

PRESBYTERY OF THE PEAKS
STATED MEETING MINUTES
Thursday, March 4, 2021; 9:00 a.m.
via Zoom

The Moderator, Rev. Steve Willis, called the March 4, 2021 Stated Meeting of the Presbytery of the Peaks to order at 9:00 a.m. The meeting was opened with prayer by the Moderator.

Rev. Carl Utley, our General Presbyter, welcomed the Presbytery, introduced guests, and led the Presbytery in prayer for those we lost in 2020 and those in need presently.

The Stated Clerk declared that a quorum was present and submitted the consent agenda for approval.

Consent Agenda

No consent items were removed, and the agenda passed by consent:

Report of the Stated Clerk

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)
2. **FOR CONSENT AGENDA:** That the minutes of the November 19, 2020 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.
3. **FOR CONSENT AGENDA:** That Pam Claterbaugh be approved as recording secretary for Presbytery Meetings in 2021.

Cabinet

1. **CONSENT AGENDA-** The Cabinet moves the creation of an Administrative Commission (AC) to close Trinity Presbyterian Church Ridgeway, in consultation with the Black Caucus, whose members and Chair shall be identical to the Presbytery of the Trustees.

This AC is delegated the following powers by the Presbytery of the Peaks:

1. To assume original jurisdiction of Trinity Presbyterian Church Ridgeway.
2. To take possession of all real and personal property, financial records, inventories, historic records and arrange for transfer of title to the Presbytery of the Peaks of all accounts and real property known to be in the possession of Trinity Presbyterian Church Ridgeway.
3. To assert claim of the Presbytery to any property of Trinity Presbyterian Church Ridgeway not known at this time or property which may come to Trinity Presbyterian Church

Ridgeway as the beneficiary of a will or trust not known at this time.

4. Power to complete the required and customary steps to dissolve a congregation of the PC(USA), including decisions regarding the marketing and sale of real and personal property.

The Cabinet also moves as part of this motion that the above delegated powers regarding Trinity Presbyterian Church Ridgeway be removed from the existing Administrative Commission tasked with closing both R.D Holmes Memorial Presbyterian Church and that AC be dismissed with thanks.

Committee on Administration:

1. **CONSENT AGENDA**-Recommend the Presbytery approve the following financial terms for staff:

	2021	2020	2020	2020	BOP	Prof.	Cont.	Total
<u>Name</u>	<u>Salary</u>	<u>SECA</u>	<u>Housing</u>	<u>Cash Salary</u>	<u>Total</u>	<u>Expense</u>	<u>Ed.</u>	<u>Package</u>
Utleigh, Carl	71,800	6,503	13,320	91,623	35,768	14,000	1,200	142,471
Baker, Dave	34,600	5,133	32,500	72,233	27,847	500		100,580

Presbytery Worship

The Presbytery then moved into a time of worship with Rev. Annette Goard leading worship, Rev. Don Makin preaching, and Carol Henderson as our organist.

The Presbytery honored 78 Ruling Elders, 1 Christian Educator and 3 Teaching Elders who passed away in 2020 during worship with the reading of the necrology.

Commission, Committee and Mission Reports

ORDER OF THE DAY: Committee on Examinations

Bob McLavey

Bob brought Rev. Ben Brannan to the Presbytery for examination.

After questioning, Bob moved that presbytery sustain Ben's examination and enroll him as a member of the presbytery. This motion was approved by consensus and Ben was received with joy as a minister member of the Presbytery of the Peaks. Steve then led the Presbytery in prayer for Ben.

Committee on Ministry

Russ Merritt

Russ moved that the Presbytery approve the call and transfer of membership for Rev. Ben Brannan from Charlotte Presbytery to Presbytery of the Peaks to serve as Associate Pastor of Youth and Young Adults at Second Presbyterian Church, Roanoke, VA. This motion was approved.

Transformation Team Report

Morgan Whitfield

Morgan reported on the state of the Transformation Team's efforts.

Coordinating Cabinet

Smith Chaney

Smith shared that the report of the Cabinet was in the presbytery packet.

Missions Committee

Bob Fiedler

Bob shared the results of mission giving for 2020 with the Presbytery.

Nominations Committee

Michael Nevergold

Michael moved the following slate of candidates for committee positions in the Presbytery:

DISCIPLESHIP

Susan Hunter CE 2021 Blacksburg

Chair 2021 Susan Hunter

ADMINISTRATION

Chair 2021 Richard Claterbaugh

COMMITTEE ON MINISTRY

Chair 2021 Russ Merritt

MISSIONS COMMITTEE

Chair 2021 Bob Fiedler

CHURCH DEVELOPMENT

Chair 2021 Jim Moss

CABINET

Skip Martin RE 2021 First, Pulaski

Chair 2021 Smith Chaney

NOMINATIONS

Chair 2021 Michael Nevergold

EXAMINATIONS

Chair 2021 Bob McLavey

COMMITTEE ON PREPARATION FOR MINISTRY

Chair 2021 Susan Verbrugge

REPRESENTATION

Sarah Eller RE 2021 Salem

Chair 2021 Ray Williams

PERMANENT JUDICIAL COMMISSION

Herndon Jeffreys TE 2024 Brookneal, Roanoke, Phenix

Chair 2021 Kelvin Perry

SEXUAL MISCONDUCT POLICY

Chair 2021 Helen Dean

After allowing for nominations from the floor, this motion was approved by consent.

Report of the Stated Clerk

Stated Clerk and Director of Communications

David Baker

Dave gave a brief overview of his written reports and reminded the Presbytery to complete the online evaluation form. He also reported that we had 57 TEs, 6 CPs, 63 REs, and 15 non-voting attendees for a total attendance of 141.

Board of Pensions Update

Martha Reisner gave us updates about changes to the Board of Pensions plan. Martha Reisner reported that the Board will no longer mail invoices, but only use online billing. She also introduced the Presbytery to new financial protection programs being offered by the Board.

Closing Business and Breakouts

Steve gave an overview of the upcoming breakouts and thanked Don and Annette for leading worship, Ben Brannan for sharing his faith, Martha Reisner's update from the Board of Pensions, all elected leaders from our churches, and the Presbytery staff.

Steve closed the meeting with prayer at 11:30 am and dismissed the Presbytery to breakouts.

Submitted by,



Rev. David Baker, Stated Clerk for the Presbytery of the Peaks

ATTENDANCE 3-04-21 PRESBYTERY MEETING

Active Ministers of Word and Sacrament Present

Matthew Aldas	Geoff Hubbard	Christy Mitchell
Kyle Allen	Herndon Jeffreys	Cheryl Peebles
George Anderson	Kim Jeffreys	Mikel Pugh
David Baker	Keith Leach	Dave Roberts
Philip Bouknight	Elizabeth Link	John Salley
Beth Broschart	Don Makin	Kim Steinhorst
Jennifer Brothers	Gary Marshall	Peter Thompson
Dale Brown	Lisa Marshall	Allison Unroe
Janet Chisom	Sarah Martin	Carl Utley
Susi Ennis	Bob McLavey	Andrew Whaley
Isabella Fagiani	Melissa McNair-King	Morgan Whitfield
Jeff Garrison	Russ Merritt	John Wiederholt
Annette Goard	Kristi Miles	Brent Williams
Mark Hinchcliff	Bea Miller	Steve Willis

Active Ministers of Word and Sacrament Excused

Linda Dickerson	Loren Mitchell	Ed Soto
Brian Miles	Betsy Soto	

Active Ministers of Word and Sacrament Absent

Paul Brokaw	Michael Hickman	William Strong
Steve Darr	Jim Moss	Rodney Wilson
Janice Fraser	Sara Jane Nixon	

Honorably Retired Ministers Present

David Dickerson	Tupper Garden	Nancy Morris
Bob Fiedler	Skip Hastings	Jim Slate
Dusty Fiedler	W.D. Hasty	George Wilson
George Goodman	Shirley Larson	

Commissioned Pastors Present

Margie Anderson
Diane Baldwin

Terri Cornwell
Richard Henderson

Naomi Hodge-Muse
Jan McGilliard

Commissioned Pastors Absent

Todd Atkins
Phil Berry
Dick Boswell

Bill Meneeley
Robert Morris
Kelvin Perry

Mike Price
Bill Rountree
Tony Ward

Ministers At Large Present

Kathy Carpenter
Emily Rhodes Hunter

Chad McCain
Susan Verbrugge

Ministers at Large Absent

Ellen Anderson
Todd Hester
Paul Johnson

Andy King
Jeff Kisner
Amy Merrill-Willis

Robin Williamson
Ellen Woodworth

Ministers At Large Excused

David Etheridge
Rachel Shepherd

Cabinet and Committee Chairs Attending

Shelda Wills
Pam Claterbaugh
Smith Chaney

Richard Claterbaugh
Helen Dean

Voting Elders for Churches

Altavista
Appomattox PE
Bedford
Berry Hill

John Erb
Donna VanCleave
Tricia Schubert
Ashby Whorley

Buchanan
Campbell Memorial
Chatham
Christiansburg
Christiansburg
Clarksville
College
Collinsville, First
Colonial
Covenant
Covenant
Covington, First
Cumberland
Danville, First
Diamond Hill
Farmville
Fifth Avenue
Fifth Avenue
Fincastle
Floyd
Forest
Gethsemane
Glasgow
Holbrook Street
Low Moor
Lynchburg, First
Lynchburg, First
Mallow
Martinsville, First
Martinsville, First
Maysville
Mizpah
Mizpah
Mt. Carmel
Northminster
Northside
Oak Level
Old Brick
Old Concord
New Concord
Pearisburg
Pulaski, First
Quaker Memorial
Raleigh Court
Raleigh Court
Saint Andrew

Charles Alpin
Robert Andrews
Wes McClure
Mary Osten
Gary Overstreet
Beverly Scheidt
Virginia Kinman
Kym Wiederholt
Michael Good
Will Dibling
Laura Jane Ramsburg
Brenda Linkenhoker
Dave Meinard
Jackson Weller
Kay Guthrie
Edward Kromer
Ruth Claytor
Ray Williams
John Griffith
Larry Koon
Jenipher Willoughby
Janice Wells
Judy Loughhead
Elease Wilson
Sally Irvine
Jamie Moss
Chal Nunn
Carlene Gibson
Monica Stevens
Lynette Pritchett
Phil Bailey
Sylvia Kent-Goodman
Gail McCullough
John Sibley
Kathy Baker
Joseph Hunnings
John Heard
Sharon Teany
Nancy Nepage
John Lewis
Michael Nevergold
Barry Long
Sharon Barringer
Becky Marsh
Steven Nash
Calvin Lundren

Salem	Kathy Highsmith
Salem	Reid McClure
Second	Christal Pearson
Second	Robert White
South Boston, First	Don Cherry
Trinity Ecumenical Parish	George Blosser
Village	Murrie Bates
Westminster	Valerie Harris

Churches Not Represented by a Voting Elder

Amherst	Fellowship	Narrows, First
Appomattox CH	Forest Hills	New Dublin
Arvon	Fork Union	New Store
Beale Memorial	Glen Wilton	Oak View
Belmont	Grace	Peace
Belspring	Harmony	Peaks
Bethlehem	Hat Creek	Phenix
Blacksburg	Hermon	Pisgah
Bluemont	High Bridge	Radford
Briery	Holmes Memorial	Roanoke
Brookneal	Jamestown	Roanoke Valley
Browns	Kayser Memorial	Rocky Mount
Buffalo	Kentuck	Rough Creek
Clifton Forge	Madisonville	Rustburg
Concord	Mary Horner Walker	Sinking Spring
Cool Spring	Massies Mill	Trinity, Arvon
Coolwell	Mayberry	Trinity, Ridgeway
Danube	McAllister Memorial	Unity
Davis Memorial	Meherrin	Villamont
Douglas	Memorial	Virginia
Fairlawn	Mercy Seat	West End
Falling Spring	Montvale	Williamson Memorial

Visitors

Denny Casey, First, Martinsville
 Dave Hayes, Blacksburg
 Charles Miller, First, Lynchburg
 Roberta Miller, First, Lynchburg
 Martha Reisner, Board of Pensions
 Melanie Smith, Blacksburg
 Rachel Sutphin, Christiansburg
 Joe Wilson, First, Covington

Visiting Ministers

Rev. Pete Smith, Farmville

Rev. Ben Brannan, Second

Rev. Blair O'Quinn, Watson Memorial United Methodist

Staff Not Counted Elsewhere:

Julie Dyke

Robin Padgett

Sam Smith

Denise Pillow



Welcome to the first scheduled meeting of the Presbytery of the Peaks for 2021. Once again we will be accommodating ourselves to Covid-19 through the use of Zoom, a technology that has proved to be enormously useful. The meeting will be live streamed on the Presbytery Facebook page, and if you are a Teaching Elder or representing your church as a Ruling Elder Commissioner, you can also register and attend via Zoom from this link: peakspresbytery.org/events/

You may notice that the Presbytery Packet is arranged a little differently. We're going to try to work from a single document in the future, which should be easier for everyone.

At this meeting, we'll attempt what so many of our churches have been successful at: worship together over Zoom. During this service, we'll honor those who have gone ahead of us in 2020 with the Necrology. Also, the Examinations Committee will present Ben Brannan for examination. Finally, we'll get updates from the Transformation Team as well as the Board of Pensions.

Please review your packet ahead of time to access important information needed before the actual meeting.

We'll also be trying something new with topical breakouts at the end of our meeting. These groups are meant to help us build relationships, which has been harder to do at Presbytery since we've been using Zoom. But if you get some good ideas along the way, so much the better.

Yours in Christ,

Smith Chaney

First Time Commissioner Orientation Presbytery of the Peaks

If this is your first time as a Commissioner to any Presbytery meeting, please start here. If this is your first time at the Presbytery of the Peaks, but not your first rodeo, you may want to skip the first couple of sections.

Presbytery Meeting Basics

As a Presbyterian, you probably already know the basics of our system of government, so let me share a few tips you may not realize:

- You are a Commissioner, not a Delegate
 - This means that no one, not your session, not your pastor, not your spouse, can tell you how to vote on a particular issue. That's between you and the Holy Spirit.
 - You are responsible to read all of the documentation *before* the meeting and be prepared to speak up if you feel you should.
- You may not know who all these people are and what their jobs are, so here's a cheat sheet.
Cast of Characters:
 - Moderator
 - Rev. Steve Willis, the person with the gavel. The Moderator is responsible to make sure the meeting runs well, and is the non-staff leader of the Presbytery.
 - Vice Moderator
 - Elder Helen Dean is the Vice-Moderator and Moderator in waiting. She'll be taking over from Steve next year.
 - General Presbyter
 - Rev. Carl Utley is our Presbytery's pastor and executive. He's the staff numero uno and has a variety of responsibilities throughout the Presbytery, including acting as pastor to our clergy members.
 - Stated Clerk
 - Rev. Dave Baker is the Presbytery's Stated Clerk and Director of Communications. As Stated Clerk he's responsible to help plan Presbytery meeting, prepare the Presbytery Packet, and keep the meeting running "decently and in order", acting as the Presbytery's parliamentarian.
- Presbyterian meetings are governed by Robert's Rules of Order
 - "No? Really?" you say. But yes, believe it or not, the Book of Order directs (G-3.0105) that Presbyterian councils (such as the Session or Presbytery or General Assembly) are governed by Robert's Rules of Order. That doesn't mean you have to be a parliamentary expert to attend meetings, but you should probably learn the basics below if you want the meeting to make sense once business begins.

Robert's Rules Cheat Sheet

Below is a summary of your rights and responsibilities under Robert's Rules. Generally speaking, these rules are intended to reduce tension, protect the rights and voice of the minority opinion, and of course, keep us doing things "decently and in order" (1 Cor. 14:40, ESV).

- Always address your comments to the Moderator or presenter, never to other commenters
- Generally, don't interrupt another speaker, but wait until you're recognized by the Moderator
 - EXCEPT for these reasons (not exhaustive):
 - You can't hear what's going on or you're so uncomfortable over the room temperature, etc. you can't stay in the meeting (say, "Point of Privilege" then explain the problem)
 - You think something was wrong with what just happened (say, "Point of Order" then state your objection. The chair will then decide if you're right or not.)
 - You want to request information from the speaker (say, "Point of Information" and ask your question. This is NOT an opportunity to give information, but only to request it.)
- Some motions it may be useful to know about:
 - Call the Question, aka, Move the Previous Question
 - A request to vote on whether or not to vote. This motion requires a second, but isn't debatable. It can only be made after the Moderator recognizes you. Typically it's made when someone thinks we've hit the limit of productive discussion, and we're running in circles.
 - When you hear "Call the Question", be aware that the next vote is *not* on whatever it is we're talking about, but on whether or not to continue discussion. An affirmative vote will end discussion, and the next vote is on the main motion.
 - To protect the rights of the minority opinion, this motion requires a 2/3rds majority to pass.
 - Amendments to Main Motions
 - If you want to slightly modify the language of a motion, to add, delete or replace some language, you'll want to say "I move to amend the motion..." when the Moderator recognizes you. This requires a second, and will then be discussed and voted on.
 - Substitute Motions
 - If you want to substantially modify a motion on the floor, changing the intent or most of the language, you need to use a Substitute Motion instead of amending the current motion. When the Moderator recognizes you, you'll say "I move the following substitute motion" and read your alternative suggestion. You'll also want to provide a copy to the Stated Clerk in writing.
 - Division of the House
 - If you think that a voice vote was too close to call, any member of the Presbytery may request a "Division of the House" or vote by raised hands or ballot.

- Order of the Day
 - Not a motion, but something you'll see on the agenda, usually related to lunch. All "Order of the Day" means is that we need to drop whatever it is we're doing when the time for that item arrives and start doing the "Order of the Day".
- Not necessarily in Robert's, but please follow these conventions of our Presbytery regardless:
 - **When you want to speak, please come to the microphone (or unmute yourself), then state your name, status (clergy or elder) and church.**
 - Please read the Presbytery Packet thoroughly *before* the meeting.
 - Especially, read the items on the "Consent Agenda", as those motions will be passed right at the beginning of the meeting unless you speak up at that time.
 - You should also bring a copy of the Presbytery Packet with you, as there won't be any additional printed packets at the meeting.

Zoom Considerations

We'll be meeting again by Zoom. If this is your first time using Zoom for a Presbytery meeting, there are a few things to keep mind. For a detailed training on how to use Zoom for Presbytery, please go to this link:

www.peakspresbytery.org/ZoomTraining

Here are a few highlights to keep in mind:

- Please stay muted unless you're called on by the Moderator to speak.
 - Use the space bar to mute or unmute on the computer
 - Use *6 to mute or unmute on the phone
- Raise your virtual hand (click on the "Raise Hand" icon under the "Participants" button) to seek the floor, vote, or object to a motion passing via consensus.
 - Use the "Raise Hand" icon in the Participants menu to raise your virtual hand on the computer
 - Use *9 to raise your virtual hand on the phone

What, if anything, do I need to know about the February 18th, 2021 meeting of Presbytery?

So what interesting tidbits should I be aware of for our upcoming meeting? The Packet is always a lot of reading, so here are the cliff notes, just to make sure you don't miss the more interesting bits:

- We'll honor those who have passed in 2020 during worship
 - See pages 11-12
- We'll examine a new minister member, Ben Brannan.
 - See pages 13-15
- The Transformation Team will give an update on its ongoing work
 - See page 18
- Martha Reisner will give us an update from the Board of Pensions
 - See pages 26-27

Presbytery of the Peaks
SPECIAL RULES OF ORDER
For Electronic Meetings Using Zoom Technology

I. Meeting Types

An “Electronic Meeting” as used in these rules means a meeting at which all participants are joined electronically. It is expected that each participant will attend the meeting individually on a computer or device, rather than one being shared by multiple members. Multiple attendees on a single device requires approval of the chair in advance, and may limit members’ rights. Meetings of all boards and committees are authorized to meet electronically at the direction of the chair, provided that all members have access to the necessary equipment.

II. Hardware and Software

Electronic attendance utilizes Zoom technology (www.zoom.us). Participation requires high speed internet access on a computer, device or phone. Audio is provided either through the computer, which requires computer audio capabilities (microphone and speakers –preferably earbuds or a headset), or connection by phone. Video is optional, but encouraged. While tablets and smart phones are acceptable, laptop or desktop computers are preferred, because the screen content can become very small on tablets and phones, and only certain portions of the content can be displayed at a time. Using a phone alone is not recommended. Immediate access to email is also a requirement. Notify the Presbytery office if more than 1 voting member is on a device. A text number will be provided to use if there is a divided vote. Prior to the meeting, participants are asked to test their setting at zoom.us/test.

III. Sign-In Procedures

- A. Prior to meetings, members will receive either a meeting id code or a link to a webpage. Clicking on the link should open a web browser and go directly to the meeting. If it does not do so, or if only the 9-digit meeting id (which is at the end of the link) was distributed, the participant can go to: a www.zoom.us, choose “join meeting,” and enter the id manually.
- B. Join the meeting using your full name and title for the First Name field (eg, Rev. John Smith), and your church or status for the Last Name field (eg, First Pres or Honorably Retired)
- C. Members shall make every effort to sign into the meeting sufficiently in advance of the time of the meeting to enable their connections to be verified and, if necessary, assisted by troubleshooting. The following process shall be followed in entering meetings:
- D. If using a laptop or desktop computer, complete a full “re-boot” just before entering the meeting.
- E. Enter the meeting as described in Section III.A. If prompted, download Zoom software and choose to run or install. If prompted, enter your name and choose to enter the meeting.
- F. Choose the method by which you will connect your audio and follow the prompts on the screen. If connecting by computer, check your speakers and microphone to ensure that you can hear and be heard.
- G. Mute your microphone when you are not speaking (on a computer, click on the

microphone icon to toggle mute. On a tablet or phone, touch the icon), or unmute it only when you are speaking (on a computer, hold the spacebar to temporarily unmute yourself).

- H. On a PC or Mac, click on the “Participants” and “Chat” icons to make those items visible. If a screen share has been initiated and a document is visible in the center of the screen, move the “Participants” and “Chat” windows (by “dragging”) to the side of the screen, so that the document is visible.

IV. Connection Issues

- A. Each attendee is responsible for his or her connection to the internet and the meeting room; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member’s individual connection prevented him or her from participating in the meeting, provided that at least a quorum of members was connected and adequately able to participate.
- B. The chair may cause or direct the temporary disconnection or muting of an attendee’s connection if it is causing undue interference with the electronic meeting. The chair’s decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be recorded in the minutes.
- C. The chair may rule that any meeting be recessed to allow the meeting room to be reset; upon which ruling the meeting shall be ended and a new meeting shall be established – with the new meeting id being sent by email or other electronic means to all participants who shall then enter the new meeting room.

V. Recognition and Assignment of the Floor

- A. To seek recognition by the chair, a member shall activate the “raised hand” icon. Upon recognition of a member, that member and any others with raised hands activated shall lower them, which may also be accomplished by the host if members do not promptly do so. The chat is not a valid means of recognition.
- B. Another member who claims preference in recognition shall thereupon promptly raise (or raise again) his or her hand icon and the chair shall recognize the member for the limited purpose of determining whether that member is entitled to preference in recognition.
- C. Upon being recognized, a member shall unmute his or her microphone. Upon yielding the floor, the member shall mute his or her microphone.

VI. Interrupting Motions

- A. A member who intends to make a motion that under the rules may interrupt a speaker (Point of Order, Appeal from the Ruling of the Chair, etc.) shall activate the member’s “No” icon (red X). The member shall be recognized to determine the purpose for which he or she is seeking recognition.
- B. In the event that a member intends to make an interrupting motion and is unable to use the “No” icon (eg, phone only user), the member may unmute and make the motion orally. A member may also make interrupting motions orally if not immediately recognized by the chair.

VII. Motion Processing

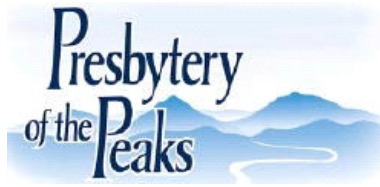
- A. A member intending to make a main motion, offer an amendment, or propose instructions to a committee, shall, immediately after being recognized and assigned the floor, post the motion in writing to the chat window.
- B. The secretary assigned by the Stated Clerk is responsible for the display of meeting materials, including all such motions, in the document that is displayed in the shared screen.
- C. When any motion has been stated by the chair, the secretary shall copy and paste it into the document, and shall be responsible for accurately displaying any proposed amendments under consideration, as well as the final version as adopted or rejected. If a second is necessary, the chair shall request a raised hand to indicate a second.

VIII. Voting

- A. When the chair seeks unanimous consent on a matter, a raised hand shall constitute an *objection* to unanimous consent, and voting shall then proceed by another method.
- B. Voice votes shall be taken by means of the raised hand function. The chair shall ask those for a motion to raise their hands and the chair or a host shall take an approximate count those in favor and lower their hands before the chair proceeds to the against vote, which shall be conducted in like manner. Phone only participants may raise their hands by pressing *9. This vote shall be deemed a Division (not a counted vote). A call for a division shall therefore not be in order following such a vote.
- C. Counted votes, when ordered by the chair or the assembly, shall be taken in the same manner as voice votes above in section VIII. B., but with an exact count of for and against votes. If there are no phone only participants, votes may be counted using the Zoom polling feature instead.
- D. A roll call vote may be ordered by the assembly.
- E. No secret ballot votes are in order if there are phone only participants. If everyone is participating using a computer or device, secret ballot votes may be taken using the Zoom polling feature, provided that the poll is set to be anonymous.

IX. Roles

- A. There shall be three designated roles with specific duties, any or all of which may be accomplished by one individual, at the discretion of the chair: the host/co-host(s), the chair, and the secretary.
- B. The host/co-host(s) shall initiate the meeting, and therefore have control of the various features for meeting management such as the ability to manually mute one or more participants and clear status icons (raised hand, Yes, No, etc.).
- C. The chair shall preside at the meeting. In addition to normal duties, the chair shall direct the host and secretary as necessary related to their duties in these rules.
- D. The secretary shall keep a record of meeting, including a video recording.



**Presbytery of the Peaks
One Hundred Twenty-sixth Stated Meeting
February 18, 2021
Zoom Meeting**

- | | |
|-------------------|--|
| 8:30 a.m. | Check In |
| 9:00 a.m. | Call to Order
Steve Willis, Moderator |
| 9:05 a.m. | Welcome
Carl Utley, General Presbyter |
| 9:10 a.m. | Declaration of a Quorum
Approval of Consent Agenda (pp. 9-10)
Dave Baker, Stated Clerk |
| 9:15 a.m. | Worship Service with Necrology (pp.11-12)
Don Makin and Annette Goard |
| 10:00 a.m. | Break |
| 10:10 a.m. | Open Mic |
| 10:20 a.m. | ORDER OF THE DAY- Examinations Committee (pp. 13-15)
Bob McLavey, Chair |
| 10:40 a.m. | Committee on Ministry (pp. 16-17)
Russ Merritt, Chair |
| 10:50 a.m. | Transformation Team Report (p. 18)
Morgan Whitfield, Chair |
| 11:00 a.m. | Cabinet (p. 19)
Smith Chaney, Chair |
| 11:05 a.m. | Missions Committee (pp. 20-23)
Two Cents a Meal Recognition, Bob Fiedler, Chair |
| 11:10 a.m. | Nominations Committee (pp. 24-25)
Michael Nevergold, Chair |
| 11:15 a.m. | Board of Pensions Update (pp. 26-27)
Martha Reisner |
| 11:25 a.m. | Closing Business (pp. 28-33)
Dave Baker, Stated Clerk |
| 11:30 a.m. | Breakout Groups (pp. 34-35) |

PRESBYTERY OF THE PEAKS
CONSENT AGENDA
February 18, 2021

From the Report of the Stated Clerk (pp. 28-33)

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)
2. **FOR CONSENT AGENDA:** That the minutes of the November 19, 2020 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.
3. **FOR CONSENT AGENDA:** That Pam Claterbaugh be approved as recording secretary for Presbytery Meetings in 2021.

From the Report of the Cabinet (p. 19)

1. **CONSENT AGENDA-** The Cabinet moves the creation of an Administrative Commission (AC) to close Trinity Presbyterian Church Ridgeway, in consultation with the Black Caucus, whose members and Chair shall be identical to the Presbytery of the Trustees.

This AC is delegated the following powers by the Presbytery of the Peaks:

1. To assume original jurisdiction of Trinity Presbyterian Church Ridgeway.
2. To take possession of all real and personal property, financial records, inventories, historic records and arrange for transfer of title to the Presbytery of the Peaks of all accounts and real property known to be in the possession of Trinity Presbyterian Church Ridgeway.
3. To assert claim of the Presbytery to any property of Trinity Presbyterian Church Ridgeway not known at this time or property which may come to Trinity Presbyterian Church Ridgeway as the beneficiary of a will or trust not known at this time.
4. Power to complete the required and customary steps to dissolve a congregation of the PC(USA), including decisions regarding the marketing and sale of real and personal property.

The Cabinet also moves as part of this motion that the above delegated powers regarding Trinity Presbyterian Church Ridgeway be removed from the existing Administrative Commission tasked with closing both R.D Holmes Memorial Presbyterian Church and that AC be dismissed with thanks.

From the Report of the Committee on Administration (p. 36)

1. **CONSENT AGENDA**-Recommend the Presbytery approve the following financial terms for staff:

	2021	2020	2020	2020	BOP	Prof.	Cont.	Total
<u>Name</u>	<u>Salary</u>	<u>SECA</u>	<u>Housing</u>	<u>Cash Salary</u>	<u>Total</u>	<u>Expense</u>	<u>Ed.</u>	<u>Package</u>
Utley, Carl	71,800	6,503	13,320	91,623	35,768	14,000	1,200	142,471
Baker, Dave	34,600	5,133	32,500	72,233	27,847	500		100,580

2020 Necrology List for Elders and Christian Educators

Name	Church	Date
Dolores Drumheller	Altavista Presbyterian Church	02-22-20
Jack Ritzer	Altavista Presbyterian Church	12-12-20
Virginia Torrence Caldwell	Appomattox Court House Presbyterian Church	03-03-20
Peggy Johnson	Arvon Presbyterian Church	06-21-20
Robert Jones	Arvon Presbyterian Church	08-14-20
Conway Harris	Berry Hill Presbyterian Church	01-09-20
Joan Hardie Munford	Blacksburg Presbyterian Church	11-11-20
Fred Reckard McCormick	Blacksburg Presbyterian Church	11-13-20
Jean Chocklett	Campbell Memorial Presbyterian Church	07-11-20
Mollie Emerson	Chatham Presbyterian Church	
Landon Worsham	Chatham Presbyterian Church	
William M. Mitchell	Christiansburg Presbyterian Church	09-08-20
Raymond F. Obenshain	Christiansburg Presbyterian Church	11-25-20
William "Bill" Hardbarger	Clifton Forge Presbyterian Church	03-12-20
E. Gordon James, Jr.	Clifton Forge Presbyterian Church	10-03-20
James E. Spencer	First Presbyterian Church, Collinsville	11-17-20
Lester Craig, Jr.	Colonial Presbyterian Church	09-21-20
Jack R. Spigle	Colonial Presbyterian Church	02-21-20
William Benjamin Snead	Covenant Presbyterian Church	02-18-20
Gwen Shropshire Gorham	First Presbyterian Church, Covington	10-08-20
Dr. William H. Brown, Sr.	First Presbyterian Church, Danville	02-17-20
Charles Cuttle	First Presbyterian Church, Danville	02-26-20
Zane Evans	First Presbyterian Church, Danville	09-07-20
Gail Gunn	First Presbyterian Church, Danville	09-14-20
Thomas Barrett	First Presbyterian Church, Danville	11-10-20
Shirley Calhoun	Fifth Avenue Presbyterian Church	02-09-20
Gwen Griffith	Fincastle Presbyterian Church	12-21-20
Evelyn Watts	Fork Union Presbyterian Church	07-07-20
James "Jim" King	Forest Presbyterian Church	01-30-20
George Adkins	Glasgow Presbyterian Church	12-10-20
Carolyn Drew	Grace Presbyterian Church	02-12-20
Myrtle "Mutt" Banton	Jamestown Presbyterian Church	09-07-20
James E. Holt	Low Moor Presbyterian Church	04-26-20
Dr. Graham Gilmer III	First Presbyterian Church, Lynchburg	01-17-20
Carolyn Sparks	First Presbyterian Church, Lynchburg	08-11-20
Betty Lou Lockard	Mallow Presbyterian Church	10-07-20
Dr. Donald Richman	First Presbyterian Church, Martinsville	02-08-20
Walt Seamon	First Presbyterian Church, Martinsville	04-01-20
Ed Pace	First Presbyterian Church, Martinsville	04-12-20
Walter W. Flythe	First Presbyterian Church, Martinsville	11-18-20
Garvey Bean	Mayberry Presbyterian Church	
Burdette A. Rupert, Sr.	McAllister Memorial Presbyterian Church	03-11-20
Carl Irvine	McAllister Memorial Presbyterian Church	11-22-20
John B. Barksdale	Mercy Seat Presbyterian Church	04-19-20
Gladys Presson	Northminster Presbyterian Church	12-08-20
Atwood Huff	Northminster Presbyterian Church	12-29-20

Donald Bloss	Northside Presbyterian Church	04-21-20
JoAnn Pearson	Northside Presbyterian Church	05-14-20
Alvin Jacob Lebsack	Oak Level Presbyterian Church	11-26-20
Elner Hancock	Oak View Presbyterian Church	04-06-20
Charles Harris	Old Brick Presbyterian Church	01-18-20
Charlotte Ann Walker <i>Christian Educator</i>	Pearisburg Presbyterian Church	10-02-20
Tom Powers	First Presbyterian Church, Pulaski	01-15-20
Mason Vaughn, Jr.	First Presbyterian Church, Pulaski	02-21-20
Jeanne Whitman	First Presbyterian Church, Pulaski	12-02-20
John Sadler, Jr.	First Presbyterian Church, Pulaski	12-17-20
Carson Compton	First Presbyterian Church, Pulaski	12-16-20
Tim Roach	Quaker Memorial Presbyterian Church	02-29-20
Angela Geer	Quaker Memorial Presbyterian Church	03-17-20
Marcia Delicate	Quaker Memorial Presbyterian Church	08-13-20
Bill Cress	Quaker Memorial Presbyterian Church	04-22-20
Lily Hutchison	Quaker Memorial Presbyterian Church	05-30-20
Jim Garrett	Quaker Memorial Presbyterian Church	11-03-20
John Kahle	Quaker Memorial Presbyterian Church	11-26-20
Franklin Jones	Presbyterian Church of Radford	08-28-20
Regina Hutchins	Presbyterian Church of Radford	09-06-20
Evelyn Wade	Raleigh Court Presbyterian Church	03-10-20
William “Jack” Stanley	Raleigh Court Presbyterian Church	08-09-20
Jon Price	Roanoke Valley Presbyterian Church	07-02-20
Toni Jolly	Salem Presbyterian Church	03-02-20
Doug Kayton	Salem Presbyterian Church	03-24-20
John Wood	Salem Presbyterian Church	05-05-20
Jim Young	Salem Presbyterian Church	06-12-20
Sandy Lipes	Salem Presbyterian Church	08-15-20
Jerry Barnett	Salem Presbyterian Church	11-17-20
Margaret McClung	Salem Presbyterian Church	12-23-20
Julia Baskervill	First Presbyterian Church, South Boston	12-04-20
Llewellyn Moyer	Trinity Presbyterian Church, Ridgeway	12-17-20
James Ferguson	Williamson Memorial Presbyterian Church	02-19-20

2020 Necrology List for Ministers

C.W. Thomas West	02-23-19
Richard Bethune	05-24-20
Louis Skidmore	9-03-20

REPORT OF THE EXAMINATIONS COMMITTEE

INFORMATION:

We are bringing one candidate to the floor for the Presbytery Meeting. His Biographical Information and Statement of Faith are included below.

RECOMMENDATION:

1. That presbytery sustain the examination of Rev. Ben Brannan and enroll him as a member of the presbytery.

Biographical Statement

Rev. Ben Brannan

I grew up in Rock Hill, SC in a family that was very active at Oakland Avenue Presbyterian Church. Sports and church were the main focus of our household. My family was very involved in not only the church but the community as well. This has shaped my understanding of service.

Religion and spirituality were two ordinary things in my life growing up. But it is quite providential how the ordinary is painted with the divine when we take a second to recall and reflect. I would say my faith journey is one of ‘becoming’—perfectly imperfect in Christ and living into this truth of identity.

Following a career change—moving from the YMCA camping industry and coaching to corporate communication sales—I found myself reflecting on what truly matters in life. There was a void in the work I was doing, and the missing piece was connection. I yearned for interactions that were grounded in more than transactional interest that moved each party to new understanding. I found this in the church work I was involved in—youth, session, and fellowship committee. This is when God began to speak.

I heard my calling through my growing involvement church programming. As part of the “Together On Wednesday” program, I proposed a youth class on Reformed Theology, hoping to teach (and learn) church and Presbyterian history and basic understandings of reformed faith. This was cool! I was excited to learn, energized to teach, and found joy in the moments of connection. God spoke to me through other people. I was ordained as an Elder, served as a youth advisor and co- interim youth director. Others witnessed a transformation in me, and I was encouraged and challenged to consider a move into ministry to seek theological education. I wanted to learn more.

Upon acceptance to Austin Presbyterian Theological Seminary, I began to envision what this all means. Upon reflection, this formative opportunity was my exodus comfort allowing me to fully listen for my call and my identity. Prior to leaving for Austin, I met my now wife and this relationship led me to transfer to Union Presbyterian Seminary in Richmond. Again, this transition helped shape my calling and my identity as a person and as a disciple of Christ. Seminary was challenging in many ways; it was a time of vulnerable and deep engagement with others, myself, and with God.

God speaks in various ways, and we must still ourselves enough to hear and listen. My passion lies in equipping and empowering sisters and brothers in Christ to feel confident and be able to make a positive influence in their world. I believe we are called to respond to the saving love of God by building a community of equality and inclusion, by joining together as we love and serve each other and God, and by sharing the Good News. It brings me great joy to walk alongside those whom God has called me to serve, using my passion for preaching, my joy in intergenerational connections, and my creativity in forming partners in the work of Christ.

Statement of Faith
Rev. Ben Brannan

God's grace is the beginning and the ending of everything. In love, God created humanity to share in God's love and enjoy God's creation of the heavens and the earth. In response, we are called to follow God's Word in faith and to serve and worship God with our whole selves. Humanity was created in perfect relationship with God, but we have fallen from God's perfect purpose and have become estranged and separated from God.

However, because of God's love we have been reconciled in Jesus Christ. Jesus Christ is God incarnate, given life by the power of the Holy Spirit. Jesus walked the earth full of grace and truth. He challenged societal and cultural structures, and he was persecuted and crucified for his ministry. Jesus died. On the third day he rose from the dead. The life and death of Jesus was a historical moment in the eternal redemption of the world. The life, death, and resurrection of Christ is my salvation.

Jesus ascended into heaven, and the church is sustained by the power of the Holy Spirit. The Spirit is the calling and sending force of God, the binder of believers to Christ in community, and the constant presence of the living God in our lives.

By the grace of God, the love of Christ, and the power of the Holy Spirit, the Church is a universal Church, spanning all time and space. The Church is a diverse community drawn together by Christ, through Christ, and into Christ. I believe the church is called and sent by the Spirit to grow the community of faith, witnessing through word and action to the amazing love and grace of God.

God gave the church two sacraments: Baptism and the Lord's Supper. Baptism is the outward mark of God's grace and the sign of our incorporation into Christ. In baptism, we die to what separates us from God and we are raised to new life in Christ. This is a visible sign of God's invisible grace. The Lord's Supper is our joining in communion with our crucified and risen Lord and our communion with believers of all time and place. As a sign of God's covenant, the Lord's Supper is gift from God where the church is nourished by Jesus Christ and renewed by the Holy Spirit.

The Bible is God's self-revelation to the world, as witness to the story of God's grace and love, written by human hands yet divinely inspired. The Bible is the witness without parallel, proclaiming God's active liberation and reconciliation in the history of Israel and of the world through Jesus Christ. Through the power of the Holy Spirit, Scripture helps us to grow closer to God and come to know new life in Christ. As so, the Bible is the living and active Word of God.

I believe through faith we are made new. I also believe that human failures come throughout life, but by God's grace and mercy we are encouraged and strengthened to grow more and more like Christ. I believe that in death we are raised to be with God in Paradise. One day there will be a new heaven and a new earth. My hope and prayer is for all to receive eternal life. To God be the glory, now and forever. Amen.

COMMITTEE ON MINISTRY REPORT

ACTIONS TAKEN ON BEHALF OF THE PRESBYTERY:

1. Approved to dismiss Ginny Taylor Troutman, MAL, to New Hope Presbytery effective Nov. 10, 2020.
2. Approved to dismiss Loren Mitchell, TE, to Shenandoah Presbytery effective Dec. 1, 2020.
3. Granted permission to Loren Mitchell, TE, to labor within the bounds of Presbytery of the Peaks at Wild Goose, Bonsack effective Dec. 1, 2020 to June 1, 2021.
4. Approved the request of Williamson Memorial Presbyterian Church to have Rev. Paul Johnson, HR, serve as moderator effective Dec. 10, 2020.
5. Approved the Mission Study of Campbell Memorial Presbyterian Church and granted permission to form a Pastor Nominating Committee.
6. Approved the Ordination Commission for Jennifer Brothers, as temporary supply, Second Presbyterian Church, January 10, 2021 at 4:00 p.m.

Teaching Elders:

Rev. Steve Willis
 Rev. George Anderson
 Rev. Elizabeth Link
 Rev. Susan Verbrugge

Ruling Elders:

Helen Dean
 Hugh Wellen

Sitting with the Commission:

Rev. Pam Driesell

7. Approved the Stated Supply contract renewal between Northminster Presbyterian Church and Rev. Russ Merritt effective Jan. 1, 2021 to Dec. 31, 2021.
8. Approved to dissolve the relationship between High Bridge Presbyterian Church and Rev. Jason Grimes effective Dec. 31, 2020.
9. Approved the request of Rev. Jason Grimes to transfer membership from Presbytery of the Peaks to Philadelphia Presbytery effective Dec. 31, 2020 where he will be serving First Presbyterian Church, Ardmore.
10. Granted permission for Rev. Matthew Aldas, TE, to serve as moderator for High Bridge Presbyterian Church effective Jan. 1, 2021.
11. Granted permission for Margie Anderson, Missional CP, to serve as moderator for Falling Springs Presbyterian Church effective Jan. 1, 2021.
12. Approved the Stated Supply contract renewal between Rev. Geoff Hubbard and Cool Spring Presbyterian Church effective Jan. 1, 2021 to Dec. 31, 2021.
13. Approved the Temporary Supply contract between Rev. William Strong and Douglas Presbyterian Church effective Jan. 1, 2021 to Dec. 31, 2021.
14. Approved the Temporary Supply contract renewal between Rev. Betsy Soto and Berry Hill Presbyterian Church effective Jan. 1, 2021 to December 31, 2021.

15. Approved the Temporary Supply contract between Erik Koroneos and Briery Presbyterian Church effective Jan. 31, 2021.
16. Approved Jude Swanson to be examined by Examinations Committee.

RECOMMENDATIONS:

1. Recommend to approve the call and transfer of membership for Rev. Ben Brannan from Charlotte Presbytery to Presbytery of the Peaks to serve as Associate Pastor of Youth and Young Adults at Second Presbyterian Church, Roanoke, VA:
- a.) pending his successful examination by the Presbytery
 - b.) pending approval of the Terms of Call for Rev. Ben Brannan to serve Second Presbyterian Church beginning March 10, 2021.

Salary & Compensation Package for Ben Brannan

Salary and Housing Allowance	\$ 52,020
SECA @50% reimbursement	\$ 3,980
Other Benefits-Cell Phone	\$730

(Not included in effective salary)

Total Cash Payments \$ 56,730

Board of Pensions	
Medical	\$14,045
Short Term Disability	\$260
Long Term Disability/Death	\$520
Pension	\$4,421

4 Weeks Vacation
 Continuing Education Allowance
 Book Allowance \$150
 2 Weeks Study Leave
 403b option 3% match from church

Total Compensation Package \$75,976

REPORT OF THE TRANSFORMATION TEAM

- The Main Points of the Mission Study are guiding our work. Any new structure should continue to foster work done in connecting churches and locating initiative in shared congregational missions. If the point of presbytery is doing mission together through Christ, then success looks like the fruit of that work and increased participation by God's people. As stated in the final statement of the Mission Study: ***Building Partnerships in Christ, to empower communities of faith to be the Body of Christ for the world.*** Through:
 - Relationships of trust at the center
 - Power and resources shared at all levels
 - Presbytery brings people together
 - Presbytery provides tools
 - Presbytery enables initiatives
- Items necessary to the function of presbytery, required by the book of order. Some Items are required, but presbytery may have freedom in how they are implemented.
- Some items are yet undiscovered and unexplored. Creativity in discernment is what we are asking from all of you. While some parts of the new structure are, more or less, known, this is an extended liminal, threshold moment, when what we were will be different than what we become. Please help us use this opportunity to help the Peaks increase participation and deepen our partnerships of faith together.

REPORT OF THE CABINET

INFORMATION:

The Cabinet met on January 26, 2021 via Zoom.

ACTIONS REPORTED:

1. At the request of the Committee on Administration (COA), Cabinet formed a committee under direction of the COA to examine the allocation and intent of the dismissal funds. The committee will have two members each from Cabinet, Church Development, Administration, Discipleship, Ministry, Mission, Trustees and Transformation Team – a total of 16 members.

RECOMMENDATIONS:

1. **CONSENT AGENDA-** The Cabinet moves the creation of an Administrative Commission (AC) to close Trinity Presbyterian Church Ridgeway, in consultation with the Black Caucus, whose members and Chair shall be identical to the Presbytery of the Trustees.

This AC is delegated the following powers by the Presbytery of the Peaks:

1. To assume original jurisdiction of Trinity Presbyterian Church Ridgeway.
2. To take possession of all real and personal property, financial records, inventories, historic records and arrange for transfer of title to the Presbytery of the Peaks of all accounts and real property known to be in the possession of Trinity Presbyterian Church Ridgeway.
3. To assert claim of the Presbytery to any property of Trinity Presbyterian Church Ridgeway not known at this time or property which may come to Trinity Presbyterian Church Ridgeway as the beneficiary of a will or trust not known at this time.
4. Power to complete the required and customary steps to dissolve a congregation of the PC(USA), including decisions regarding the marketing and sale of real and personal property.

The Cabinet also moves as part of this motion that the above delegated powers regarding Trinity Presbyterian Church Ridgeway be removed from the existing Administrative Commission tasked with closing both R.D Holmes Memorial Presbyterian Church and that AC be dismissed with thanks.

REPORT OF THE MISSIONS COMMITTEE

INFORMATION: Our presbytery supports special mission endeavors through a designated Mission Fund. Our presbytery created this fund in 2016, and it receives income from the Property Dismissal Fund. In the fall of 2020, the Mission Committee asked for recommendations from church Sessions about how our presbytery could support various mission work within our presbytery and beyond our presbytery bounds. The following Mission Grants were distributed in November 2020:

Hurricane Maria Rebuilding Aid for a devastated village, Toa Alta, Puerto Rico.

Mission Grant : \$3000 Recommended by Altavista Presbyterian Church

Food for Thought Ministry of the Park View Community Mission, Lynchburg. A food ministry especially for school aged children Mission Grant: \$1000 Recommended by Quaker Memorial

CEDEPCA Women's Ministry in Guatemala. Mission Grant: \$3000 Recommended by Blacksburg Presbyterian Church

Family Promise of Greater Roanoke. Transforming the lives of homeless families.

Mission grant: \$6000 Recommended by Covenant Presbyterian Church

Outreach and Enrichment Program for Neighborhood Children and Youth. Reaching out to help at-risk children and youth. Mission Grant: \$2255 Fifth Avenue Presbyterian Church

CEDEPCA Biblical and Theological Training. Preparing pastors and lay leaders for service in Central America. Mission Grant: \$3500 Recommended by Salem Presbyterian Church

Christian School for Roma Children (The Help School) Nagydobrony, Ukraine.

Mission Grant: \$3000 Recommended by First Presbyterian , Covington

Casa Mariposa Detention Visitation Program, Eloy, Arizona. Assisting refugees and immigrants. Mission Grant \$2500 Recommended by Second Presbyterian Church, Roanoke

Applied Trades Program, Boys Home, Covington, Teaching skills in carpentry, robotics, and computer repair to at-risk youth. Mission Grant \$2500 Recommended by First Pres, Covington

Good Samaritan Orphanage Scholarships, Reformed Children's Home, Nagydobrony, Ukraine.

Mission Grant: \$3245 Recommended by First Presbyterian Church, Covington

CEDEPCA Disaster Relief Ministry Special assistance after 2 deadly hurricanes this fall.

Mission Grant: \$2000 Recommended by First Presbyterian Church , Covington

Thank you to all the church Sessions who took the time to recommend mission work near and far. **Presbytery's mission outreach continues to impact lives.**

Presbytery of the Peaks
Two Cents A Meal Donations
January through December 2020

Altavista	Drakes Branch	Oak Level
Amherst	Fairlawn	Oak View
Appomattox CH	Falling Spring (RC)	Old Brick
Bedford	Farmville	Peace
Belspring	Fincastle	Peaks
Berry Hill	Forest	Pearisburg
Bethlehem	Glasgow	Pulaski, First
Blacksburg	High Bridge	Quaker Memorial
Bluemont	Individual Contributions	Radford
Briery	Kentuck	Raleigh Court
Brookneal	Low Moor	Roanoke Valley
Buchanan	Lynchburg, First	Rustburg
Buffalo	Madisonville	Saint Andrew
Campbell Memorial	Mallow	Salem
Chatham	Martinsville, First	Second, Roanoke
Christiansburg	Massies Mill	South Boston, First
Clarksville	Mayberry	Trinity Ecumenical
Clifton Forge	Maysville	Unity
College	McAllister Memorial	Village
Concord	Meherrin	Villamont
Cool Spring	Mizpah	Virginia
Coolwell	Montvale	West End
Covenant, Roanoke	New Concord	Westminster
Covington, First	New Dublin	Williamson Memorial
Cumberland	New Store	TOTAL
Diamond Hill	Northside	58,391.96

Presbytery of the Peaks Two Cents-a-Meal Awards 2020

Through the generosity of our congregations, \$33,836.64 has been awarded to community agencies, \$33,000.00 to regional, national and international agencies and \$1,500.00 to designated groups for a total of **\$68,336.64 in 2020.**

Local

ACT (Area Churches Together) / Salem	\$ 1,000.00
Blue Ledge Meals on Wheels / Amherst	1,400.00
Calfee Community & Cultural Center / Pulaski	1,400.00
Charlotte County Meals on Wheels	1,500.00
Churches for Urban Ministry / Lynchburg	1,500.00
Clarksville PC Backpack Buddies	1,000.00
Clifton Forge Area Food Pantry	500.00
COPE Food Pantry / Covington	1,200.00
FACES / Farmville	1,500.00
Feeding Pittsylvania Cty Summer 2020 Covid19 Relief	1,000.00
First PC Community Breakfast / Martinsville	900.00
Food for Kids / Bedford	1,036.64
God's Storehouse / Danville	1,400.00
Grace Network / Martinsville	1,500.00
Greene Memorial UMC's Summer Pack-A-Snack/Roanoke	1,000.00
Helping Hands Backpack / Narrows	1,000.00
Lynchburg Daily Bread	1,500.00
Maysville PC Food Pantry	500.00
Meals on Wheels of Greater Lynchburg	1,400.00
Micah's Caring Backpack / Blacksburg	750.00
Northern Pittsylvania County Food Center	1,000.00
Northminster PC Blessing Box / Roanoke	750.00
Northside Community Dinner / Blacksburg	1,200.00
Presbyterian Community Center / Roanoke	1,500.00

Pulaski Daily Bread	1,700.00
Salem/ Roanoke County Food Pantry	1,500.00
South Covington Care Pantry / Covington	1,300.00
The Shelter / Radford	500.00
Urban Farm at God's Storehouse / Danville	1,400.00
Total Local Two Cents-a-Meal	\$33,836.64

Regional, National, International

Christian Schools for Roma Children / Ukraine	3,000.00
Cool Spring Leper Ministry /Uganda	2,500.00
Feeding America SWVA	11,250.00
Kalikumbi Feeding Program/Orphan Center / Malawi	3,000.00
Namulesa Evangel Rescuing Church / Uganda	2,000.00
Rise Against Hunger / Appomattox Prince Edward PC	1,000.00
Roma Mission Center / Ukraine	3,000.00
Society of St. Andrew	6,250.00
Smile of Joy Children's Center / Uganda	1,000.00
Total Regional, National, International Two Cents	\$33,000.00

Designated Gifts

Heifer Project	\$ 200.00
Presbyterian Hunger Program	1,300.00
Total Designated Gifts	\$1,500.00

Deadlines for Two Cents-a-Meal grant applications are April 1 and October 1. Applicants may apply one time each year. Contact Presbytery of the Peaks for more information: 1-888-557-3257 or office@peakspresbytery.org

"You give them something to eat." Mark 6:37

2020 Presbytery of the Peaks Community Outreach Block Grant Awards

The Presbytery of the Peaks has funds budgeted for Block Grants each year. These are for local community organizations such as tutoring programs, clinics, adult care, jail ministry or other community care programs. The following awards were made for 2020, totaling \$46,075.17:

Alleghany Highlands Bridging the Gap	\$2,300.00
Alliance for Excellence (Higher Education Ministries)	1,200.00
Altavista Outreach and Enrichment	1,200.00
Blue Ridge Literacy / Roanoke	2,300.00
CASA of Central VA / Lynchburg	2,300.00
Christian Free Clinic / Botetourt County	2,000.00
Churches for Urban Ministry / Lynchburg	2,475.17
Emergency Needs Task Force / Pulaski	2,300.00
Family Promise of Greater Roanoke	2,300.00
Free Clinic of Franklin County	2,300.00
The Good Samaritan / South Boston	1,600.00
Grace Network / Martinsville	1,200.00
Heart of VA Free Clinic / Farmville	2,300.00
Helping Hands of Franklin County	2,300.00
House of Bread / Roanoke	2,300.00
Interfaith Outreach Association / Lynchburg	2,300.00
Literacy Volunteers of Campbell County	1,200.00
Presbyterian Community Center / Roanoke	1,600.00
Pulaski Free Clinic	2,300.00
Pulaski Grow	1,500.00
Roanoke Valley Jail Ministry	1,200.00
Safehome Systems, Inc. / Covington	2,300.00
Smith Mt. Lake Good Neighbors	1,000.00
West End Center / Roanoke	2,300.00

REPORT OF THE NOMINATIONS COMMITTEE

DISCIPLESHIP

Susan Hunter CE 2021 Blacksburg

Chair 2021 Susan Hunter

ADMINISTRATION

Chair 2021 Richard Claterbaugh

COMMITTEE ON MINISTRY

Chair 2021 Russ Merritt

MISSIONS COMMITTEE

Chair 2021 Bob Fiedler

CHURCH DEVELOPMENT

Chair 2021 Jim Moss

CABINET

Skip Martin RE 2021 First, Pulaski

Chair 2021 Smith Chaney

NOMINATIONS

Chair 2021 Michael Nevergold

EXAMINATIONS

Chair 2021 Bob McLavey

COMMITTEE ON PREPARATION FOR MINISTRY

Chair 2021 Susan Verbrugge

REPRESENTATION

Sarah Eller RE 2021 Salem

Chair 2021 Ray Williams

PERMANENT JUDICIAL COMMISSION

Herndon Jeffreys TE 2024 Brookneal, Roanoke, Phenix

Chair 2021 Kelvin Perry

SEXUAL MISCONDUCT POLICY

Chair 2021 Helen Dean



I hope everyone is healthy and well. I wish we could be together in person, but as the coronavirus pandemic prevents that from happening, I write to share these key updates from the Board of Pensions. If you have questions, my colleagues in Philadelphia and I are happy to assist.

Blessings,

Martha Reisner

Church Consultant

M: 267-804-6458

mreisner@pensions.org

Member/Employer Services

800-773-7752

Mon-Fri 8:30-7:00pm EST

Boardlink

Starting with the March invoice, the Board will no longer mail invoices via the US Postal Service. **Beginning March 1st all invoices will be delivered electronically via BoardLink** (our online billing process). Have your employer representative, or the person responsible for paying bills at your church, go to www.pensions.org and look for **BoardLink** on the landing page. Click the link and find instructions for registering.

Why the change? a) timeliness of delivery; b) safety of church and Board church employees; c) environmental stewardship; d) security of transactions. The February invoice will be the last one to be mailed. Your billing person may have seen physical and electronic communication already about this change and completed the signup.

<http://www.pensions.org/what-we-offer/employer-guidance/board-link>

Minister's Choice

The Board of Pensions continues to provide employers with more choices, and to serve more ministers with benefits that support wholeness. Ministers of the Word and Sacrament who are NOT in installed pastoral positions and have access to healthcare from other sources can be enrolled in this new package which includes all the income security available in *Pastor's Participation* (Pension, Death and Disability, Temporary Disability, and access to the Retirement Savings Plan) without the cost of healthcare coverage.

Minister's Choice also includes access to the Board's Education and Assistance programs (like *CREDO* and *THRIVE*) at just 10% of Effective Salary (employer-paid). Call me to find out if this package could be a good fit for your pastor and congregation.

ESI – Express Scripts

Express Scripts is the new administrator for the **prescription drug program** for those with medical coverage through the Board of Pensions, effective January 1, 2021. We know transitions can be frustrating and it takes extra effort to set up your account with a new provider. We are here as your advocate to help work things out. Call us.

Temporary Disability

This new benefit from the Board became available January 1, 2021. It's included in the Pastor's Participation and Minister's Choice packages, and available to other employees working 20+ hours, at their employer's discretion (either employer or employee paid).

Benefits Connect information

Don't forget to update church and employee information!!

- **Pastors** and all **employees** in a Board plan – check your contact, benefit and beneficiary information through your Benefits Connect portal.
- **Church Employer Representatives** (treasurers/administrators/personnel chairs): Check that the right people and their contact information are up to date in the church account. Update Terms of Call and other employees' salary or other changes, through the church's *Benefits Connect* portal.

Changes to benefit offerings for 2021

The Board of Pensions has announced changes to the Benefits Plan that extend support to more ministers and add benefits that promote financial protection for all church workers effective January 1, 2021. Employers can choose benefits for 2021 beginning July 20.

Minister's Choice benefits package added

To address the Board of Pensions' concern that too many ministers are not enrolled in the Benefits Plan, the 2021 plan offers two benefits packages for PC(USA) ministers: the existing Pastor's Participation and the new Minister's Choice.

Enrollment in Pastor's Participation, a comprehensive benefits package with medical coverage and pension participation, is required for installed pastors and may be offered to any minister with a minimum 20-hour workweek. Dues, paid in full by the employer, will remain at 37 percent of effective salary for 2021, with no reduction to existing benefits and the addition of the new Temporary Disability Plan.

Benefits Packages		
	Pastor's Participation	Minister's Choice
Medical Plan	● PPO (includes EAP)	EAP only
Death and Disability Plan	●	●
Temporary Disability Plan	●	●
Defined Benefit Pension Plan	●	●

● Included in package

Minister's Choice, available for non-installed ministers working at least 20 hours a week, includes pension, death and disability, temporary disability, and the Employee Assistance Plan. The cost is 10 percent of effective salary, also fully employer paid.

Minister's Choice also opens the door for eligibility to assistance and education programs that have been available only through Pastor's Participation, such as CREDO and Minister Educational Debt Assistance.

New Financial Protection Programs

For 2021, the Board of Pensions has added financial protection options, including the Temporary Disability Plan, Long-Term Disability Plan, and an expanded term life benefit.

The Temporary Disability Plan provides a partial weekly income for up to 90 days of disability, with a 14-day waiting period before benefits payments begin. Employers pay the full cost for ministers enrolled in Pastor's Participation and Minister's Choice. Employers may offer it outside of those benefits packages, with the employer or the member paying the full cost.

The Long-Term Disability Plan offers financial protection for employees with a disability that surpasses 90 days, providing a partial monthly income throughout their disability. Employers may offer the plan to employees who are not enrolled in the Death and Disability Plan (which includes a long-term disability benefit) and are working at least 20 hours per week. Employers pay the full cost of coverage.

The Term Life Plan offers the same low-cost coverage available in the 2020 Benefits Plan. But in addition to a fixed amount of coverage (from \$5,000 to \$50,000), it includes a new feature — an income-based benefit amount, equal to one times a member's effective salary, capped at \$50,000. Under either option, employers pay the full cost of coverage.

The Board of Pensions' goal is for every minister and church worker to have access to quality benefits in support of well-being. The 2021 Benefits Plan advances on that goal while also enabling more ministers to access assistance and education programs designed to help them devote their best gifts to ministry.



Retirement Programs

- Defined Benefit Pension Plan
- Retirement Savings Plan



Financial Protection Programs

- Death and Disability Plan
- Term Life Plan
- Temporary Disability Plan
- Long-Term Disability Plan



Health Programs

- Medical Plan, with PPO, EPO, and HDHP options
- Employee Assistance Plan
- Vision Eyewear Plan
- Dental Plan



Tax-Advantaged Accounts

- Dependent care flexible spending account
- Healthcare flexible spending account
- Health savings account

REPORT OF THE STATED CLERK

RECOMMENDATIONS:

1. **FOR CONSENT AGENDA:** That the Standing Rules be suspended in order to conduct an electronic meeting via Zoom according to the same rules for electronic meetings adopted at the June 13, 2020 meeting. (The actions of this and similar meetings are subject to ratification at the next regular in-person meeting of the Presbytery when such a meeting can be held safely. It is offered because there is no other way for the Presbytery to responsibly conduct its business during the pandemic.)
2. **FOR CONSENT AGENDA:** That the minutes of the November 19, 2020 Stated Meeting of the Presbytery of the Peaks, as reviewed by those persons designated by the Standing Rules, be approved.
3. **FOR CONSENT AGENDA:** That Pam Claterbaugh be approved as recording secretary for Presbytery Meetings in 2021.

2021 Minister and Church Attendance Reports are included in this report on the following pages.

Report of Churches Attending Presbytery Meetings in 2020

Sort Name	Feb	June	Aug	Nov
Altavista	x	x	x	x
Amherst	x		x	
Appomattox CH	x			
Appomattox PE				
Arvon				
Beale Memorial				
Bedford	x		x	
Belmont				
Belspring				
Berry Hill	x	x	x	x
Bethlehem	x			
Blacksburg	x	x		x
Bluemont	x	x	x	x
Briery	x	x	x	
Brookneal				
Browns				
Buchanan	x	x	x	x
Buffalo	x			
Campbell Memorial			x	x
Chatham	x	x	x	
Christiansburg	x	x	x	x
Clarksville	x	x	x	x
Clifton Forge				
College	x	x	x	x
Collinsville, First	x	x	x	x
Colonial			x	
Concord				
Cool Spring		x		x
Coolwell				
Covenant, Roanoke	x	x	x	x
Covington, First		x	x	x
Cumberland				
Danube				
Danville, First	x	x	x	

Sort Name	Feb	June	Aug	Nov
Davis Memorial				
Diamond Hill	x	x	x	x
Douglas				
Drakes Branch	x			x
Fairlawn	x	x	x	x
Falling Spring RC	x			
Farmville	x	x	x	x
Fellowship				
Fifth Avenue	x	x	x	x
Fincastle	x	x	x	x
Floyd	x	x	x	x
Forest		x		x
Forest Hills	x			x
Fork Union				
Gethsemane	x		x	
Glasgow	x		x	
Glen Wilton				
Grace		x		
Harmony				
Hat Creek				
Hermon				
High Bridge	x	x	x	x
Holbrook St.	x	x	x	x
Holmes Memorial				
Jamestown				
Kayser Memorial				
Kentuck				
Low Moor	x	x	x	x
Lynchburg, First	x	x	x	x
Madisonville	x			
Mallow	x	x	x	x

Sort Name	Feb	June	Aug	Nov
Martinsville, First	x	x	x	x
Mary Horner Walker				
Massies Mill				
Mayberry	x		x	
Maysville		x	x	x
McAllister Memorial	x		x	
Meherrin				
Memorial				
Mercy Seat	x			
Mizpah	x	x	x	x
Montvale				
Mt Carmel				
Narrows, First				
New Concord				
New Dublin	x	x	x	
New Store	x		x	
Northminster	x	x	x	x
Northside	x	x	x	x
Oak Level	x	x	x	x
Oak View	x			
Old Brick	x		x	
Old Concord	x	x	x	x
Peace	x			
Peaks				
Pearisburg	x		x	x

Sort Name	Feb	June	Aug	Nov
Phenix				
Pisgah				
Pulaski, First	x	x	x	x
Quaker Memorial	x	x	x	x
Radford	x			
Raleigh Court	x		x	x
Roanoke			x	
Roanoke Valley			x	
Rocky Mount				
Rough Creek				
Rustburg				
Saint Andrew	x	x		x
Salem	x	x	x	x
Second	x	x	x	x
Sinking Spring				
South Boston, First	x			x
Trinity, Arvonnia				
Trinity, Ridgeway				
Trinity/SML	x	x	x	x
Unity		x	x	x
Village				
Villamont				
Virginia				
West End				
Westminster	x	x	x	x
Williamson Memorial	x			

2020 MINISTER ATTENDANCE

Active Ministers, 2020		February	June	August	November
Matthew	Aldas	A	P	P	P
Kyle	Allen	E	P	P	P
George	Anderson	P	P	P	P
David	Baker	P	P	P	P
Philip	Bouknight	P	P	P	P
Paul	Brokaw	P	A	A	A
Beth	Broschart	N/A	N/A	P	P
Dale	Brown	P	P	P	P
Kathy	Carpenter	P	P	P	P
Janet	Chisom	P	P	P	P
Steve	Darr	A	A	A	A
Linda	Dickerson	P	P	P	E
Isabella	Fagiani	N/A	N/A	N/A	P
Janice	Fraser	P	E	E	A
Jeff	Garrison	N/A	N/A	P	P
Annette	Goard	P	P	P	P
Jason	Grimes	E	P	P	P
Kelsey	Hawisher-Faul	P	P	P	E
Peter	Hawisher-Faul	P	P	P	E
Michael	Hickman	A	A	A	A
Mark	Hinchcliff	P	P	P	A
Geoff	Hubbard	P	P	P	P
Herndon	Jeffreys	P	P	P	P
Kim	Jeffreys	P	P	P	P
Keith	Leach	P	P	P	P
Elizabeth	Link	E	P	P	P
Don	Makin	P	P	P	P
Lisa	Marshall	P	P	E	P
Gary	Marshall	P	P	P	P
Sarah	Martin	A	P	P	P
Chad	McCain	P	E	E	P
Robert	McLavey	P	P	P	P
Melissa	McNair-King	P	P	P	P
Amy	Merrill Willis	P	A	P	A
Russ	Merritt	P	P	P	P
Brian	Miles	P	P	P	E
Kristine	Miles	A	P	P	E
Bea	Miller	P	P	P	E
Christy	Mitchell	E	P	P	P
Loren	Mitchell	P	P	P	A

2020 MINISTER ATTENDANCE

Jim	Moss	P	P	P	P
Sara Jane	Nixon	P	P	P	P
Cheryl	Peeples	P	P	P	E
Mikel	Pugh	P	P	P	P
David	Roberts	P	P	P	P
Tom	Robinson	P	HR	N/A	N/A
John	Salley	E	P	P	P
Rachel	Shepherd	P	P	P	E
Betsy	Soto	P	P	P	P
Eduardo	Soto	P	P	E	P
Kim	Steinhorst	P	E	P	P
William	Strong	N/A	P	P	A
Peter	Thompson	P	P	P	P
Rachel	Thompson	P	E	N/A	N/A
Allison	Unroe	A	E	A	E
Carlton	Utley	P	P	P	P
Andrew	Whaley	P	A	P	P
Morgan	Whitfield	P	P	P	P
John	Wiederholt	P	P	P	P
Brent	Williams	E	P	P	P
Robin	Williamson	A	A	A	A
Steve	Willis	P	P	P	P
Rodney	Wilson	A	A	A	A

Honorably Retired Ministers		February	June	August	November
Terry	Blevins				P
Nancy	Dawson	P	P	P	E
David	Dickerson	P	P	P	P
Robert	Fiedler	P	P	P	P
Dusty	Fiedler	P	P	P	P
David	Gellert				P
George C	Goodman	P			P
Tupper	Garden	P	P		P
Robert	Hall	P			
Skip	Hastings	P	P	P	P
W.D.	Hasty	P	P	P	P
Jim	Johns	P	P	P	A
Shirley	Larson		P	P	P
Joe	McCutchen	P	P		

2020 MINISTER ATTENDANCE

Nancy	Morris			P	P
Gary	Scheidt	P			P
Louis	Skidmore				
James	Slate	P	P		P
Hugh	Springer			P	P
George	Wilson	P	P	P	P

Ministers At Large		February	June	August	November
Ellen	Anderson	A	A	A	A
David	Etheridge	E	E	E	E
Todd	Hester	A	A	A	A
Emily	Hunter	A	A	P	P
Paul	Johnson	A	A	A	A
Andy	King	E	A	A	A
Jeff	Kisner	A	A	A	A
Ginny	Taylor-Troutman	E	E	E	E
Susan	Verbrugge	E	P	A	P
Ellen	Woodworth	A	A	A	A

Commissioned Pastors		February	June	August	November
Margie	Anderson	E	P	P	P
Todd	Atkins	A	A	A	A
Diane	Baldwin	A	A	A	A
Phil	Berry	P	P	P	P
Dick	Boswell	P	P	P	P
Terri	Cornwell	P	P	P	P
Richard	Henderson	P	P	P	P
Lynwood	Ladd	A	A	A	A
Jan	McGillard	A	P	P	P
Bill	Meneeley	A	A	A	A
Naomi	Hodge-Muse	A	A	A	P
Kelvin	Perry	A	P	P	P
Mike	Price	A	A	A	A
William	Rountree	A	A	P	P
Tony	Ward	E	A	E	E

BREAKOUT GROUPS

The Cabinet leadership decided to try something new with this Zoom presbytery meeting. One of the things that we all miss from being together in person is the chance to have lunch, spend a little time together and develop relationships. Since having lunch together didn't seem practical, the next best thing in the past has been breakout groups.

So please select a breakout group from the list below that you're interested in. You'll leave presbytery directly from the breakout when your group decides it's done talking. There's no set agenda, just a topic of mutual interest. Let the conversations flow, and refresh or build some relationships!

This isn't the last experiment like this you're likely to see, so if you have ideas for a future group, or ways that we might better socialize on remote presbytery meetings, let someone in leadership know.

Breakout Options:

Matthew 25 Conversations

Denny Casey facilitating

Transformation Team Conversations

Morgan Whitfield facilitating

Worship in the Pandemic

Mikel Pugh facilitating

Grief and Loss in the Pandemic

Emily Rhodes-Hunter facilitating

Low/no Tech Connections During the Pandemic

Melissa McNair-King facilitating

Advanced Livestreaming

Dave Baker facilitating

Self-care in a Pandemic

Allison Unroe facilitating

Sharing Ideas: Caring for the Least of These During the Pandemic

Beth Broschart facilitating

Sharing Ideas: Youth Groups

Isabella Fagiani facilitating

Sharing Ideas: Christian Education

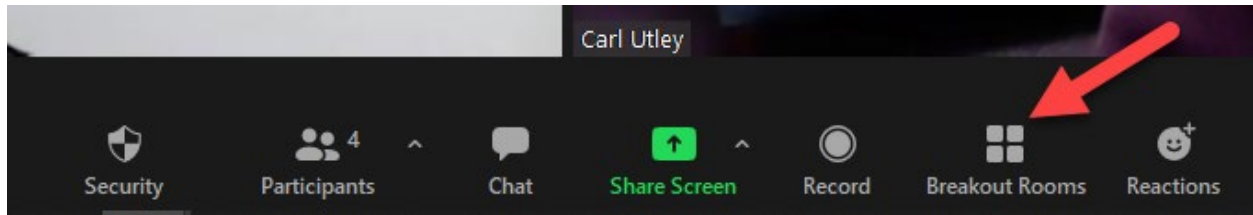
Elizabeth Link facilitating

Clerks of Session Roundtable

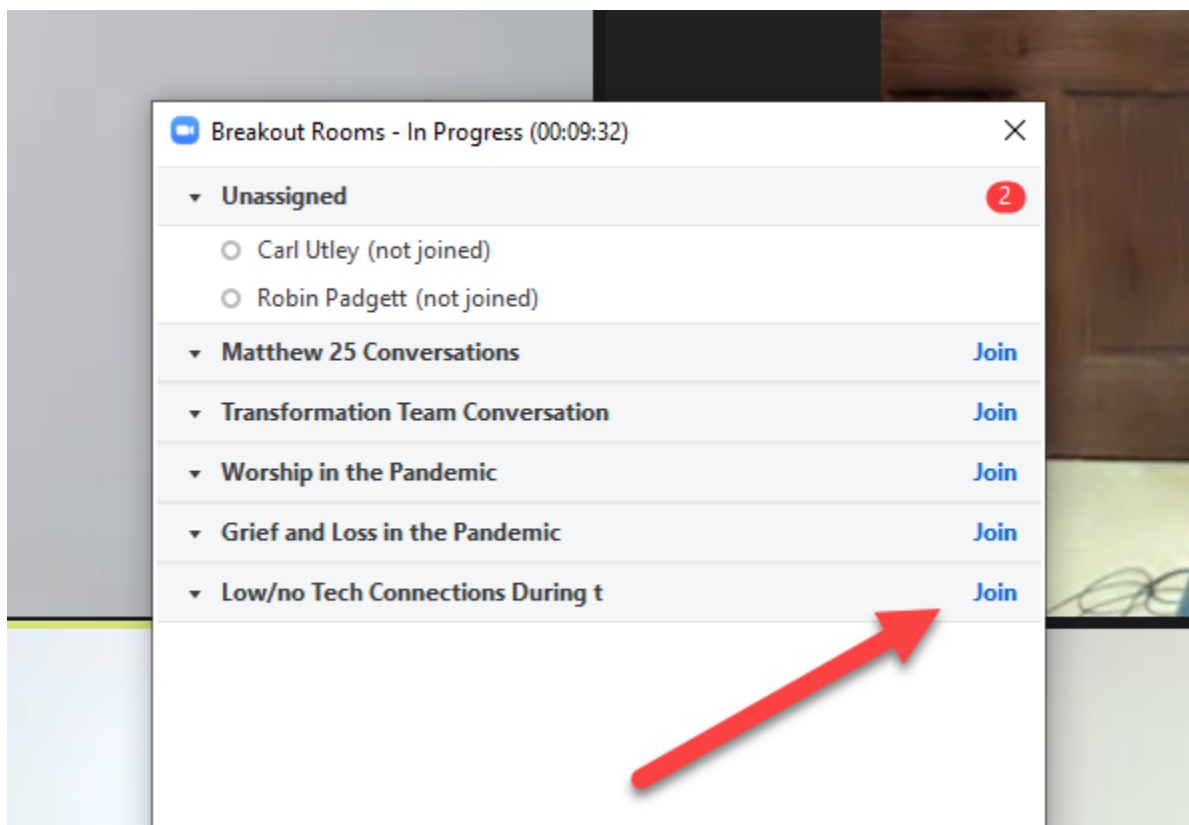
Dave Hayes facilitating

HOW TO JOIN A BREAKOUT ON ZOOM

Joining a breakout room only takes two clicks. First, hover your mouse, tap your screen or otherwise bring up the Zoom menu. You should see an option for Breakout Rooms as below:



Click on the Breakout Rooms icon, and it should bring up a list of breakouts that looks similar to this:



From this menu, click on “Join” to join the breakout that you’d like to attend. **Please be aware that it may take up to a minute for Zoom to place you in your breakout.**

PHONE USERS

If you’re joining by phone and would like to attend a breakout, please stay on the line after the close of the Presbytery meeting, and one of the Presbytery Staff will assist you.

REPORT OF THE COMMITTEE ON ADMINISTRATION

INFORMATION:

The Committee on Administration met on December 9, 2020 and January 20, 2021 via Zoom.

ACTIONS REPORTED:

1. Approved staff bonuses for the additional work required to move the Presbytery office in November.
2. Approved reimbursement to the Two Cents a Meal Program for salary costs covered during the eight week period of the Paycheck Protection Program Grant
3. Approved to pay only the amounts received from our churches towards the 2020 General Assembly and Synod per capita.
4. Approved in conjunction with the Presbytery Trustees to approve a second round of Paycheck Protection Program funding for no more than \$64,000.
 - A. Reviewed the request from Mission Committee for the second half budget for their committee. COA was not able to honor this request as covenant of intent information has not been received from all churches.
 - B. Reviewed the request from Mission Committee for approval of the three year CEDEPCA Memorandum of Agreement (2012-2023). As the current five year agreement is in place through December 2021, COA petitioned Cabinet to delay review of the Agreement to allow the COA time to assess the lasting financial impact the Pandemic will have on our churches.
 - C. Tabled the request of access to the 2020 Dismissal Fund allocation for the Mission Fund pending the Presbytery clarifying the original intent of the Property Settlement Task Force.
 - D. Requested Cabinet appoint a workgroup under the direction of the COA to clarify the intent and review the current allocation of the Dismissal funds. The suggested composition is two members each from Cabinet, Church Development, Administration, Discipleship, Ministry, Mission, Trustees and Transformation Team-a total of 16 members.

RECOMMENDATIONS:

1. **CONSENT AGENDA**-Recommend the Presbytery approve the following financial terms for staff:

	2021	2020	2020	2020	BOP	Prof.	Cont.	Total
<u>Name</u>	<u>Salary</u>	<u>SECA</u>	<u>Housing</u>	<u>Cash Salary</u>	<u>Total</u>	<u>Expense</u>	<u>Ed.</u>	<u>Package</u>
Utle, Carl	71,800	6,503	13,320	91,623	35,768	14,000	1,200	142,471
Baker, Dave	34,600	5,133	32,500	72,233	27,847	500		100,580

REPORT OF THE TRUSTEES

INFORMATION:

The Trustees met on November 10, November 20, and December 17, 2020 by Zoom conference.

ACTIONS REPORTED

1. The Trustees approved additional expense reimbursement of \$2,000 to Cooper House/Ukirk at VaTech for roof repair.
2. The Trustees made an offer to Providence Church for the purchase of the two acres of commercial property at 108 Melinda Drive. Due to the lack of an easement for the property, the commercial value is extremely limited. Providence Church counteroffered with an acceptable offer and the Trustees approved the sale of the entire property for \$850,000. The sale was completed on December 21, 2020.
3. The Trustees approved the request of West End Presbyterian Church to sell their annex building with the proceeds of \$28,000 to be applied to a new boiler for the church building.
4. The Trustees, in conjunction with the Committee on Administration approved a request for a Paycheck Protection Program second round of funding not to exceed \$64,000.
5. The Trustees approved providing \$8,000 to the Presbytery budget for Personnel costs.
6. A subcommittee of the Trustees was appointed to begin work on the RD Holmes Presbyterian Church duties assigned to the Trustees as the Administrative Commission.
7. The Trustees approved the following slate of officers for 2021:

John Fedison	President
Morgan Whitfield	Vice President
Walter Jones	Secretary
Bob Berkley	Treasurer
8. The Trustees approved the 2020 Annual Report. The financial information will be appended when completed (at a future Presbytery meeting).

**2020
ANNUAL REPORT
PRESBYTERY OF THE PEAKS BOARD OF TRUSTEES**

The following is a report of the activities of the Board of Trustees of the Presbytery of the Peaks, for the year 2020.

Meetings:

January 22, 2020- Presbytery Office, Lynchburg
 April 7, 2020- Zoom Meeting
 April 15, 2020- Zoom Meeting
 June 24, 2020- Zoom Meeting
 July 23, 2020- Zoom Meeting
 September 14, 2020- Zoom Meeting
 October 14, 2020- Zoom Meeting
 November 10, 2020- Zoom Meeting
 November 20, 2020- Zoom Meeting
 December 17, 2020- Zoom Meeting

Officers:

At its annual meeting on 1/22/20, the Board of Directors elected the following officers for a one year term during 2020:

John Fedison-President
 Morgan Whitfield-Vice President
 Walter Jones- Secretary
 Bob Berkley-Treasurer

Board of Directors:

Class of 2022	John Fedison (President) Tracy Hinchcliff Barry Long Howard Jennings
Class of 2020	Helen Dean Janice Wells Walter Jones (Secretary) Bob Berkley (Treasurer)
Class of 2021	David Dickerson Duke Ferrell Morgan Whitfield (Vice-President) Kelvin Perry

Summary of Actions for 2020:

Cooper House/Ukirk at Va. Tech

The Trustees provided funding of \$7,750 for repairs to the roof at Cooper House/Ukirk at Va. Tech.

Paycheck Protection Program

The Trustees and Committee on Administration approved for the Presbytery of the Peaks to participate in the Paycheck Protection Program (COVID 19 relief effort). The Presbytery received \$49,500 from this program in 2020.

Radford Presbyterian Church

The Trustees approved the request from the Radford Presbyterian Church to sell the church manse. The proceeds from the sale will be used to fund future minister's housing allowance and to make handicap accessible improvements to the church building.

Rustburg Presbyterian Church

The Trustees approved the request from the Rustburg Presbyterian Church to sell the church manse. Proceeds from the sale will be used to upgrade the church facilities and support community ministries.

Presbytery Office

The Trustees approved the lease of office and warehouse space for the temporary Presbytery office at 1195 Carters Stable Road, Forest, VA for a three year period. The proceeds from the sale of the Covenant Property will be set aside to provide a Presbytery office.

Covenant Church Property

The Trustees (with the approval of Presbytery) entered into a sales contract for the Covenant Property with Providence Church. The \$850,000 sale of the entire property closed on December 21, 2020.

RD Holmes Presbyterian Church

At the November Presbytery meeting, the Trustees were named the Administrative Commission for the RD Holmes Presbyterian Church with all rights including original jurisdiction.

West End Presbyterian Church

The Trustees approved the request of the West End Presbyterian Church to sell the church annex building for \$28,000. Proceeds from the sale will be applied to the purchase of a new boiler for the church building.

Financial Report

Will be appended following receipt of year end results.

Respectfully Submitted

John Fedison

REPORT OF THE BLACK CAUCUS

INFORMATION:

- Committee continues to meet monthly, and we are encouraged to welcome new members.
- African American Churches held a virtual Advent Service in December with excellent attendance. We invited Rev. Jane Johnson to be our speaker and she did a fantastic job of motivating our group.
- We have a Program Manager – Rev. Kelvin Perry - who is planning for new programs in the coming year for all the members. Rev. Kelvin Perry is working on new ideas and has asked congregations to get involved.
- We express sympathy to the family of **Elder Wanda McDowell** who passed away in December. She was a faithful member of the Presbytery and had been an officer of the Black Caucus.
- Rev. Kelvin Perry is working with his committee to plan services around the spring months.
- Working on a newsletter that will be due out in the first quarter.
- Looking for ways to engage our youth in programs around the Presbytery and to help with technology needs. We are looking for creative ways to have tablets available for students who do not have access to one.

ACTIONS REPORTED:

- Currently looking for members to serve on committees

RECOMMENDATIONS:

No Action required by the Presbytery except prayers.

Respectfully Submitted,
Naomi Hodge-Muse, President
 Black Caucus



**Presbyterian Women
Presbytery of the Peaks
Presbytery Meeting report
February 18, 2021**

Because of the COVID guidelines, the churches have not been able to hold their normal monthly meetings. As a result, the Presbyterian Women of the Peaks' Coordinating Team have been sending out monthly newsletters to keep our ladies and churches informed and involved. As a result, it has been a great way to keep in touch with the churches and the Presbyterian Women.

The Coordinating Team is in the process of planning for our **Annual Meeting in April**. This meeting will be via Zoom.

Our Cookbook project still needs recipes and if you are interested in submitting a recipe, then please send a note to Helen Dean – hbarb55@cox.net and this will get forwarded to Theresa Underwood. With the funds received from this project, we plan to continue our mission work and support of our neighborhoods and our churches.

Histories are due to Carol Cole from our churches. We encourage our churches to please submit information to Carol regarding your church and the wonderful mission work that you are doing with your ladies in the various communities.

ITEMS REQUIRING PRESBYTERY APPROVAL: None

Respectfully submitted,
Helen B. Dean, Moderator
Presbyterian Women

REPORT OF THE SESSION RECORDS WORK GROUP

INFORMATION:

- The Session Records Work Group continues to review past, as well as current Session Minutes. To date, members have reviewed 349 sets of 2002-2004 Minutes, 113 sets of 2005 Minutes, 122 sets of 2006 Minutes, 122 sets of 2007 Minutes, 117 sets of 2008 Minutes, 113 sets of 2009 Minutes, 107 sets of 2010 Minutes, 104 sets of 2011 Minutes, 102 sets of 2012 Minutes, 94 sets of 2013 Minutes, 91 sets of 2014 Minutes, 95 sets of 2015 Minutes, 88 sets of 2016 Minutes, 85 sets of 2017 Minutes, 80 sets of 2018 Minutes, and 54 sets of 2019 minutes for a total of 1,836 sets of Session Minutes.
- Materials to assist Clerks of Session in their duties are available on-line through the Presbytery website at www.peakspresbytery.org. Click on “Resources”; then click on “Forms & Documents”; then click on “Session Records” to view these materials.
- The Rev. David Baker, Stated Clerk of the Presbytery of the Peaks, conducted a Clerk of Session Training Event by Zoom on January 9, 2021, with approximately 30 people in attendance. Dave’s training video is available on-line through the Presbytery website at www.peakspresbytery.org. Click on “Resources”; then click on “Clerks of Session Training” to view the video and PowerPoint presentation.
- The schedule for the **review of 2020 Session Minutes at Presbytery meetings in 2021** is as follows:
 - February 18 – Churches with names beginning with P-W
 - May 1 – Churches with names beginning with A-C
 - August 14 – Churches with names beginning with D-H
 - November 18 – Churches with names beginning with J-O
- Churches that do not bring their 2020 Session Minutes to a Presbytery meeting are asked to **EITHER mail hard copies** of the Minutes (no binders, please), along with a completed “Session Records Review Form,” to Shelda Wills, Session Records Work Group Chair, Christiansburg Presbyterian Church, 107 West Main Street, Christiansburg, VA 24073, **OR email digital copies** of the Minutes (scanned or born electronic), along with the completed “Session Records Review Form,” to swills@usit.net. Contact Shelda at 540-382-2802 with questions. **Churches should NOT send Minutes to the Presbytery Office!**

ACTIONS REPORTED:

- 1) The Work Group wishes to make its Annual Report to Presbytery, based on the *Book of Order* (G-3.0107 and G-3.0108).

As of January 28, 54 churches had submitted 2019 Session Minutes for review. Each church submitting 2019 Session Minutes for review in 2020 received a certificate of

appreciation. The 9 churches in bold marked by an asterisk (*) received a gold seal on the certificate for submitting minutes that were "Approved Without Exception."

* Altavista	Amherst	* Bedford
* Berry Hill	Blacksburg	* Bluemont
Briery	Brookneal	Chatham
* Christiansburg	Clarksville	Clifton Forge
* College	Covenant	Covington, First
Cumberland	Danville, First	* Diamond Hill
Douglas	Fairlawn	Farmville
* Floyd	Forest	Forest Hills
Hermion	Kentuck	Low Moor
Mallow	Martinsville, First	Mary Horner Walker
Mayberry	Maysville	McAllister Memorial
Meherrin	Mizpah	Mount Carmel
New Dublin	Northminster	Northside
Oak Level	Old Brick	Old Concord
Peaks	* Pearisburg	Radford
Raleigh Court	Roanoke Valley	Rustburg
Saint Andrew	Salem	South Boston, First
Village	West End	Williamson Memorial

As of January 28, 62 churches had not submitted their 2019 Session Minutes for review.

Appomattox CH	Appomattox PE	Arvon
Belmont	Belspring	Bethlehem
Browns	Buchanan	Buffalo
Campbell Memorial	Collinsville, First	Colonial
Concord	Cool Spring	Coolwell
Danube	Davis Memorial	Drakes Branch
Falling Spring	Fellowship	Fifth Avenue
Fincastle	Fork Union	Gethsemane
Glasgow	Glen Wilton	Grace
Harmony	Hat Creek	High Bridge
Holbrook Street	Holmes Memorial	Jamestown
Kayser Memorial	Lynchburg, First	Madisonville
Massies Mill	Memorial	Mercy Seat
Montvale	Narrows, First	New Concord
New Store	Oak View	Peace
Phenix	Pisgah	Providence
Pulaski, First	Quaker Memorial	Roanoke
Roanoke, Second	Rocky Mount	Rough Creek
Sinking Spring	Trinity, New Canton	Trinity, Ridgeway
Trinity Ecumenical Parish	Unity	Villamont
Virginia	Westminster	

SESSION RECORDS REVIEWED AS OF January 28, 2021															
CHURCH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Altavista	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Amherst	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Appomattox CH	1	1	1	1	1	1	1	1	1	1	1	1	1		
Appomattox PE	1	1	1			1					1			1	
Arvon (yoked in Christ)	1	1	1	1	1						1				
Beale Memorial (dismissed)				1	1	1	1	1	1	1					X
Bedford	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Beimont	1	1	1	1	1	1	1	1	1	1	1	1	1		
Belspring	1	1	1	1	1	1	1	1	1	1	1	1			
Berry Hill	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Bethel (dismissed)		1								X	X	X	X	X	X
Bethlehem	1	1	1		1								1	1	
Blacksburg	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Bluemont	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Bouldin Memorial (dismissed)	1	1	1	1	1	1	1	1		X	X	X	X	X	X
Briery	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Brookneal	1	1	1	1	1	1	1	1	1		1	1	1	1	1
Browns	1	1	1	1	1	1	1	1	1	1					
Buchanan	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Buffalo	1	1	1	1	1	1	1	1	1	1	1				
Campbell Memorial	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Chatham	1	1	1	1	1	1	1	1	1		1	1	1	1	1
Christiansburg	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Clarksville	1	1	1	1		1	1	1					1	1	1
Clifton Forge	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
College	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Collinsville, First	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Colonial	1	1	1		1		1	1	1	1	1	1	1	1	1
Concord															
Cool Spring	1	1	1	1	1										
Coolwell	1	1	1	1		1	1	1	1						
Covenant, Lynchburg (dism)	1	1	1	1	1	1	1	1	1	1	1	1	X	X	X
Covenant, Roanoke	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Covington, First	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Cumberland	1	1	1	1	1	1			1	1	1	1	1	1	1

CHURCH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Danube				1	1	1	1	1		1	1	1	1		
Danville, First	1	1	1	1	1	1	1	1	1	1		1	1	1	1
Davis Memorial	1														
Diamond Hill	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Douglas	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Drakes Branch	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Dublin (dismissed)	1	1	1	1	1	1	1	1						X	X
Elon (dismissed)	1	1	1	1	1	1	1	1	1	1	1	X	X	X	X
Fairlawn	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Falling Spring, Glasgow (RC)	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Falling Spring, Hot Spr (AC)(dismissed)	1	1	1	1	1						1	X	X	X	X
Farmville	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Fellowship		1	1				1		1						
Fifth Avenue	1	1	1	1			1	1	1	1	1	1			
Fincastle	1	1	1							1	1		1	1	
Floyd	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Forest	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Forest Hills	1	1	1	1			1	1	1	1	1	1	1	1	1
Fork Union (yoked in Christ)	1	1	1	1	1						1				
Galatia (dismissed)	1	1	1	1	1	1	1	1	1	X	X	X	X	X	X
Gethsemane	1	1	1	1	1										
Glasgow	1	1	1	1	1	1	1	1	1	1	1	1	1		
Glen Wilton			1												
Grace	1	1	1	1	1	1	1	1	1	1	1	1	1		
Green Ridge (merged)	1	1	1	1	1	1	1	1	1	1	1	1	1	1	X
Harmony	1	1	1	1											
Hat Creek	1	1	1	1	1	1	1	1							
Heron	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
High Bridge	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Holbrook Street	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Holmes Memorial															
Jamesstown	1	1	1	1	1	1	1	1	1						
Kayser Memorial	1	1	1	1	1	1		1	1	1	1	1	1		
Kentuck	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Low Moor	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Lynchburg, First	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

CHURCH	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Madisonville	1	1	1	1	1	1	1	1	1	1		1	1	1	
Mallow	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Martinsville, First	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Mary Horner Walker		1	1	1	1	1	1	1	1	1	1	1	1	1	1
Massies Mill	1	1	1	1	1							1	1	1	
Matthews Memorial (dissolved)		1		1									X	X	X
Mayberry	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Maysville	1	1	1	1	1	1		1	1	1	1	1	1	1	1
McAllister Memorial	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Meherrin			1	1	1	1	1	1	1	1	1	1	1	1	1
Memorial	1	1	1	1	1	1	1	1	1		1	1	1	1	
Mercy Seat	1	1	1	1	1	1					1	1	1	1	
Mizpah	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Montvale	1	1	1	1	1	1	1	1	1	1	1	1	1		
Mount Carmel	1	1	1	1	1	1	1	1	1	1	1	1		1	1
Narrows, First	1	1	1	1	1	1	1	1							
New Concord	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
New Dublin	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
New Hope (dismissed)		1	1	1	1	1		1		X	X	X	X	X	X
New Store	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Northminster, MH (dismissed)	1	1	1	1	1	1	1	1	1	1	X	X	X	X	X
Northminster, Roanoke	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Northside	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Oak Level	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Oak View										1	1	1	1	1	
Old Brick	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Old Concord	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Peace	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Peaks	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Pearisburg	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Phenix			1												
Piedmont (dismissed)		1	1	1	1	1	1			X	X	X	X	X	X
Pisgah	1	1	1	1	1	1	1								
Providence	1	1	1		1	1								1	
Pulaski, First	1	1	1	1	1	1	1			1	1	1		1	
Quaker Memorial	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1

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