, agencies and institution of the Presbyterian Church (U.S.A.).”*

**Administrative Commission
Holmes Memorial Presbyterian Church**

Recommendation:

1. The Administrative Commission (Trustees of the Presbytery of the Peaks) for the Holmes Memorial Presbyterian Church recommends the Presbytery of the Peaks declare the congregation of Holmes Memorial Presbyterian Church extinct. The members of the congregation had dispersed or died and the church became extinct by December 14, 2019. Per the PCUSA Book of Order G-4.0205:

“Whenever a congregation is formally dissolved by the presbytery, or has become extinct by reason of the dispersal of its members, the abandonment of its work, or other cause, such property as it may have shall be held, used, and applied for such uses, purposes and trusts as the presbytery may direct, limit, and appoint, or such property may be sold or disposed of as the presbytery may direct, in conformity with the Constitution of the Presbyterian Church (U.S.A.).”

2. The Administrative Commission requests that the Presbytery of the Peaks approve the transfer of real and personal property of Holmes Memorial Presbyterian Church (2350 Chestnut Knob Road, Martinsville VA in Henry County, Virginia) to the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. The current deed (4/6/1915) for the real property is in the name of W.J. Penn and Marshall Napier, Surviving Trustees of The Holmes Memorial Presbyterian Church.

For information: The progression of ownership is:

10/1/1896

The Holmes church property deed is recorded as “Mitchell T. Walker, Sr. conveyed to W.J.Penn, Marshall Napier, Hereford and Anthony Staples, Trusteesto be held by them and their successors, for The Board of Missions for Freedmen, an agency of the Presbyterian Church in the United States of America.”

12/18/1914

The Board of Missions for Freedmen, an agency of the Presbyterian Church in the United States of America issued a quit claim deed for the church property to Holmes Memorial Presbyterian Church or its trustees.

04/06/1915

W.J. Penn and Marshall Napier, the Surviving Trustees under the 10/1/1896 deed, conveyed the property to The Holmes Memorial Presbyterian Church in the Ridgeway District, Henry County, Virginia.

10/24/1949

Holmes Memorial conveyed a strip of land over their ground to the Commonwealth of Virginia for the location and construction or other improvement of the road.

1958

Merger of The Presbyterian Church in the United States of America and The United Presbyterian Church in the United States to form the United Presbyterian Church in the United States of America.

1983

The reunion (merger) of The United Presbyterian Church in the United States of America and The Presbyterian Church in the United States occurs creating the Presbyterian Church (U.S.A.). The Articles of Agreement for the reunion state: ***“Each and every trustee and corporate structure of the congregations, judicatories, boards, agencies and institutions of the Presbyterian Church in the United States and of The United Presbyterian Church in the United States of America, together with all property, real and personal, held by them shall be the trustees and corporate structures of the congregations, governing bodies, boards, agencies and institution of the Presbyterian Church (U.S.A.).”***

PRESBYTERY OF THE PEAKS
REPORT OF THE COMMITTEE ON ADMINISTRATION
May 1, 2021

INFORMATION:

The Committee on Administration met on April 7, 2021 via Zoom.

ACTIONS REPORTED:

1. Received as information the Personnel WG report on the six month evaluation of Carl Utley, General Presbyter.
2. Accepted the 2019 Audit Report of the Presbytery of the Peaks Financial records by Foti, Flynn, Lowen and Co. (Audit Opinion report on following pages)
1. Approved the following changes to the Presbytery Investment Policy:
 - a. Change allowable investment rating for notes from BBa to BBB
 - b. Add “and Administration Committee” to the Investment Policy after Trustees recommended changes to the Presbytery Investment Policy

RECOMMENDATIONS:

1. **CONSENT AGENDA**-Recommend the Presbytery approve the proposed 2021 Final Presbytery Budget. (See Next page)

		Actual		YTD	
		Expense	Budget	Expense	Budget
		Jan - Dec 20	2020	2021	2021
Income					
	Designated Acct Budget Funding	178,661	340,002		283,145
	Dismissal Fund Useage	67,000	20,000		20,000
	Trustee Fund for Office				38,000
	Outdoor Education Income	957	-	204	950
	Synod Accounts	11,027	13,510	1,871	13,043
	GA Unified & Per Capita	79,961	109,145	13,693	105,851
	Presbytery Unified Giving	292,181	243,143	48,180	297,514
	Mission Payments Dismissed Churches	15,600	2,600		2,600
	Miscellaneous Receipts-PPP grant	50,425		49,500	49,500
	MM Income	30	50	(1)	
Total Income		695,842	728,450	113,448	810,603
Expense					
	Total Cabinet	6,764	11,900	618	14,600
	Total Committee on Administration	423,460	411,927	89,239	504,059
	Total Committee on Ministry	3,731	7,740	2,217	6,590
	Examinations Committee	3	200	0	100
	Sexual Misconduct Committee	1,057	2,800	109	500
	Total COPM	7,465	7,400	1	7,400
	Total Church Development	10,019	16,350	3,240	27,710
	Total Committee on Mission	68,657	68,700	11	68,700
	Total Discipleship Committee	61,515	74,028	600	62,050
	Leadership Committee	-	750		
	Synod Unified & Per Capita	11,027	13,510	1,650	13,043
	GA Unified & Per Capita Giving	79,961	109,145	12,032	105,851
Total Expense		673,660	724,450	109,717	810,603
Net Income		22,182	4,000	3,731	-

Designated Funds used in Line 5	<u>Amount</u>
Church Development	25,710
Mission	30,200
Discipleship	94,274
COPM	7,400
Presbytery	120,561
Leadership	5,000
Dismissal Fund-New Worshiping Community	20,000
Total	303,145



Frank B. Hancock, CPA, CVA
 Bradley J. Davis, CPA
 R. Ethan Cook, CPA
 David P. Booth, CPA
 David A. Tinger, CPA
 Andrea H. Stepka, CPA

David B. Lowen, CPA – Retired
 William R. Brumfield, Jr., CPA – Retired

INDEPENDENT AUDITOR'S REPORT

Division of Administration of the Presbytery of the Peaks and the
 Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc.

We have audited the accompanying combined financial statements of the Presbytery of the Peaks and the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. (nonprofit organizations, together the "Presbytery"), which comprise the combined statement of assets, liabilities, and net assets - modified cash basis as of December 31, 2019, and the related combined statements of support, revenue, expenditures, and changes in net assets - modified cash basis, functional expenditures – modified cash basis, and cash flows - modified cash basis for the year then ended, and the related notes to the combined financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the combined financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these combined financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Presbytery's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Presbytery's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

A firm of CPAs and Financial Consultants

(540) 344-9246 Fax: (540) 344-9264
 501 S. Jefferson Street, Roanoke, Virginia 24011
 Post Office Box 12765, Roanoke, Virginia 24028-2765
<http://www.fllc.com>

Opinion

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of the Presbytery of the Peaks and the Presbytery of the Peaks of the Presbyterian Church (U.S.A.), Inc. as of December 31, 2019, and the changes in their net assets and their cash flows for the year then ended in accordance with the modified cash basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the combined financial statements, which describes the basis of accounting. The combined financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The supplemental schedules beginning on page 21 are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole.

Joti, Hyna, Louisa & Company, P.C.

Roanoke, Virginia
February 6, 2021

**The Presbytery of the Peaks
Financial Position
03/31/2020 & 03/31/2021**

	<u>2020</u>	<u>2021</u>
Beginning Balance	\$ 31,893.19	\$ 54,075.30
<i>Add Receipts:</i>		
YTD Mission Receipts for GA, Synod, & Presbytery		
Covenants of Intents (Includes Unified & Per Capita)	93,979.90	101,190.63
Selected Giving, GA, Synod causes	14,621.30	15,226.03
Other Selected Gifts (excludes 2Cts, C A Partnership)	2,112.09	2,647.12
Camp Income	51.00	204.00
Receipts from Presbytery Designated Funds	50,000.00	0.00
Dismissal Fund Usage		0.00
Interest Income	(4.27)	45.82
Current Assets less Liabilities	957.85	49,813.45
Miscellaneous Income		0.00
Transfer Accounts	18,071.96	17,436.30
<i>Total Receipts</i>	179,789.83	186,563.35
<i>Less Disbursements:</i>		
Mission Funds to General Assembly	33,680.80	34,266.30
Mission Funds to Synod	2,854.50	4,793.00
Other In/Out Mission Funds Forwarded	2,260.47	2,647.12
Presbytery	133,743.67	128,589.40
<i>Total Disbursements</i>	172,539.44	170,295.82
Cash Balance 03/31/2020 & 03/31/2021	<u>\$ 39,143.58</u>	<u>\$ 70,342.83</u>

**Presbytery of the Peaks
Income & Expense
3/31/2021**

	<u>Current Month</u>	<u>YTD</u>	<u>Jan-Jun Budget</u>
Income			
Covenants of Intent	45,637.56	101,190.63	151,700
Mission Payments-Dismissed Churches			-
Camp Income		204.00	1,500
Designated Account Funding Transfers			205,418
Dismissal Funds Usage			15,750
Miscellaneous	46.40	45.82	-
Total Income	45,683.96	101,440.45	374,368
Cabinet			
Cabinet Expense	267.97	269.11	250
Moderator Expenses			-
Communications Expense	52.50	487.40	1,500
Presbytery Meeting Expense		114.12	750
Nominating Committee		15.49	-
Black Caucus			250
Workgroup Expense			100
Committee on Representation			-
Total Cabinet Expense	320.47	886.12	2,850
Committee on Administration			
COA Expenses			-
Office Expenses	3,593.34	15,076.94	27,543
Presby Office Equipment	83.33	249.99	1,250
Audit Expense	800.00	800.00	-
General Presbyter	10,508.93	31,170.52	71,236
Stated Clerk Expenses	1,085.50	3,256.58	7,050
Communications Director	7,749.06	21,008.64	41,412
Mission Resource Expenses	213.06	639.18	1,596
Administrative Support Staff	6,389.81	19,169.43	39,268
Accountant	6,247.08	18,467.24	34,897
Temporary Help		62.60	750
Site Director-Day Camp			-
Summer Staff Expenses			3,014
Program Director	1,435.34	4,546.02	10,112
Office Staff Expenses			275
Search Committee Expenses			500
Total Committee on Administration	38,105.45	114,447.14	238,903
Committee on Ministry			
Committee Expenses	71.81	288.73	200
Calls & Pensions Workgroup			150
Congregations in Transition			500

	<u>Month</u>	<u>YTD</u>	<u>Budget</u>
Leadership WG			-
Counseling & Crisis Support		2,000.00	1,000
Commissioned Ruling Elder WG			750
Session Records Workgroup			100
Total Committee on Ministry	71.81	2,288.73	2,700
Total Sexual Misconduct Committee	93.00	108.50	
Total Examinations Committee	0.08	0.20	
Committee on Preparation for Ministry			
Committee Expenses		0.57	40
Scholarships/Testing			3,400
Total Committee on Preparation for Ministry		0.57	3,440
Committee on Church Development			
Committee Expenses			25
Small Church Residency			-
Training & Support		3,240.00	3,500
New Worshipping Community WG			1,000
Partnership w/Congregations			1,000
Total Committee on Church Development		3,240.00	5,525
Missions Committee			
Mission Committee Expenses	9.05	11.33	50
Education and Training			
Community Outreach Grants			20,663
Mission Trip Scholarships			
CEDEPCA	6,768.75	6,768.75	13,538
Total Missions Committee	6,777.80	6,780.08	34,250
Committee on Discipleship			
Discipleship Committee Expenses			-
Christian Ed & Res Ctr Wrkgrp		200.00	-
Youth & Young Adult Wrkgrp	217.63	617.63	2,600
Outdoor Education Wrkgrp	20.40	20.43	10,700
Higher Education Expenses			27,700
Scholarships			-
Total Committee on Discipleship	238.03	838.06	41,000
Committee on Leadership			
Synod Unified & Per Capita	1,313.00	2,963.00	3,800
GA Unified & Per Capita Giving	9,138.00	21,170.27	41,900
Total Presbytery Expenses	<u>55,964.64</u>	<u>152,722.67</u>	<u>374,368</u>
Total Net Income/(Expense)	<u>(\$10,280.68)</u>	<u>(\$51,282.22)</u>	

**The Presbytery of the Peaks
Cash Flow Analysis**

<u>Year</u>		<u>January</u>	<u>February</u>	<u>March</u>	<u>Year to Date</u>	<u>Half Year Budget</u>
2021	<i>Contributions</i>	33,019.99	22,736.50	45,683.96	101,440.45	66.21%
	<i>Expenses</i>	<u>41,784.93</u>	54,864.60	55,964.64	<u>152,614.17</u>	40.77%
	<i>Variance</i>	<u>(8,764.94)</u>	<u>(32,128.10)</u>	<u>(10,280.68)</u>	<u>(51,173.72)</u>	
2020	<i>Contributions</i>	47,580.88	17,252.71	29,193.04	94,026.63	51.40%
	<i>Expenses</i>	<u>42,955.64</u>	<u>41,006.95</u>	<u>71,753.58</u>	<u>155,716.17</u>	42.75%
	<i>Variance</i>	<u>4,625.24</u>	<u>(23,754.24)</u>	<u>(42,560.54)</u>	<u>(61,689.54)</u>	
2019	<i>Contributions</i>	35,610.63	27,405.29	24,668.93	87,684.85	32.71%
	<i>Expenses</i>	<u>40,823.88</u>	<u>39,458.86</u>	<u>68,187.56</u>	<u>148,470.30</u>	36.56%
	<i>Variance</i>	<u>(5,213.25)</u>	<u>(12,053.57)</u>	<u>(43,518.63)</u>	<u>(60,785.45)</u>	
2018	<i>Contributions</i>	19,041.81	34,472.08	47,836.11	101,350.00	36.44%
	<i>Expenses</i>	<u>33,748.17</u>	<u>58,510.56</u>	<u>83,827.30</u>	<u>176,086.03</u>	38.86%
	<i>Variance</i>	<u>(14,706.36)</u>	<u>(24,038.48)</u>	<u>(35,991.19)</u>	<u>(74,736.03)</u>	

The Presbytery of the Peaks
Summary of Designated Accounts
3/31/2021

	<u>Book Value</u> <u>1/1/2021</u>	<u>Market Value</u> <u>1/1/2021</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Unrealized</u> <u>Gain/(Loss)</u>	<u>Market Value</u> <u>3/31/2021</u>	<u>Book Value</u> <u>3/31/2021</u>
Leadership Funds	612,224.79	966,889.00	2.11	-	-	966,891.11	612,226.90
Church Development Funds							
<i>New Church Ministries</i>	997,668.47	1,514,015.41	-	-	-	1,514,015.41	997,668.47
<i>Church Development</i>	951,376.99	1,436,081.32	-	-	-	1,436,081.32	951,376.99
Youth and Young Adult Ministries Funds	1,710,710.13	2,669,395.93	-	-	-	2,669,395.93	1,710,710.13
Committee on Ministry Funds							
Peaks Crisis Fund	1,115.99	1,292.10				1,292.10	1,115.99
Burke Memorial Fund	49,320.89	45,805.14	455.83			46,260.97	49,776.72
COPM Funds	29,381.08	49,043.15	-	-	-	49,043.15	29,381.08
Morris Charitable Trust	1,657.20	1,657.20	0.74			1,657.94	1,657.94
Presbytery Funds	225,157.06	312,422.96	252.17	-	-	312,675.13	225,409.23
Cooperative Missions Funds							
Peacemaking (Presbytery Share)	3,313.45	3,313.45	1.25	1,050.00		2,264.70	2,264.70
Travel/Study Scholarship	1,604.79	1,604.79	0.72			1,605.51	1,605.51
2 Cents A Meal	58,328.64	58,328.64	14,149.80	2,396.23		70,082.21	70,082.21
Mission Fund	172,347.77	202,852.26	47,087.59			249,939.85	219,435.36
Presbytery Dismissal Fund							
Dismissal Fund Receipts	322,950.45	407,483.10	1,025.34	141,262.50		267,245.94	182,713.29
Small Church Residency	182,447.86	216,038.83	47,088.87			263,127.70	229,536.73
New Worshipping Community	184,465.79	216,448.98	47,087.50			263,536.48	231,553.29
Transfer Accounts	84,818.07	85,733.62		38,513.56		47,220.06	46,304.51
Total Designated Accounts	<u>5,588,828.15</u>	<u>8,188,344.61</u>	<u>157,151.92</u>	<u>183,222.29</u>		<u>8,162,335.51</u>	<u>5,562,819.05</u>
H. Trustees	1,861,749.69	2,537,569.57	27,542.08	690.50		2,564,421.15	1,888,601.27
Cash Balance	<u>7,450,577.84</u>	<u>10,691,802.06</u>	<u>184,694.00</u>	<u>183,912.79</u>		<u>10,692,583.27</u>	<u>7,451,420.32</u>

REPORT OF THE NOMINATIONS COMMITTEE

INFORMATION:

None

ACTIONS:

None

RECOMMENDATIONS:

1. **FOR CONSENT AGENDA:** That the presbytery ratify an action taken by the Nominations Committee to elect ordination exam readers for the 2021 class. The deadline for submitting these names to the Office of the General Assembly was March 31st. Given the deadline, nominations from the floor will not be possible.

ORDINATION EXAMINE READERS

Elease Wilson	RE	2021	Holbrook
Kym Wiederholt	RE	2021	First, Collinsville
Sarah Jane Nixon	TE	2021	New Dublin
Susi Ennis	TE	2021	First, Covington

Alternate:

Shirley Larson	TE	2021
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REPORT OF THE EXAMINATIONS COMMITTEE

We are bringing two candidates to the floor for the Presbytery Meeting. Their Biographical Information and Statements of Faith are included.

- Rev. Pete Smith to serve as pastor of Farmville Presbyterian Church, Farmville, VA.
- Jennifer Powell to be ordained and serve as Associated Stated Supply Pastor at Covenant Presbyterian Church, Roanoke, VA.

Rev. Dr. Pete Smith Biographical Statement

I had the mistaken presumption of being a cradle Presbyterian until researching my baptism for entrance into the call to ministry process. It was then that I discovered I was baptized in my father's home church, a UMC congregation in Ohio. Apparently, the matter had never come up and I never asked before. What did come to my attention from my earliest years in church life was a fascination with worship leadership and the role of the minister. My mother was an organist through my growing-up years, so we tended to sit down front, near her, in worship. I would often assist her with flipping pages. The front pew was my usual spot (I know – how odd!), and the Elders would bump me on Communion Sundays. The role, the idea, the person of the minister/preacher made a huge impression on me from these early years. Church was a second home, and I became more and more intrigued with the notion of being a pastor.

When in middle school, my family and I moved to Virginia, and I suffered some of my hardest years in transition. The one place where I felt most comfortable was at our new church home in Richmond (Crestwood Presbyterian). I was involved in everything that I could be from the adult Bible study, handbells, the youth program and Sunday school, and mission projects. I even dared the church talent show (following the guy playing the bagpipes). Looking back, my relationship with the minister then was something like an apprenticeship, not that he taught me directly how to be a pastor, but took me under his wing and invited me into aspects of the pastor's role. It was during this time that the Inquiry Program was created, and I immediately expressed an interest, went before my Session, and was presented to the CPM of the Presbytery of the James. I was given the set of questions at that interview and could not answer a single one. Our failures probably mean a little more to our sense of self development, and this was a big one. Rather than simply understanding that I did not have the theological capacity or tools for expressing what I was feeling (or someone explaining this), I felt I had let everyone down, especially God, and I vowed to never go through that, again, unless I was certain.

For the sake of brevity, I'll save you from the college years at Hampden-Sydney and jump to being an active part of Pryor Memorial Presbyterian Church in Crewe, VA, my wife's home church. A particular Sunday in October of 1996, I had just taught the men's Sunday school class on the call of Jeremiah and was the worship leader for a Union Seminary student leading worship that day. Like a bolt of lightning, the realization took me, "I can do this. It is time. This is right." By the next summer, I was taking Hebrew at Louisville Presbyterian Theological Seminary, the beginning of that MDiv program. Those were great years for practical pastoral experience, especially, through their excellent field education program. Clinical Pastoral Education was also very fruitful for me and provided a chaplaincy experience in

India. Being a Greek and Latin major in my undergrad also served me well at seminary. Then, it was back to Virginia.

My first church was Timber Ridge Presbyterian Church in Lexington, VA. It was a great church, and I am proud of what we were able to do together, including their first ever mission trip, but the opportunity to come closer to home drew me to Blackstone Presbyterian Church where I was for nearly fifteen years. That was a spiritually transformative time as I walked through so many aspects of ministry and my pastoral identity. The highlight of my time there was helping the community come together for ecumenical and representative worship that it had never known before. It was also during this time that I was able to pursue a DMin through Union Presbyterian Seminary. A lot of good things happened there, but fifteen years is also a long time. It came time for a change.

After two years of working in local government and being a weekly pulpit supply all over the Virginia countryside, the opportunity to help Farmville Presbyterian Church as a transitional pastor caught my attention. Another realization hit me, “I can do this. It is time. This is right.” It has been a great blessing to come back to my training, my experience, my life, my passion, and my gifts. The folk there have been very welcoming, masks and all, and I look forward to growing with the congregation into what God has for us.

Rev. Dr. Pete Smith **Faith Statement**

A Statement of Faith in Love

Faith is not static but an expression of living relationship with God. In fact, this is the foundation of every loving relationship. We trust those whom we love; we believe they also love us and will look out for our welfare. We also count on their faithfulness and help going forward. Faith in this sense is a love-statement and something to be shared in gratitude, joy, and sincerity. Thus, this faith statement is also a collection of love statements.

God is the very living power of connection throughout the universe that makes all life possible and which brought all life, all things into existence. As God continues, the universe is in ongoing creation and recreation as it resounds with God’s glory. God sustains us, informs us, and comes to us in the gift of connection and relationship. This is God’s Kingdom working out God’s purposes in our midst. Our understanding of the Trinity sings this glory – one being in three persons and three in one, sharing life, essence, and love. We cannot underestimate the significance of unity possible in relationship through God and the hope we have in unity’s fulfillment in the conclusion of history. The Kingdom will one day be realized by all.

Our shared life is beautifully expressed in the life of Jesus our Christ, Son of God and Son of Man. Jesus is both the best of God to us and the best of us to God, mysteriously holding both natures equally in himself. In this way, he is the living embodiment of divine connection, linking us all as family and giving us a universal association transcending space and time as his body. We call this the holy catholic church. He is covenant, truth, and love made flesh. His very life confronts sin which is the work of separation and division, and he renders sin powerless by destroying division itself with the power of true love and reconciliation – completed in his death and resurrection. Even though division is our human default, sowing sin and wreaking

havoc in our relationships, Jesus' death is the perfect work of reconciliation and proves God's love overcomes the greatest division, death itself. Our greatest defiance fails before God's relentless love. When we dare to love as we have been loved, we overthrow sin in Jesus' example. All separation is exposed as illusion. This is the work of God's Kingdom for us to promote with everything we have. Forgiveness and reconciliation and compassion are ours to share in joy.

We live into this calling today through the present gift of God's Spirit, the same Spirit that has always united the faithful and empowered them to witness the meaning of the gospel to the world. By the grace of God, this Spirit fuels our faith and breaks down walls. The Spirit witnesses our incorporation into God's family through baptism and our sustained oneness in communion. In these sacraments, the Spirit is present showing the holiness of Christ who gave us these human approximations of divine grace. In baptism, we are forever claimed by God, even unknowingly, into the company of God's loved ones; in communion, we are held together by God in anticipation of what Jesus is doing in the world and sustained by Jesus in our common life of faith and love. The Spirit also challenges us, confronts us, reforms us, reminding us of the true work of Christ and his love for all people, especially the least valued. Our tradition is not afraid to change but is willing to be Spirit-forged as we work to reflect the heart of God in Jesus. We are never done being reformed in the Spirit.

The witness of God's work in the world is held for us in the books of Scripture. God expressed these covenant documents of our shared history and God's loving-faithfulness through human minds and hearts, reminding us for all time of God's care and promise and that God inspires us, affirming that God is our god and we are God's people. This written witness informs our spoken witness and is the necessary, sufficient, and reliable record of God's heart.

God calls us into this shared life and has given us sacred space to be God's holy people. Wherever we are gathered in Christ, we rejoice together because our Savior is in our midst. We worship our Lord, serve our Lord, and share our Lord as a people who believes together and loves together. This is our great mission.

Jennifer Powell Biographical Statement

Since 1994, Dr. Jennifer Jones Powell has served in the field of education. Much to her surprise, six years ago Jennifer began to feel God's calling upon her life, a calling in a new direction. After a period of prayer and talking with others, Jennifer began attending Union Presbyterian Seminary (UPSem)-Charlotte part-time as a process of discernment. Throughout her time at UPSem, she discerned God's calling to congregational ministry.

Jennifer has served as a Ruling Elder at Second Presbyterian Church (Class of 2019), where she also served as chair of the Christian Education Adult Workgroup. At Second, Jennifer volunteered for Children Worship and Wonder, which engages children ages 4-6 in worship each Sunday. Jennifer served on a leadership team for Vacation Bible School, and where she enjoyed collaborating in writing the VBS curriculum for several years.

Also at Second Presbyterian, Jennifer served as a Christian Education intern when Reverend Elizabeth Link was out on parental leave. As an intern, Jennifer preached, wrote and shared liturgy for worship services, engaged preschoolers in chapel Bible lessons, oversaw special programs, such as Evening VBS for Adults, engaged in pastoral care...and much more! This comprehensive and meaningful experience served as an affirmation for Jennifer that she was being called into congregational ministry. Jennifer is passionate about the Word of God, read and proclaimed, and she is in awe at the work God is doing in our community and world through faithful people in our churches.

Most recently, Jennifer completed her Supervised Ministry internship at Covenant Presbyterian Church, where she was blessed with the mentorship of Dr. Kyle Allen and a team of dedicated mentors with various backgrounds and expertise. In this setting, Jennifer engaged in all facets of ministry, including preaching, teaching, worship leadership/liturgy, program development and collaboration on various projects and committees. Following her internship at Covenant, Jennifer continued there, serving as Covenant's Director of Faith Formation. In this position, she has continued to serve in the educational programs of the church, she preaches and teaches, and she collaborates/serves wherever needed. Jennifer has been blessed with the opportunity to serve alongside others in creative, collaborative and thoughtful ways. Beyond Covenant, Jennifer has served engaged in supply preaching at a number of Presbyterian churches in southwest Virginia, as well as Temple Emanuel, a Jewish congregation.

Jennifer is passionate about teaching and learning in all settings! Jennifer is also a Professor of Literacy Education in the School of Teacher Education and Leadership at Radford University in Radford, Virginia where she has served for eighteen years. In this setting, Jennifer is active in the literacy education arena, where she has published books, chapters and articles about reading development. She serves in leadership roles at the university and in her professional organizations. Jennifer has been recognized for her gift of teaching with the Donald N. Dedmon Distinguished Teaching Award at Radford University and the Outstanding Faculty Award from the State Council for Higher Education in Virginia. Jennifer enjoys collaborative problem solving with school leaders. She also is a co- founding program director for the Malawi Study Abroad program at RU, which has provided students with cultural and teaching experiences in village school settings in Malawi, Africa for over thirteen years.

Jennifer Powell graduates from Union Presbyterian Seminary-Charlotte with a Master of Divinity degree on April 17, 2021. During her time at UPSem, she has received the Wade & Lou Boggs Scholarship for theological excellence, the Campbell Memorial Grant, and the Presidential Award for Leadership & Service. Throughout her seminary journey, God has taken Jennifer's passion for literacy education and transformed it into a passion for biblical literacy. Her experiences in education-related study abroad have been transformed to the joy of walking alongside others in mutual friendship, mission and interfaith relations. Her passion for words has been transformed into a passion for the Word, read and proclaimed. What was once a grounding in educational theory is now a grounding in Reformed theology. Jennifer's many experiences with public speaking have been transformed into joy around Proclamation of the Word. She looks forward to applying her leadership training and experience in the context of ministry in thoughtful and creative ways. Jennifer believes this is an exciting time for the church, and she

looks forward to leading with imagination, energy, creativity and hope - all in the name of Jesus Christ.

Jennifer Powell
Faith Statement

I believe in God the Father Almighty who created all of heaven and earth. I believe in a Creator God who saw darkness in the world, drew boundaries around it, and shined a holy Light into it and around it. I am in awe of God's creation and the artistry in which the world was created. Calvin's words seem to capture it all in that creation is the "theater of God's glory." Every system, every color, every minute detail expresses God's love for God's Creation and God's original plan for relationship. I believe in a Creator God who, from the Beginning, sought communication and relationship with humankind, for *in the Beginning was The Word and the Word was God*. I believe in a Creator God who so loved the world and desired relationship so much that God sent God's son, Jesus Christ to the people of the world – all people. Our Creator God continues to reach out, speak to us, guide us, and teach us in the Holy Spirit, transcending all boundaries.

I believe in Jesus Christ, who was sent to the world in an outpouring of Love from God the Father. I believe in Jesus, who was both wholly Divine and human. Jesus entered into a sinful world to show us how to live, how to love, and to restore our relationship with God. Jesus Christ was crucified with the sins of all humankind upon Him. The resurrected Christ defeated sin and the sting of death. Jesus Christ is the Savior of the World, and all are redeemed and restored by His saving grace. Through Jesus Christ, we know eternal life. What Christ did for all of humankind humbles my heart and soul, and I am overwhelmed by this act of love and sacrifice for all.

I believe in the Holy Spirit, another form of the Living God's outpouring of love and restoration of relationship with us. We are not alone. God's Holy Spirit continues to teach, guide and correct us. The Holy Spirit inspires and shows us, through Christ's example, that faith is lived out in action. I believe in the Word of God, for the Word is God. Through Scripture and the Holy Spirit, we believe and "do."

As the body of Christ, I believe the Church engages in unity with Christ and should be at one with Christ's teachings. The church shares Christ's love for and with the world. The church is faithful to the mission of Jesus Christ; the Church does not "do" missions, rather, the Church *is* mission, witnessing, serving, proclaiming and nurturing others. Through Christ, the Church is enabled to be a blessing to the world. Through the sacrament of baptism, we are reminded of our union with Christ, and we are reminded of God's covenant with us. We are reminded that we are not our own; we belong to God through God's unconditional love, through the saving grace of Christ. Through the sacrament of Holy Communion, we are reminded of God's plan for redemption, Christ's sacrifice for all, and the Holy Spirit's continued intercession for us. Our response is a Great Thanksgiving at the Table of God where all are welcome.

RECOMMENDATIONS:

1. That presbytery sustain the examination of Rev. Pete Smith, enroll him as a member of the presbytery, and authorize the Committee on Ministry to form an Installation Commission. (requires 3/4th majority vote as per G-2.0504c)
2. That presbytery sustain the examination of Jennifer Powell, enroll her as a member of the presbytery, and authorize the Committee on Ministry to form an Ordination Commission.

COMMITTEE ON MINISTRY REPORT

INFORMATION:

1. Welcome Amy Fetterman, Interim Pastor, High Bridge Presbyterian Church

Biographical Statement Amy Fetterman

I grew up attending “traditional” churches: Mass in several Roman Catholic churches where I would watch my father carry the Bible over his head during the processional; a United Methodist Church where I first heard The Servant Song, a hymn which would become a touchstone in my own sense of call. Yet if you were to ask me to describe the perfect church, it would probably look and sound a lot like the joyful family reunion where all, regardless of relation, are welcome.

Every summer of my early childhood my father’s side of the family would gather together in Minnesota for a week reunion. Cousins and second cousins grew up together, sharing meals, adventures and the sacraments of the church. The Lord’s Supper took place around picnic tables, my great-uncle (a Catholic priest) breaking bread with my great-grandfather (a UMC circuit rider preacher). All were welcome at this table: Roman Catholics, Protestants and the unaffiliated; family members, friends, and even interested passersby. The joy, hope, welcome, and love which filled these weeks across my childhood strongly shaped my developing faith.

I was fortunate that as I grew my faith continued to be nurtured by a welcoming family of faith. When I was in middle school, my father’s job brought us to Texas where we soon discovered it was The Woodlands Presbyterian Church that emphasized the importance of a faith proclaimed in deed in addition to word more than the Catholic or UMC churches. This church welcomed an 8th grader’s doubts about what she had been taught and loved her as she wrestled with what she believed. When I reclaimed the faith of my childhood making it my own in the 10th grade (renewed in my love for Christ through *Jesus Christ Superstar*, of all things), this church also gave me opportunities to learn about more than the “life applications” many youth curriculums offered at the time. The Director of Christian Education offered us classes like *Women in the Old Testament* and *Reformed Theology 101* (where I discovered that though I was raised in a Catholic/Methodist household, I was very Reformed in my own theology). I have her to thank for my desire to take a religion class my first semester at Austin College which then inspired my decision to change my major from biology to religion.

During my four years in college, I found that it wasn’t just the study of religion to which I was called. Through organizations like the Presbyterian campus ministry and Young Life, I realized God wanted more out of me than another academic (though I could be that too and am thankful for the opportunities I have to write and teach). God wanted me to follow in many of my ancestors’ footsteps and become a pastor. Seminary confirmed this call and when I graduated from Columbia Theological Seminary in 2005, I knew I would soon be called to a church in sunny California. Or a big metropolitan city. Or anywhere where a single 25-year-old might think of as good place to serve and meet interesting people.

So God, being God, called me to serve in a small town in the Shenandoah Valley of Virginia. While serving Covenant Presbyterian Church in Staunton, I met and married my husband David, a local man who gave up his long-standing German Lutheran ways to become a Presbyterian. I, in turn, gave up thoughts of ever leaving the area (not that I had too many). Still, after nine years at Covenant, I knew God wanted something new from me and for me and so I said goodbye to that beloved congregation, not yet knowing what was next.

My daughter Eleanor turned out to be next! While pregnant with her and in between classes for my Doctor of Ministry from Drew University, I took the first interim training week at Lake Tahoe with my mother, who had become a Presbyterian pastor herself a few years after I had been ordained and was then serving in Oklahoma. At this lake and small family reunion, I felt God at work once again. Breaking bread with my mother during worship, I felt a strong sense of call to this particular work: to help churches find a way during times of transition, to offer them comfort *and* challenge, to hear the voice of God calling to them to life and service.

Statement of Faith Amy Fetterman

I believe in the holy triune God – Father, Son, Holy Spirit, One God, Creator of us all;
 the God who created quarks and quasars, DNA and dinosaurs,
 who formed us from stardust and breathed life into us,
 who covenanted with creation in love,
 who continually reveals the divine self,
 the God who is alive and at work in this world;
 who calls each one of us, regardless of gender or race or sexuality or creed,
 “Beloved.”

I believe that God *is* love, and those who abide in love abide in God and God abides in them. In this love God brought forth creation and through this love God will never abandon creation.

I believe in Jesus the Christ who is Love Incarnate, the perfect self-revelation of God, in whom the divine became fully, beautifully human and the Word which was written on our hearts now dwelled among us.

I believe in Jesus of Nazareth
 who transformed the lives of the women and men around him,
 who breathed life into dry bones and desperate places,
 who called all to repent and know the joy of God’s kingdom,
 who cared for the sick,
 who proclaimed the year of the Lord’s favor to the poor,
 who welcomed the outcast to the table.

I believe in Jesus, the Messiah, who suffered for the world’s sins. An innocent, he was labeled a criminal and crucified by those he sought to serve. He was raised by God from the dead that we

might live as new creation - live free from sin, live eternally. Through his life, death, and resurrection the Savior of the World reconciled us to God and to one another.

I believe in the Holy Spirit, the Advocate,
 who moved over the waters of creation,
 who speaks through prophets across the ages,
 who sparks our passion for the Gospel,
 who encourages and challenges us to live as faithful disciples.

I believe that is through the Holy Spirit that the words we read in the Old and New Testament become the Living Word, the unique and authoritative witness to the amazing power and love of the One whom we serve.

I believe that it is through the Holy Spirit that the church becomes the Body of Christ where all are welcome. Through the Spirit, believers of all age and stages of faith are claimed in the waters of Baptism, nourished by the bread of life and cup of salvation, and empowered to serve.

Only by the grace of God, the reconciling love of Christ, and the power of the Holy Spirit can we human beings, sinners all, find our greatest joy and witness in word and deed to God's love in the world.

2. Approved 2021 Terms of Call for Installed Pastors. (see following pages)

Presbytery of the Peaks

2021 Terms of Call for Pastors provided Housing

		Base Cash	50% SECA	Housing +	Other	Total	BOP Effective	Total BOP	2021 TOC	Other	Cost to	% of
<u>Pastor</u>	<u>Church</u>	<u>Salary</u>	<u>@7.65%</u>	<u>Utilities</u>	<u>Compensation</u>	<u>Cash</u>	<u>Salary</u>	<u>Dues</u>	<u>Rec'd</u>	<u>Payments</u>	<u>Church</u>	<u>Call</u>
	Pastor provided Housing				(See Note 3)					(See Note 2)	(See Note 1)	
2021 Minimum TOC		31,625	3,337	12,000	-	46,962	43,625	16,243		-	63,205	
Allen, Kyle	Covenant, Roanoke	44,657	6,126	33,924	1,500	86,207	80,081	29,630	yes	-	115,837	100
Anderson, George	Second, Roanoke	71,250	9,714	54,999	730	136,693	126,979	46,981	yes	-	183,674	100
Baker, David	Stated Clerk	34,600	5,133	32,500	-	72,233	67,100	27,847	yes			
Broschart, Elizabeth	First, Danville	29,300	4,920	35,000	-	69,220	64,300	23,791	yes	3,580	96,591	100
Chisom, Janet	Salem	17,834	3,659	24,000	6,000	51,493	47,834	17,699	yes	-	69,192	100
Dickerson, Linda	Northside	37,813	4,805	25,000	-	67,618	69,761	25,812	yes	2,143	95,573	100
Ennis, Susi	First, Covinton	39,000	4,590	18,000	3,000	64,590	60,000	22,200	yes	-	86,790	100
Fagiani, Isabella	Raleigh Court - Assoc.	51,000	3,902	-		54,902	51,000	18,870	yes	-	73,772	100
Garrison, Jeff	Bluemont & Mayberry	45,400	5,692	24,000	7,000	82,092	76,400	29,008	yes	1,632	112,732	100
Goard, Annette	Clarksville	36,886	3,709	11,593	-	52,188	48,479	17,937	yes	444	70,569	100
Hawisher-Faul, Kelsey & Peter	Co-pastors at Radford	43,224	4,775	19,200	-	67,199	62,424	23,097	yes	-	90,296	100
Hickman, Michael	Gethsemane	5,000	-	18,698	-	23,698	23,698	13,844	yes		37,542	50
Hinchcliff, Mark	First, Martinsville	42,326	-	18,140	-	60,466	60,466	22,373	yes	-	82,839	100
Jeffreys, Kim	Madisonville					-	-		no		-	
Jeffreys, Herndon	Brookneal/Roanoke	27,091	2,846	9,640	469	40,046	37,200	14,720	yes	-	54,766	86
Link, Elizabeth	Second, Roanoke	28,611	6,452	55,000	730	90,793	84,341	31,206	yes	-	121,999	100
Marshall, Lisa	Low Moor	15,740	1,636	5,644	-	23,020	21,384	13,138	yes		36,158	50
McLavey, Robert	Floyd	40,000	3,978	12,000	-	55,978	52,000	19,240	yes	-	75,218	100
McNair-King, Melissa	First, Pulaski	34,500	3,825	15,500	-	53,825	50,000	18,500	yes	1,448	73,773	100
Miles, Brian	Amherst	35,160	3,761	14,000	-	52,921	49,160	18,189	yes	-	71,110	100
Miles, Kristie	Westminster	60,000	4,590	-	-	64,590	60,000	22,200	yes	-	86,790	100
Miller, Cydney Bea	Trinity Ecumenical	54,703	6,862	35,000	-	96,565	89,703	33,190	yes	-	129,755	100
Moss, James	McAllister Memorial	34,000	3,978	18,000	-	55,978	52,000	19,240	yes	-	75,218	100
Peeples, Cheryl	Forest Hills	62,500	4,781	-	-	67,281	62,500	23,125	yes	-	90,406	100
Roberts, David	St. Andrews	31,100	4,292	25,000		60,392	56,100	20,757	yes		81,149	100
Salley, John	Bedford	33,556	-	24,000	2,400	59,956	59,956	22,183	yes	-	82,139	100
Smith, Peter	Farmville	33,838	4,654	25,000	2,000	65,492	60,838	22,510	yes	1,448	89,450	100
Sota, Eduardo	Altavista	30,753	3,479	14,400		48,632	48,632	16,826	yes	324	65,782	100
Thompson, Peter	First, Lynchburg	45,992	6,617	40,000	-	92,609	85,992	31,817	yes	-	124,426	100
Unroe, Allison	Fairlawn	29,368	4,117	24,000	-	57,485	53,811	19,910	yes	443	77,838	100
Utle, Carl	Peaks Presbytery	71,800	6,503	13,320	-	91,623	85,120	35,768	yes	-	127,391	100
Whaley, Andrew	Raleigh Court					-	-		no		-	
Whitfield, Morgan	Forest					-	-		no		-	
Wiles, Sarah	Blacksburg	81,268	6,732	-	6,732	94,732	88,000	32,560	yes	1,683	128,975	100
Williams, Brent	Colonial	35,736	5,165	25,776	6,000	72,677	67,512	24,979	yes	-	97,656	100
Note 1: Cost to Church does not include travel reimbursement, continuing education or professional reimbursement expenses for the pastor.												
Note 2: Other Church Payments include additional SECA payments over 50%, deferred payments (403b, etc.), optional dental or other insurance, utilities paid by the church.												
Note 3: Other Compensation that is included BOP Effective Salary.												JCL; 4-13-21

ACTIONS TAKEN ON BEHALF OF THE PRESBYTERY:

1. Approved the request of Holbrook St. Presbyterian Church to waive rotation of Session Elders due to decline of membership, health issues of church members, and new people unwilling to serve as elders.
2. Approved the Interim Pastor contract renewal between Rev. Tupper Garden and Salem Presbyterian Church effective Feb. 28, 2021 to August 31, 2021.
3. Approved the Transitional Stated Supply contract between Rev. Kim Steinhorst and Maysville/New Store Presbyterian churches effective March 1, 2021 to February 28, 2022.
4. Approved the CP contract renewal between Villamont Presbyterian Church and Phil Berry effective Jan. 1, 2021 to Dec. 31, 2021.
5. Approved the request to grant Rev. Dale Brown Honorably Retired Status effective June 30, 2021.
6. Approved the Stated Supply Associate Pastor contract between Covenant Presbyterian Church and Jennifer Powell effective from date of ordination to one year after ordination.
7. Approved the commissioning of Erik Koroneos at Briery Presbyterian Church pending his completion of CP Workgroup requirements.
8. Appointed Kim Steinhorst as Session Moderator for Arvon, Fork Union and Trinity, New Canton Presbyterian Churches.
9. Appointed Janice Fraser as Session Moderator for Old Concord Presbyterian Church.
10. Approved the Interim Contract between Amy Fetterman and High Bridge Presbyterian Church effective April 1, 2021 to March 31, 2022.
11. Granted permission to Amy Fetterman, member of Shenandoah Presbytery, to labor within the bounds of Presbytery of the Peaks while serving as Interim Pastor of High Bridge Presbyterian Church.

RECOMMENDATIONS:

1. **FOR CONSENT AGENDA:** Recommend the formation of an Administrative Commission with the authority to assume original jurisdiction of Glen Wilton Presbyterian Church, Glen Wilton, VA. The commission will consist of the following:
 Jim Corson, RE
 Gary Marshall, TE
 John Fedison, RE
 Walter Jones, RE
 Jim Slate, TE
 Susie Ennis, TE
2. Approve the Separation of Ethics Guidelines for a second reading.

PRESBYTERY OF THE PEAKS

SEPARATION ETHICS

We appeal to you, brothers and sisters, to respect those who labor among you, and have charge of you in the Lord and admonish you; esteem them very highly in love because of their work. Be at peace among yourselves.

1 Thessalonians 5:12-13

For we are God's servants, working together; you are God's field, God's building. According to the grace of God given to me, like a skilled master builder I laid a foundation, and someone else is building on it. Each builder must choose with care how to build on it. For no one can lay any foundation other than the one that has been laid; that foundation is Jesus Christ.

1 Corinthians 3:9-11

PART I

The Relationship between Pastors and Their Former Congregations

Moving toward a smooth and healthy transition as pastors leave congregations

Few circumstances in the professional life of a pastor require more wisdom and judgment than the ones raised when leaving a congregation. Ironically, the most difficult transitions are often those involving congregations in which the pastor has been warmly loved and appreciated. In addition to making a professional move, the pastor and his or her family are leaving supportive friends and community. When the transition involves the retirement of a pastor who elects to remain in the community, and perhaps even in the community of the church, the issues become even more complex and challenging.

The *Book of Order* offers important guidance in matters of transitions:

G-2.095 *Officiate by Invitation Only*

After the dissolution of the pastoral relationship, former pastors and associate pastors shall not provide their pastoral services to members of their former congregations without the invitation of the moderator of session.

This refers to *any* former pastoral relationship with a congregation (pastor, associate pastor, designated pastor, co-pastor, interim pastor, stated supply pastor, temporary supply pastor, parish associate, etc.)

While such transitions involve a number of entities (sessions, congregations, etc.) the Committee on Ministry ("COM") maintains that *the burden of responsibility for creating a healthy*

transition lies primarily with the professional behavior of the pastor who is leaving. Pastors must view the process of separation and transition as a critical part of their ministry to the congregation they have served. Not to do so undermines the future health of the church and is a violation of professional ethics. Considering the time, energy, and emotion a pastor gives a church, it is reasonable that he or she would give due attention to facilitating a successful transition for the next pastor.

The exiting pastor must work to educate the session and the congregation on the Presbyterian process of transition; and the exiting pastor should take great care in expressing support for the process and the role that the Presbytery plays therein.

Emotionally and spiritually, the exiting pastor can play a positive role in the welcome that the interim or installed pastor will receive. Explaining the transition process and the reasons for it will also assist the exiting pastor in drawing and maintaining healthy and proper boundaries. The former pastor who works to make a good and positive transition leaves the congregation with a final and selfless example of the love and care of the pastor for the congregation.

The following guidelines are drawn from the *Book of Order* and the shared experience of COM.

- A. When the Presbytery dissolves the pastoral relationship, that relationship is ended. Only the pastor duly installed by the Presbytery, or the pastor approved by the Presbytery for temporary service, is authorized to perform pastoral duties among a particular congregation.
- B. The former pastor shall not participate in any funerals, weddings, etc., of the former congregation, unless invited by the moderator of session. Also, there shall be no visitation or contact which could be interpreted in any way as pastoral. This will be difficult, but if the first invitation is accepted, there will be no reason to refuse other requests.
- C. During the first year, it is advisable to refrain from all pastoral contact.
- D. In the case of a pastor who retires in the same community as his or her former church, COM strongly recommends that the former pastor and their family become active in the work and worship of another congregation. Remaining in the same congregation can lead to tensions and difficulties which no one intends, but nevertheless cannot be avoided.
- E. Simple sensitivity and courtesy must be the rule. Pastors who violate this process and return to a previous congregation are showing disregard for the minister or interim in place there. The congregation or individual members who insist on inviting a previous pastor to perform duties undermine the success of the pastor currently serving them.
- F. The former pastor shall vacate both the manse and the office by the date of termination or some immediate predetermined date. At the time of vacating, all keys should be returned to the session or proper church committee. Further, definite plans should be made by the former pastor for the disposition of pastoral counseling notes, personal records, etc.

- G. Concerns or complaints regarding any of these issues shall be directed to the COM for resolution. Upon receiving a complaint, the Chair of COM, together with the Stated Clerk, and two other COM members shall meet with the person alleged to have violated the pastoral relationship. Should they find the complaints to be valid, and no mutually agreeable accommodation reached, the matter may be brought before the entire COM.
- H. In the event that a satisfactory resolution is not achieved, the matter will be forwarded to the Stated Clerk of the Presbytery; and the former pastor may be subject to censure according to the “Rules of Discipline.”
- I. Former pastors who are elected pastor emeriti are reminded that this is an honorary title and carries no job responsibilities or privileges unless they are expressly stated by the session and approved by the Presbytery.
- J. Former pastors are still under the obligation of the Presbytery’s Sexual Misconduct Policy.
- K. Subject to the needs and desires of the former pastor and their family, the Presbytery has the responsibility to meet the spiritual and physical needs of their family and to utilize their talents and gifts to the glory of God.

Representatives of COM shall review this policy statement with each minister who is entering, leaving, or retiring from a congregation within the Presbytery of the Peaks. These guidelines will also be presented to the session of the congregation affected by the move prior to the election of a Pastor Nominating Committee as a part of the transition meeting conducted by a representative of COM. In addition, a pastoral letter regarding this process shall be shared with the congregation (See Attachment 1).

Departing pastors shall execute their “Declaration of Intent” which shall be attested by the clerk of session of the congregation and submitted to the COM (See Attachment 2).

PART II

Guidelines for Church Members When a Pastoral Relationship Ends

1. When the pastoral relationship between a minister and a congregation is dissolved by reason of retirement, a call to other service, or any other cause, the minister's relationship with members of the congregation is altered in ways that must be respected by all persons involved. The relationship that formerly existed between the minister as pastor and members of the congregation is no longer appropriate. The minister may continue to be a friend and will continue to be a sister or brother in Christ. However, this minister is no longer the pastor.
2. Efforts by a member of the congregation to continue the past relationship (such as asking the former pastor to perform some usual or customary pastoral services) creates an ethically awkward situation. While the former pastor may wish to honor the request (and certainly would not want to hurt feelings), ministerial etiquette and separation ethics make it inappropriate to render such services.
3. Effort should be made to schedule weddings, funerals, hospital calls, etc. so that the current pastor, whether interim or installed, can provide the required pastoral services. If your church is without any pastoral leadership, the Presbytery can be of assistance in helping secure the services of someone to assist for specific occasions.
4. Although the former pastor is likely to remain interested in the health of the congregation, it is imperative that members avoid discussing the congregation, the new pastor, the session or any other aspect of congregation life with the former pastor. Such discussions are likely to be perceived as soliciting the former pastor's advice or counsel on church matters. It is in his or her best interest and for the health of the church that the former pastor distance themselves from the congregation. Raising issues related to the congregation with the former pastor makes this more difficult and frequently puts them in an awkward ethical situation.
5. It is inappropriate to take comments, concerns, or criticisms of the current pastor to a former pastor. Attempts should be made to resolve such issues directly with the current pastor. If that fails, present the issues to the session or personnel committee, if applicable. Should this prove unsatisfactory, further recourse is available through the COM. Any effort to involve a former pastor in any issue between members and the current pastor will only confuse the situation and make matters worse. It will also put the former pastor in an untenable ethical situation.
6. As quickly as possible, re-define relationships with the former pastor. A friendship based on common interests and personal compatibility is entirely appropriate. Relationships with a former pastor may and should be continued as long as care is taken to avoid slipping into a pastor-parishioner relationship. Continue to be a colleague in ministry with the former pastor through the Presbytery, ecumenical, or community organizations. There may be other aspects of the relationship with a former pastor that will continue after termination of the pastor-parishioner relationship.

7. If the former pastor is leaving the community, say good-byes and express affection and esteem in appropriate ways before they leave the service of the congregation. This will help avoid continuing the relationship in inappropriate ways after the pastor has left the congregation.
8. Seek out the new pastor for pastoral care and support. During the transition from a former pastor to a new pastor, the task of the members of the congregation is to make the change to new leadership. Anything which aids this adjustment will contribute to the health of the congregation.
9. Work on developing an appropriate pastoral relationship with the new pastor. Talk about concerns and expectations for the congregation. Share expectations, hopes and dreams for the pastoral relationship they will develop with each member.
10. **Finally, pray on a regular basis for both the current and former pastors, and for the congregation!**

Attachment 1

A sample letter to be sent by the departing pastor to the congregation:

Dear Sisters and Brothers in Christ,

I write this with all the mixed emotions that necessarily are a part of saying good-bye to people who have been important in my life. Soon I will no longer be your pastor as I [begin my _____]. But I leave confident that God will continue to care for and meet all your needs. An interim pastor will soon be present to serve as your pastor and “prepare the way” for an installed pastor to arrive and lead you into a new chapter of your life in Christ.

Leaving a congregation that has become dear to one is not easy. And I know that in the days to come, I will continue to “feel” like your pastor. There is something of grieving in this. It will be tempting to try to keep up with the life of _____ Church. I suspect that some of that same thing might be true on your part as well. It may take time before someone else becomes your “pastor.”

We can serve each other in this. Our Presbytery has had a good deal of experience in the business of “saying good-bye” to a pastor. Guidelines have been developed that will help us honor all that we have been to each other as well as all that we have achieved and will bring a healthy closure to our shared ministry.

Fundamental to these guidelines is the simple reminder that when a pastor leaves a congregation, it marks the end of the pastoral relationship. It does not mark the end of love and care for each other, but of necessity, it marks the end of our former relationship. To that end, after _____ [date of departure], I will not involve or insert myself in any part of the life of _____ Church.

For the sake of the next pastor’s success, it would be inappropriate for me to continue as a theological guide, officiate at weddings or funerals, or as your pastoral presence in times of crisis. As one who has poured energy, time, and emotion into the health and ministry of this congregation, I want the church to prosper. Consequently, you will find no greater advocate for your next pastor than me. Please do not cause me to choose between my love for you and the success of your next pastor by asking me to perform pastoral duties that rightly rest with him or her.

Please trust that experience has taught that when a pastorate is ended, the responsibility of leadership and care must end as well. For the sake of the pastor leaving a field, but even more, for the sake of the church, an ethic of separation needs to be honored by all. I hope you welcome your interim pastor and the next installed pastor with the same warmth and love that enveloped me when I arrived as a stranger among you. I will try to honor you by focusing my energy on that which God has determined for my future, and will joyfully, in whatever I do, share all that you have taught me about being a pastor.

Attachment 2

PRESBYTERY OF THE PEAKS - DECLARATION OF INTENT

To be executed by the Departing Pastor and submitted to the Committee on Ministry

I, _____, will be leaving/retiring from my current
pastorate at _____ on
_____.

- I have read, understood, and agree to comply with the Presbytery of the Peaks Separation Ethics, Parts I and II
- If, at any time, it appears that I am in violation of those ethical standards, I understand that the Committee on Ministry may seek counsel with me. If, at any time, it appears that members of my former congregation are in violation of those ethical guidelines, I will seek counsel with the Committee on Ministry.
- I understand that persistent violation of the ethical practices set forth in the Presbytery of the Peaks Separation Ethics, Parts I and II by any party may result in appropriate disciplinary action, in accordance with the *Book of Order*, "Rules of Discipline."

Signed: _____
Departing Pastor

Date: _____

Attested:

Clerk of Session, (name of church)

BREAKOUT GROUPS

Due to the popularity of the Breakout sessions at our last Stated Meeting, and a few concerns about wanting to go to multiple groups, the Cabinet leadership decided to repeat several of the more popular breakouts. These won't *always* be the same, but let us know what you think!

Also, for those who would like to focus primarily on relationships, we're having a new, completely leaderless, "coffee hour" for those who want to chat or use this time to grab a snack.

Please select a breakout group from the list below that you're interested in. There's no set agenda, just a topic of mutual interest. Let the conversations flow, and refresh or build some relationships!

Finally, if you have ideas for a future group, or ways that we might better socialize on remote presbytery meetings, let someone in leadership know.

Breakout Options:

Matthew 25 Conversations

Denny Casey facilitating

Transformation Team Conversations

Morgan Whitfield facilitating

Worship in the Pandemic

Mikel Pugh facilitating

Grief and Loss in the Pandemic

Emily Rhodes-Hunter facilitating

Low/no Tech Connections During the Pandemic

Melissa McNair-King facilitating

Advanced Livestreaming

Dave Baker facilitating

Self-care in a Pandemic

Allison Unroe facilitating

Sharing Ideas: Caring for the Least of These During the Pandemic

Beth Broschart facilitating

Sharing Ideas: Christian Education and Youth Groups

Isabella Fagiani facilitating

Clerks of Session Roundtable

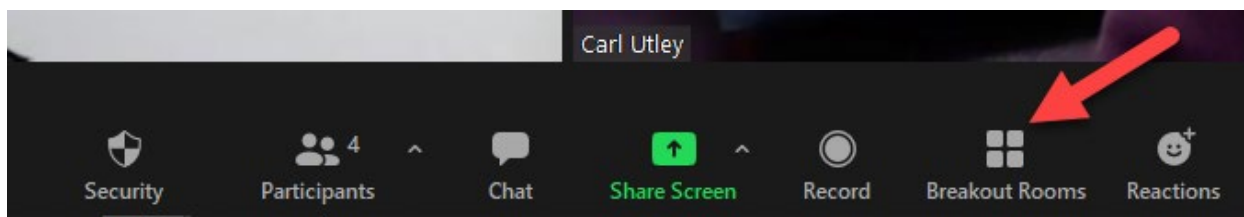
Shelda Wills facilitating

Coffee Hour

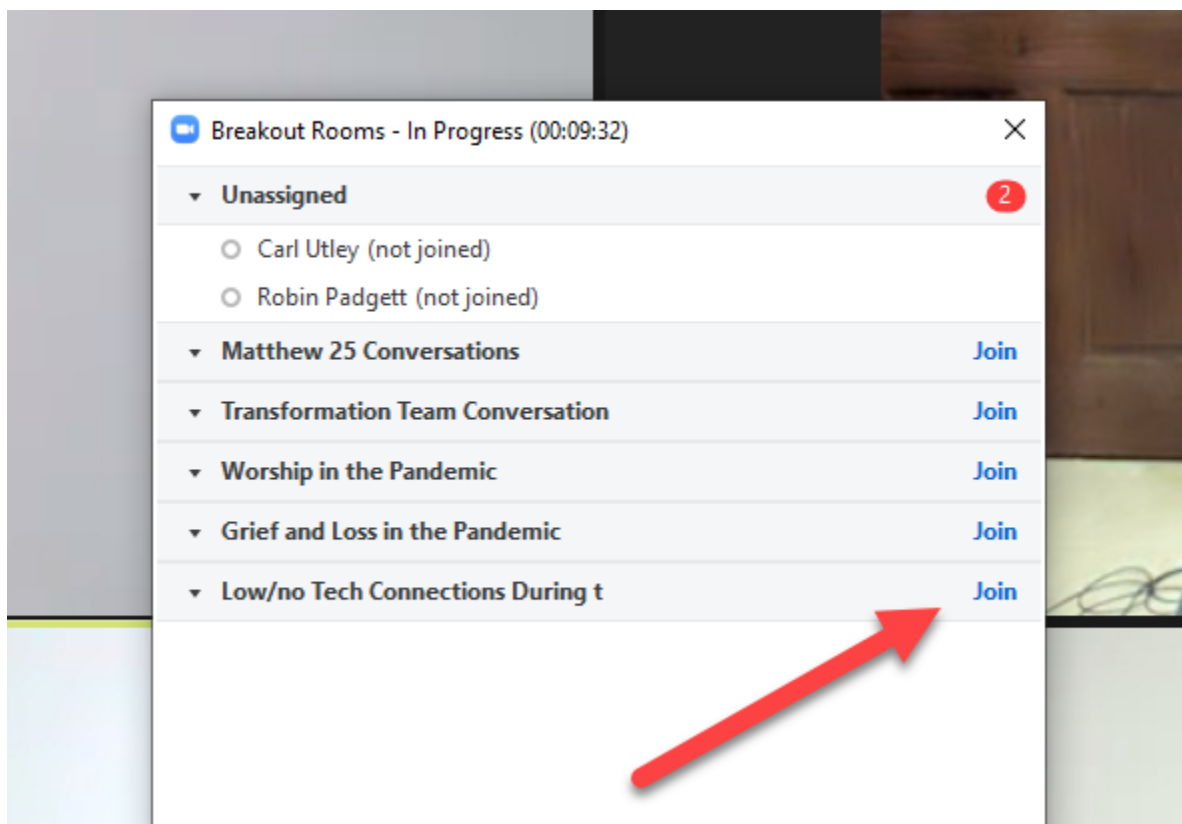
Carl Utley facilitating

HOW TO JOIN A BREAKOUT ON ZOOM

Joining a breakout room only takes two clicks. First, hover your mouse, tap your screen or otherwise bring up the Zoom menu. You should see an option for Breakout Rooms as below:



Click on the Breakout Rooms icon, and it should bring up a list of breakouts that looks similar to this:



From this menu, click on “Join” to join the breakout that you’d like to attend. **Please be aware that it may take up to a minute for Zoom to place you in your breakout.**

PHONE USERS

If you’re joining by phone and would like to attend a breakout, please stay on the line after the close of the Presbytery meeting, and one of the Presbytery Staff will assist you.



Olanda Carr

East Region

5649 Berry Ridge Drive
Harrisburg, NC 28075

704-379-7909

888-711-1318 toll free

olanda.carr@presbyterianfoundation.org

Presbyterian
FOUNDATION



Dear friends in Christ,

This year has challenged pastors and congregations like no other. I am deeply appreciative of all that you've done to keep your congregation connected and serving - and I am here to support you. I understand the challenges of ministry and can help you discern the best ways to lead your congregation. Please get in touch if I can assist you!

Online Giving

If your church has not set up online giving yet, I can help you get started. The Presbyterian Foundation offers an [online giving portal](https://www.presbyterianfoundation.org/onlinegiving/) (www.presbyterianfoundation.org/onlinegiving/) that handles all of the administrative tasks of processing gifts, transferring funds to your church once a month (more often by request). No set-up fees required. Please get in touch with me if you'd like to set up online giving.

Resources During a Pandemic

The Presbyterian Foundation has compiled resources to help your congregation deal with the challenges of worship and serving your community during a pandemic. Find those at www.presbyterianfoundation.org/covid19.

Stewardship

As you approach the fall season, you may be thinking about Stewardship. [Stewardship Navigator](https://stewardshipnavigator.com) (<https://stewardshipnavigator.com>) is a new resource that you may find helpful. It is an online resource available at no cost for PC(USA) churches. You can sign up for an online account and find resources on all aspects of stewardship, including an online calendar.

I am happy to set up a time to talk to you, your pastor or other church leaders about creating theologically sound stewardship campaigns that invite all of your members to participate.

"Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received." — 1 Peter 4:10

“The Presbyterian Foundation is a wonderful resource for local churches. First of all, it helps the pastor not have to carry all the water of stewardship education. The Foundation has helped us realize a variety of giving methods, and we know that has increased the giving, particularly of our younger cohort.” — Rev. Louise Westfall, Pastor

Planned Giving

Working through a plan for your estate is essential, and such a big relief for those who accomplish this task. Members of your congregation may find it helpful to have a session on [estate planning](http://www.presbyterianfoundation.org/wills-legacy-giving/) (www.presbyterianfoundation.org/wills-legacy-giving/) while their calendars are more free than usual. I can lead a webinar or other similar session with members of your congregation who are ready to take this important step.

Investments

As you plan for the future of your church, it may be time to consider who holds your church's investments. Do you receive personalized service from those who manage those accounts? Can you get help when you need it? Are your investments held in ways that are consistent with Presbyterian values? I can talk with you about meeting your investment needs in socially responsible investments that help you meet your financial and moral objectives.

“The Presbyterian Foundation is a partner with us, and in being a partner, they are helping us be what God has called us to be.” —Rev. Jeremy Jenkins, Pastor

Church Financial Leadership Academy

Few pastors or commissioned ruling elders would say that they had adequate financial training for leading their church. That's why we created the Church Financial Leadership Academy. It's a Netflix-style website for church leaders who need resources to bolster their knowledge of church finances – and it's offered free of charge, thanks to a grant from the Lilly Endowment Inc. You can find it here: <https://churchfla.com/>. Use the discount code **PCUSA** when setting up your account.

REPORT OF THE COMMITTEE ON PREPARATION FOR MINISTRY**INFORMATION:**

None

ACTIONS:

1. Committee certified Jennifer Powell, candidate under our care, ready to seek a call.
2. Voted to ask Robin Padgett to disburse half of the scholarship monies allotted to our committee for 2021 to those under our care who are still in seminary. The money is to be evenly divided between Karen Watson, Terri Cornwell, Emily Sutphin, and Rachel Sutphin.

RECOMMENDATIONS:

None

REPORT OF THE COMMITTEE ON MISSIONS

INFORMATION:

Congratulations to two new Earth Care Congregations!

First Church, Martinsville and Covenant, Roanoke are congregations which have been recognized as Earth Care Congregations by the PCUSA Mission Agency. Recently, they committed to the “Earth Care Pledge” and accomplished a specific number of actions toward caring for God’s Earth in four areas: worship, education, facilities, and outreach. Blacksburg Presbyterian, the first Earth Care congregation in Peaks Presbytery, led a workshop in February 2020 and shared its positive experiences with Earth Care action. Several congregations were inspired to learn more about this ministry focus.

Is your church active in Earth Care or interested in becoming more involved in being stewards of God’s creation? Our PCUSA Mission Agency has helpful, free resources to give you ideas for earth care projects and resources for worship, study, facilities check lists, and outreach opportunities. [Earth Care Congregations: A Guide to Greening Presbyterian Churches](#) is available now. Search “PCUSA Earth Care” for more resources.

Standing in the need of Prayer: Our presbytery has had a 37-year mission partnership with CEDEPCA in Guatemala, and a more recent opportunity to learn about the ministry of the Presbyterian Church of South Sudan. A regular request from CEDEPCA and the Presbyterian Church of South Sudan is that we pray for their witness and ministry during these difficult days. They assure us that they are praying for the ministry and the congregations of Peaks Presbytery. Many members of the Mission Committee and congregations who have learned about the faithful witness of brothers and sisters in CEDEPCA and the Presbyterian Church of South Sudan have been startled and blessed by their faith, resilience, and Christian hope amidst recent floods, famine, civil war, and persecutions. Pray for the powerful ministry and mission of CEDEPCA and the Presbyterian Church of South Sudan in these challenging times.

Matthew 25 Invitation meeting was recorded and is available for review. On April 13, Sy Hughes from the PCUSA Mission Agency presented information about Matthew 25 resources and how congregations have found them helpful. He highlighted the three areas of emphasis: Building Congregational Vitality, Dismantling Structural Racism, and Eradicating Systemic Poverty. He encouraged congregations not to be overwhelmed, but find ways to become more engaged with their community as witnesses to the way of Jesus Christ. Resources are available on the web at “PCUSA Matthew 25”.

**Presbytery of the Peaks
Trustees Report
05/01/21**

INFORMATION:

The Trustees met on March 31, 2021 and April 7, 2021 by Zoom conference.

ACTIONS REPORTED

1. The Trustees appointed John Fedison and Walter Jones to oversee the property repairs to the Glen Wilton Presbyterian Church building at a cost not to exceed \$25,603.99.
2. The Trustees approved the following changes to the Presbytery Investment Policy:
 - a. Change allowable investment rating for notes from BBa to BBB
 - b. Add “and Administration Committee” to the Investment Policy after Trustees
3. The Trustees approved the 2020 Annual Financial Report to be appended to the 2020 Annual Report (see attached).
4. The Trustees approved deeding the RD Holmes and Trinity Memorial church properties to The Presbytery of the Peaks of the Presbyterian Church (U.S.A.). Specific information is included in Administrative Commission reports.
5. Dave Baker provided Administrative Commission training to the Trustees with emphasis on property issues.

**Trustees of the Presbytery of the Peaks
Annual Report**

Type of Fund	<u>Original Amount</u>	<u>Permanently Restricted Amount**</u>	<u>2020 Book Value</u>	<u>2020 Market Value</u>	
Home Missions	134,058.74	76,134.72	\$ 615,530.69	\$ 976,001.85	Funding for home missions including property issues (maintenance insurance and other expenses related to properties).
Presbytery Office Property Fund	830,372.25		\$ 830,372.25	\$ 830,372.25	Funding to provide for a physical Presbytery office location
Ministerial Candidate	834,432.25	2,550.00	\$ 18,473.40	\$ 33,611.00	Funding for scholarship assistance for candidates under care of the Presbytery.
New Church Dev	41,918.58		\$ 185,055.54	\$ 312,642.43	Funding for future church site development
Church Extension	50,281.66	49,794.52	\$ 262,822.44	\$ 456,667.13	Funding for grants to existing congregations for church growth
Camp	2,474.73	2,474.73	\$ 6,786.86	\$ 10,693.48	Funding for youth scholarships to camp
New Church Dev.	377,550.00		\$ 635,908.89	\$1,008,428.21	Funding for the development of new ministry communities.
Church Development	377,550.00		\$ 607,123.73	\$ 969,818.66	Funding in the form of grants or loans for established congregations
Leadership Development	377,550.00		\$ 607,542.07	\$ 962,206.28	Funding for leadership events & retreat that support the POP Goals.
Camp Property Sales					
CF Sale	1,810,990.48		\$1,356,493.66	\$2,148,578.16	Funding for programs that address the faith development needs of those
CHC Sale	299,900.00		\$ 273,366.54	\$ 402,018.96	30 and under
Total of Trustee Accounts	<u>4,306,706.44</u>	<u>259,433.21</u>	<u>5,399,476.07</u>	<u>8,111,038.41</u>	

REPORT OF THE CABINET**INFORMATION:**

The Cabinet met on March 25, 2021 via Zoom.

The Anti-Racism training subcommittee is still comparing various organizations to select a final training program for the Presbytery. This may be more than just a single training.

ACTIONS REPORTED:

No actions.

RECOMMENDATIONS:

No recommendations.

REPORT OF THE SESSION RECORDS WORK GROUP

INFORMATION:

- The Session Records Work Group continues to receive and review both past and current Session Minutes. Please see the following page for the quarterly report showing the running record of Session Minutes submitted for review.
- Past or current sets of Session Minutes may be submitted for review at any time. However, **2020 Session Minutes are due for review during the 2021 year.** The Work Group reviews Session Minutes alphabetically by church name. The remaining schedule for the review of 2020 Session Minutes is as follows:
 - May 1 – Churches with names beginning with A-C
 - August 14 – Churches with names beginning with D-H
 - November 18 – Churches with names beginning with J-O
- Until the Presbytery of the Peaks can meet again in person, churches are asked to **EITHER mail hard copies** of the Session Minutes (no binders, please), along with a completed “Session Records Review Form,” to Shelda Wills, Session Records Work Group Chair, Christiansburg Presbyterian Church, 107 West Main Street, Christiansburg, VA 24073, **OR email digital copies** of the Minutes (scanned or born electronic), along with the completed “Session Records Review Form,” to swills@usit.net.
- Any questions concerning Session Minutes should be directed to Shelda at 540-382-2802 or swills@usit.net. **Churches should NOT send Minutes to the Presbytery Office!**
- Materials to assist Clerks of Session in their duties are available on-line through the Presbytery website at www.peakspresbytery.org. Click on “Resources”; then click on “Forms & Documents”; then click on “Session Records” to view these materials. Session Records Review Forms for the current year are available there for download.

**✓ = Session Minutes Received and Reviewed
(as of April 15, 2021)**

Name of Church	2015	2016	2017	2018	2019	2020		Name of Church	2015	2016	2017	2018	2019	2020
Altavista	✓	✓	✓	✓	✓	✓		Covenant	✓	✓	✓	✓	✓	
Amherst	✓	✓	✓	✓	✓	✓		Covington, First	✓	✓	✓	✓	✓	
Appomattox CH	✓	✓	✓					Cumberland	✓	✓	✓	✓	✓	
Appomattox PE	✓			✓				Danube	✓	✓	✓			
Arvon	✓							Danville, First		✓	✓	✓	✓	
Beale Memorial								Davis Memorial						
Bedford	✓	✓	✓	✓	✓	✓		Diamond Hill	✓	✓	✓	✓	✓	
Belmont	✓	✓	✓					Douglas	✓	✓	✓	✓	✓	
Belspring	✓	✓						Drakes Branch	✓	✓	✓	✓		
Berry Hill	✓	✓	✓	✓	✓	✓		Fairlawn	✓	✓	✓	✓	✓	
Bethlehem			✓	✓				Falling Spring	✓	✓	✓	✓		
Blacksburg	✓	✓	✓	✓	✓			Farmville	✓	✓	✓	✓	✓	✓
Bluemont	✓	✓	✓	✓	✓			Fellowship						
Briery	✓	✓	✓	✓	✓			Fifth Avenue	✓	✓				
Brookneal	✓	✓	✓	✓	✓			Fincastle	✓		✓	✓		
Browns								Floyd	✓	✓	✓	✓	✓	
Buchanan	✓	✓	✓	✓				Forest	✓	✓	✓	✓	✓	✓
Buffalo	✓							Forest Hills	✓	✓	✓	✓	✓	
Campbell Memorial	✓	✓	✓	✓		✓		Fork Union	✓					
Chatham	✓	✓	✓	✓	✓			Gethsemane						
Christiansburg	✓	✓	✓	✓	✓			Glasgow	✓	✓	✓			
Clarksville			✓	✓	✓			Glen Wilton						
Clifton Forge	✓	✓	✓	✓	✓	✓		Grace	✓	✓	✓			
College	✓	✓	✓	✓	✓			Harmony						
Collinsville, First	✓	✓	✓	✓				Hat Creek						
Colonial	✓	✓	✓	✓				Hermon	✓	✓	✓	✓	✓	✓
Concord								High Bridge	✓	✓	✓	✓		
Cool Spring								Holbrook Street	✓	✓	✓	✓		
Coolwell								Holmes Memorial						

Name of Church	2015	2016	2017	2018	2019	2020	Name of Church	2015	2016	2017	2018	2019	2020
Jamestown							Peaks	✓	✓	✓	✓	✓	✓
Kayser Memorial	✓	✓	✓		✓	✓	Pearisburg	✓	✓	✓	✓	✓	
Kentuck	✓	✓	✓	✓	✓	✓	Phenix						
Low Moor	✓	✓	✓	✓	✓	✓	Pisgah						
Lynchburg, First	✓	✓	✓	✓			Pulaski, First	✓	✓		✓		
Madisonville		✓	✓	✓			Quaker Memorial	✓	✓	✓	✓		
Mallow	✓	✓	✓	✓	✓		Radford	✓	✓	✓	✓	✓	
Martinsville, First	✓	✓	✓	✓	✓		Raleigh Court	✓	✓	✓	✓	✓	✓
Mary Horner Walker	✓	✓	✓	✓	✓		Roanoke	✓	✓				
Massies Mill		✓	✓	✓	✓		Roanoke, Second	✓	✓				
Mayberry	✓	✓	✓	✓	✓		Roanoke Valley	✓	✓	✓	✓	✓	✓
Maysville	✓	✓	✓	✓	✓		Rocky Mount	✓	✓	✓	✓		
McAllister Memorial	✓	✓	✓	✓	✓		Rough Creek	✓	✓	✓			
Meherrin	✓	✓	✓	✓	✓		Rustburg	✓	✓	✓	✓	✓	
Memorial	✓	✓	✓	✓			Saint Andrew	✓	✓	✓	✓	✓	
Mercy Seat							Salem	✓	✓	✓	✓	✓	
Mizpah	✓	✓	✓	✓	✓		Sinking Spring						
Montvale	✓	✓	✓				South Boston, First	✓	✓	✓	✓	✓	✓
Mount Carmel	✓	✓		✓	✓	✓	Trinity, Arvonnia	✓					
Narrows, First							Trinity, Ridgeway						
New Concord	✓	✓	✓	✓			Trinity Ecumenical	✓	✓	✓	✓		
New Dublin	✓	✓	✓	✓	✓		Unity						
New Store	✓	✓	✓	✓			Village	✓	✓	✓	✓	✓	✓
Northminster	✓	✓	✓	✓	✓	✓	Villamont	✓		✓	✓		✓
Northside	✓	✓	✓	✓	✓		Virginia	✓	✓	✓			
Oak Level	✓	✓	✓	✓	✓	✓	West End	✓	✓	✓	✓	✓	✓
Oak View	✓	✓	✓	✓			Westminster	✓					
Old Brick	✓	✓	✓	✓	✓		Williamson Memorial	✓	✓	✓	✓	✓	✓
Old Concord	✓	✓	✓	✓	✓								
Peace	✓	✓	✓	✓			Totals	95	88	85	80	56	23

Grand Total of Minutes Reviewed from 2002-2020 = 1,861

Total includes: 115 (2002), 117 (2003), 117 (2004), 113 (2005), 122 (2006), 122 (2007), 117 (2008), 113 (2009), 107 (2010), 104 (2011), 102 (2012), 94 (2013), 91 (2014).

Dismissed: Bethel, Bouldin Memorial, Dublin, Elon, Falling Spring (Alleghany County), First (Roanoke), Galatia, New Hope, Northminster (Madison Heights), Piedmont, Providence, Rivermont, Slate Mountain, Spring Garden (Danville area), Walker's. **Closed by Presbytery:** Clarktown, Covenant (Lynchburg), Laurel Grove. **Merged:** Green Ridge with Northminster, Shelton Memorial with Unity. **Dissolved:** Matthews Memorial.



Presbytery of the Peaks
 Presbyterian Women
 May Presbytery Meeting – 2021

The Presbyterian Women's Coordinating Team meeting was held in February with all the leaders present for this planning meeting. This meeting was held via Zoom.

We continue to send out our monthly newsletters and copies of the newsletters are available on the Presbytery of the Peaks' website. We have received favorable comments from the churches on the content of the newsletters and on having these events shared with the churches.

Our Cookbook project still needs recipes and if you are interested in submitting a recipe, then please send a note to Helen Dean – hbarb55@cox.net and this will get forwarded to Theresa Underwood. With the funds received from this project, we plan to continue our mission work and support of our neighborhoods and our churches.

The Spring Gathering is scheduled for April 24 with Ruling Elder Elona Street-Stewart, Synod Executive in the Presbyterian Church (U.S.A.) will be our guest speaker to introduce our Gathering and Dr. Carl Utley, General Presbyter, will install and recognize our leaders for 2021. Everyone is invited to attend and participate in this meeting.

ITEMS REQUIRING PRESBYTERY APPROVAL: None

Respectfully submitted,
 Helen B. Dean, Moderator
 Presbyterian Women

EVALUATION, MAY 1ST PRESBYTERY ZOOM MEETING

Thank you for participating in the May Stated Meeting of Presbytery! We have a few short questions to help us make future meetings more effective. Thank you for your feedback.

If possible, please fill this form out online at:

peakspresbytery.org/eval/

1. How much did you enjoy the virtual coffee hour before the meeting?

_____ A great deal

_____ A lot

_____ A moderate amount

_____ A little

_____ None at all

Do you have suggestions for a better social time given the constraints of Zoom?

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2. How much did you enjoy the pre-recorded worship service?

_____ A great deal

_____ A lot

_____ A moderate amount

_____ A little

_____ None at all

What would have improved worship, given the constraints of Zoom?

3. Based on your experience with the breakouts, how would you feel about participating in future similar breakouts during Presbytery meetings (online or offline)?

_____ Very positive

_____ Positive

_____ Neutral

_____ Negative

_____ Very negative

Please elaborate on your response.

3. Which breakout did you attend?

4. What do you think was done well during the meeting?

5. What would you suggest for upcoming meetings?

6. Overall, how would you rate your experience at this meeting?

_____ Very positive

_____ Positive

_____ Neutral

_____ Negative

_____ Very negative